
SCHOOL NUTRITION UPDATES

CHILD & ADULT NUTRITION SERVICES

APRIL 2021



south dakota
DEPARTMENT OF EDUCATION

Learning. Leadership. Service.

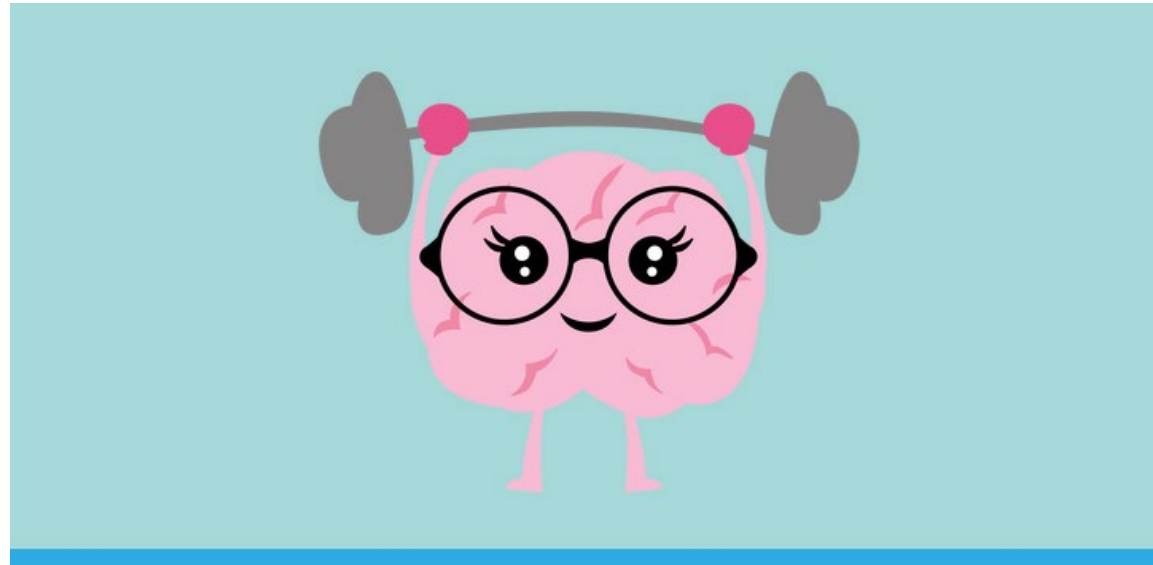
AGENDA

- Waiver Extensions & Flexibilities
- Child Nutrition Emergency Cost Reimbursement
- Food Service Spending
- Procurement Plans
- ***NEW*** iCAN Compliance Review System



QUICK BRAIN BREAK

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or with the **Kahoot!** app





SUMMER 2021 USDA WAIVERS

Waiver Name	Program
Extend Area Eligibility Waivers	NSLP, SBP, SSO, SFSP
Allow Non-Congregate Meal Service	SSO, SFSP
Waiver of Meal Service Times Requirements	SSO, SFSP
Allow Parents and Guardians to Pick Up Meals for Children	SSO, SFSP
Allow Meal Pattern Flexibility Requests	SSO, SFSP
Waiver of 1 st Week Site Visits	SFSP
Allow Offer Versus Serve in SFSP	SFSP

These expire at the end of your 20-21 school year or at the end of your summer program (SSO/SFSP)



SCHOOL YEAR 21-22 USDA WAIVERS

Waiver Name

Allow the SSO in SY2021-22

Increases SSO Reimbursement Rates to (higher) SFSP Rates

Allow Non-Congregate Meal Service

Waiver of Meal Service Times Requirements

Allow Parents and Guardians to Pick Up Meals for Children

Allow Specific School Meal Pattern Flexibility

Allow Specific Meal Pattern Flexibility in CACFP

Allow OVS Flexibility for Sr. High Schools

Afterschool Progs & Family Day Care Home Providers, Area Eligibility

Waiver of Onsite Monitoring Requirements in the School Meal Programs



CHILD NUTRITION EMERGENCY COSTS REIMBURSEMENT

- New funding to provide additional funding to Child Nutrition Program operators who lost revenue March to June 2020
- Must have filed valid meal claims for any of the months of September – December 2020
- Payments received will be equal to 55% of the difference between the **reimbursement months of March, April, May, and June 2020** and its respective **reference month in 2019**



CHILD NUTRITION EMERGENCY COSTS REIMBURSEMENT

- SD DOE will calculate reimbursement based on claims submitted in iCAN
- Each month will be calculated separately
- March's payment will be divided by 2
- If the calculation result is zero or negative, there is no payment for that month
- Tentative date to begin disbursing funds to program operators June or July
- Schools can decline funding



CHILD NUTRITION EMERGENCY COSTS REIMBURSEMENT

Basic formula to calculate total monthly payment :

April 2020 payment = (April 2019 reimbursement amount – April 2020 reimbursement amount) x .55

The March result is divided by 2



FUNDING CONSIDERATIONS

- Upgrade old equipment
- Add new equipment for enhanced food quality or safety
- Increase salary or benefits
- Hire additional FS employees
- Purchase higher quality or new foods
- Food service staff bonuses
- Point of Service system or equipment install or upgrades
- Add online household applications
- Purchase a food delivery cart or vehicle
- Program outreach or education



NONPROFIT STATUS

- Food Service Account is limited to 3 months operating expense on hand
- More than 3 months requires spend down plan
- Net Cash Resource is reviewed by DOE
 - Most schools notified between December and January
 - Plan must be approved by DOE



MORE SPENDING CONSIDERATIONS

- Identify barriers to participation
 - Can you buy something to overcome barriers?
 - Allergies or special diets
- Student, parent, and community involvement?
 - Breakfast or lunch outreach and program expansion
 - Summer feeding program expansion
- Nutrition education for students?
- PLE exemption for SY21-22 – no announcement from USDA yet



ALLOWABLE COSTS TO FOOD SERVICE PROGRAM

- In direct support of the school nutrition program
- Reasonable, necessary, allocable
- Sound business practices; arm's length bargaining; following federal, state, local, tribal and other laws & regulations
- Consistently treated as a direct cost or indirect cost to the program
- Determined in accordance with Generally Accepted Accounting Principles (GAAP)
- Not included as a cost or matching contribution of any other grant (except where allowed by federal regulations)
- Adequately documented



EQUIPMENT PURCHASES

- [CANS Memo 241-2 CNP Equipment Purchases](#)
- Contains equipment pre-approval list
 - Equipment on list and under \$5,000 (or your local capitalization threshold, if lower) = CANS approval not needed
 - Equipment not listed or over \$5,000 requires CANS pre-approval
 - Examples of pre-approved items: Sneeze guards, salad bar, dishwasher, freezers, holding cabinets, convection oven, delivery cart, refrigerators, steam tables



CONSTRUCTION COSTS

- Nonprofit School Food Service funds cannot be used to purchase land, buildings, or construction unless approved by USDA Food & Nutrition Services (7 CFR 210.14(a))
- FNS has historically not approved the cost of building purchases to ensure funds are available to help support costs of nutritional benefits for children



RENOVATION COSTS

- With State agency preapproval a small amount of renovation costs are allowed. Most renovation costs are not allowed. (2 CFR 200.407 and 7 CFR 210.14(a))
 - Maintenance keeps kitchen in an efficient, operating condition
 - No permanent value added to the property
 - These costs cannot be also included in rental or other agreements



A BRIEF DESCRIPTION OF THE PROCUREMENT PLAN

Section I

Section II

Section III

Section IV

Section V



Dear School Food Authority:

Congratulations! You are scheduled for a Procurement Review of the Child Nutrition Program.

The purpose of the procurement review is to assess compliance of all procurement activities utilizing funds from the non-profit food service account in accordance with 2 CFR, Part 200.317-200.326 (previously in 7 CFR Parts 3016 and 3019).

Procurement Review Findings

DOCUMENTATION of each procurement

Affirmative Action Language

Incomplete or no Code of Conduct

Not spreading purchases equitably (Micro Purchases)

Soliciting from adequate # of vendors (Small Purchases)

Cost/Price analysis, Publicly Advertising (Formal Procurement)

**No advisory board
No Reconciliation (FSMC contracts)**



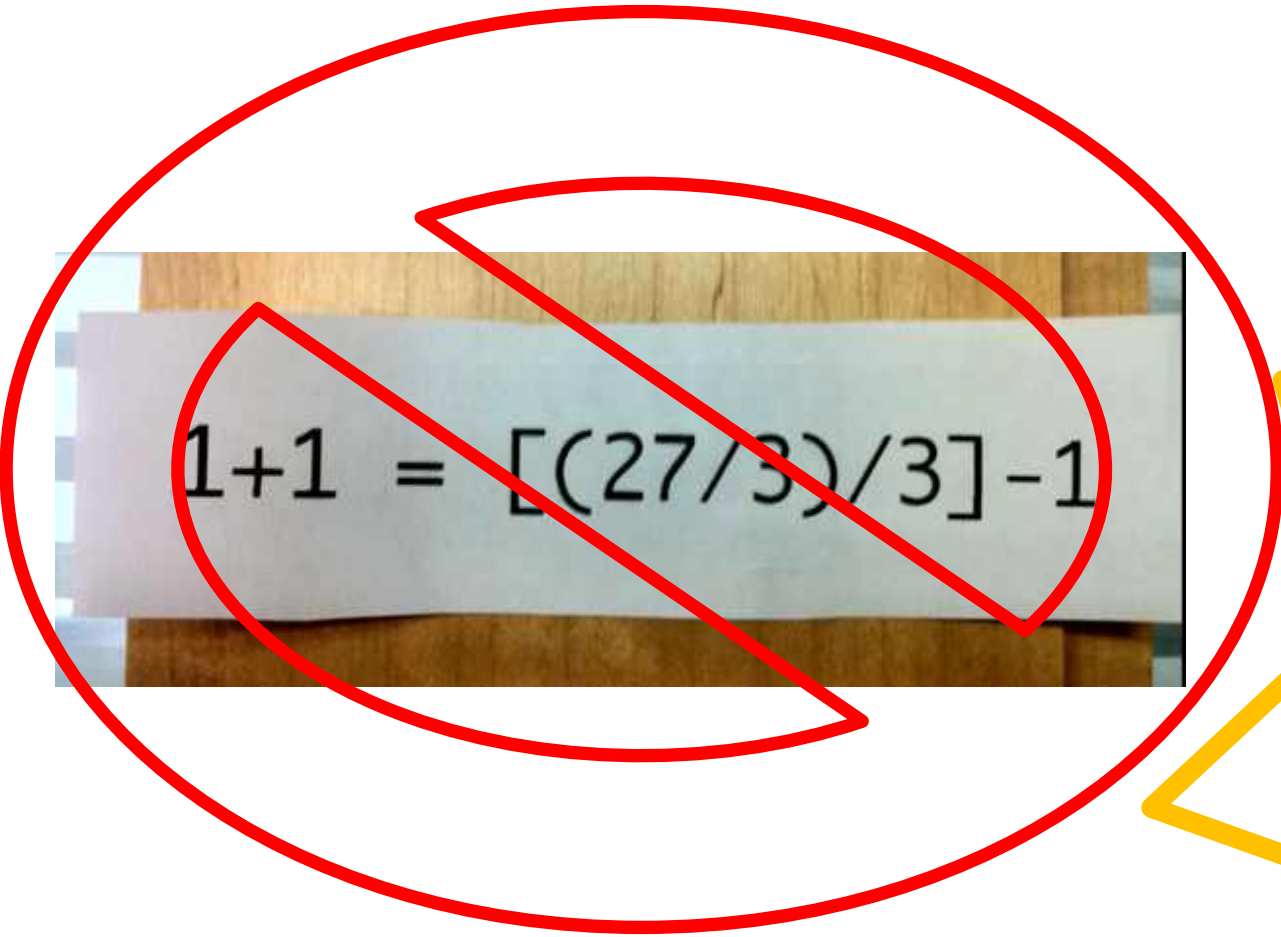
SECTION I – PROCUREMENT PLAN REQUIREMENTS

- A. Ensure full and open competition. Costs for every threshold will be:
 - Necessary and Reasonable
 - Allocable to federal awards
 - Authorized and not prohibited under state and local law.
- B. Purchasing will be conducted at the most restrictive procurement threshold.
- C. Purchasing Equipment - Pre-Approved equipment list
- D. Training
- E. Document Retention
- F. Buy American Provision



SECTION I – PROCUREMENT PLAN REQUIREMENTS

- G. Minority and Women’s Business
- H. Code of Conduct/Conflict of Interest
- I. Taste testing, samples procedures
- J. Emergency Planning
- K. Geographic Preference
- L. Protest Procedures
- M. Monitor Monitor Monitor





SECTION II - MICRO PURCHASE

- Select one: Purchases below \$10,000 or below \$ _____
(LEA threshold if it is below \$10,000, must use most restrictive)
- Aggregate dollar value is less than the threshold
- Purchases cannot be split to meet or be below the threshold
- Prices must be reasonable
- Purchases must be spread equitably among qualified suppliers to the extent practicable or have a documented reason why
 - Example: the next grocery store is located 50 miles away from the school LEA

SECTION II - MICRO PURCHASE

Micro - Purchase Procedures Table Example

Store & Category (List what vendor is being used and what product, services or supplies will be purchased)	Justification (Justification for using this vendor)	Duration/ Frequency (Weekly, Monthly, Yearly, Per Purchase)
EXAMPLE Small Town Grocery Store – Fresh Produce	We can buy what we need, when we need it and product is fresh. Can't order small enough quantities from vendors who deliver. Only grocery store in town. Next closest is 31 miles away.	Weekly



SECTION III - SMALL PURCHASING

- Purchases for less than \$250,000 *or the SFA's small purchase threshold*
- Quotes documented from 2 or more qualified sources are required
- Select one: Perishable purchases below \$250,000, purchases below \$25,000 for services or supplies or Purchases below _____ (*LEA threshold if it is below \$250,000 for perishables, or \$25,000 for services and supplies must use most restrictive*)
- Written specifications required
- Alternate items must be approved by the person stated in Section IV
 - Substituted items should not be made at the vendor's discretion
- **See Appendix B for a Small Purchase Checklist and Appendix C for an Informal Purchasing Log.**

PROCUREMENT TEMPLATE

SECTION III - SMALL PURCHASE

Informal Procurement Table Example

Category (List what product, services or supplies will be purchased)	Vendors (List vendors you are getting quotes from)	Evaluation Used (Bottom Line, or Line Item)	Award Type (Fixed Price Agreement, Fixed Price Agreement based on public CPI)	Duration/ Frequency (Weekly, Monthly, Yearly, Per Purchase)
Frozen Foods (Meats, Fruits, Veg); Canned Foods (Fruits, Veg); Pasta	Walmart, Local Grocery Store, Hy-Vee	Bottom line (All or none)	Fixed price agreement	3 Months (August 1-October 31)



SECTION IV - FORMAL PROCUREMENT

- Request For Proposal or Invitation For Bid
- Federal Threshold: Perishable purchases over \$250,000
- State Threshold: Services and supplies over \$25,000
- Food Service Management Company
- Termination Clause
- Davis-Bacon Act
- Cost or Price Analysis
- Specifications
- Evaluation
- Contract Work Hours Safety Standards Act
- Clean Air Act



SECTION V NON-COMPETITIVE NEGOTIATION



HAVE A PLAN



FOLLOW THE PLAN





PANDEMIC EBT (P-EBT) REMINDER!

- Provides nutrition assistance to children & families.
- **Eligibility is Based on Two Factors:**
 1. The child is approved for free or reduced-price meals in NSLP or SBP,
 2. The child does not receive those free or reduced price meals at school because the school is *closed*, or has been *operating with reduced attendance or hours*, for *at least five consecutive days* in the current school year.
- Please help us find eligible children by:
 - Update student contact data in Infinite Campus/NASIS
 - Respond to the DOE Survey that will open in early May

ICAN COMPLIANCE COMING SY21-22!



School Nutrition Programs

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Applications | Claims | **Compliance** | Reports | Security | Search | Programs | Year | Help | Log Out

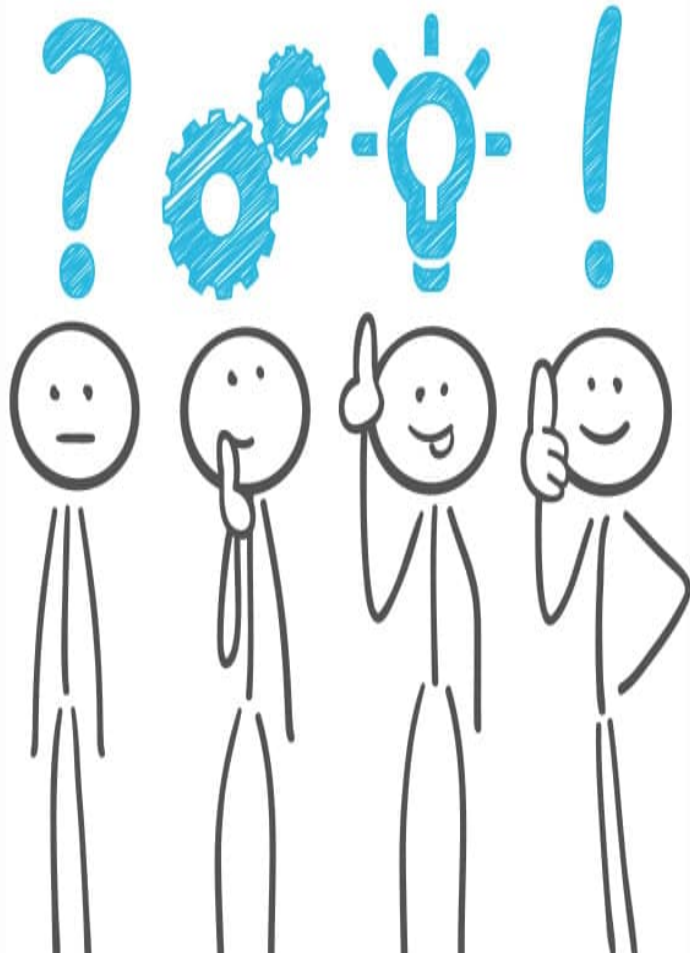


Welcome to the iCAN School Nutrition Programs

Stay on top of important program updates with the monthly **Child Nutrition Bulletin** at doe.sd.gov/cans/nbulletin.aspx

Find current information about program flexibilities due to COVID-19 on the CANS website: <https://doe.sd.gov/cans/index.aspx>

QUESTIONS?



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School Nutrition Updates with CANS ASBO Conference - April 27, 2021

This training credits for 2 hours of training in

Key Areas 2 & 3

Operations and Administration

3200 – Program Management; 3300 – Financial Management

2400 – Purchasing/Procurement

Name of Training Participant:

Date of Training:

