



## Check in with CANS

### Feb 2, 2023, 2:30PM CT/1:30PM MT

Join Zoom Meeting: <https://state-sd.zoom.us/j/93990420264?pwd=dE1nZ0Npc2JwaCtJ0XlqNVVlZ3l3QT09> Meeting ID: 939 9042 0264  
Passcode: 415931

CANS Phone: (605) 773-3413  
CANS Website: <http://doe.sd.gov/cans>  
CANS Email: [DOE.SchoolLunch@state.sd.us](mailto:DOE.SchoolLunch@state.sd.us)

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### All Program Reminders or Updates:

- **March is national nutrition month – Fuel for the Future**
  
- **Annual October Free and Reduced Price School Site Eligibility Report Released for SY2022-2023:**
  - Posted on CANS website under Documents section, link called [REVISED 1-19-2023-South Dakota Enrollment Site List October 2022](#)
  
- **Procurement Workshops**
  - Each workshop will discuss specific procurement topics and we will work together to update your Procurement Plan.
  - This is a hands-on workshop, so bring a laptop with your current Procurement Plan, and Vendor Paid List.
  - Due to the hands-on nature of this workshop, classes will be limited to 20 people. Please register [at this link](#). Additional details will be emailed in the registration confirmation email.
  - Dates and Locations:
    - March 8 – Sturgis
    - March 20 – Sioux Falls
    - March 21 – Watertown
    - April 4 – Pierre
  
- **Calling for Program Pictures!**
  - We are working on calendars for next year; a calendar for SNP and another calendar for CACFP. Send us pictures of your program so we can include them in our wall calendars.
  - We can use pictures of adults with a signed DOE photo release.

- We can use pictures of children present, as long as we cannot see their faces (for example, pictures from behind of students lined up for meal service).
- If you want to share pictures, please reach out and we will provide a photo release form. We will collect photos until the end of February.

### **Child and Adult Care Food Program (CACFP) Reminders or Updates:**

- **National CACFP Week is March 12-18.** How are you planning to celebrate? We would love to see pictures and hear stories!
- **CACFP Reviews.** Email notifications have been sent to sponsors on the 22/23 PY review list! For this year's reviews, CANS has contracted with Child Nutrition Resource (CNR) to conduct a majority of the CACFP reviews.
- **CACFP Center Sponsor Trainings:** The CACFP Trainings have been scheduled! We will be sending out registrations for these trainings in Early March.
  - Sioux Falls (in-person training) 5/11/2023 (scheduled from 8:30am-5pm)
  - Pierre (hybrid training) 5/25/2022 (scheduled from 8:30am-5pm)
 Save the dates!

### **School Nutrition Program (SNP) & Seamless Summer Option (SSO) Reminders or Updates:**

- **National School Breakfast Week is March 6-10.** How will you celebrate?
- **\*\*NEW\*\* [USDA Memo SP 02-2023](#) Determining Eligibility for Severe Need Reimbursement for SBP and the Two Cent Differential Reimbursement (Specially Needy) for the NSLP in SY 2023-2024, January 24, 2023**
  - Severe Need Reimbursement Rate: SFAs are eligible if 40% or more of NSLP lunches served to students at each site during the second preceding school year were at free or reduced price rate.
    - Normal: We look at total F/R NSLP lunches served in SY2021-2022.
    - COVID flexibility SFAs operated SSO in SY2021-2022, must use total F/R NSLP lunches SY2022-2023, at minimum three claims.
      - CEP schools will review schools individual Identified Student Percentage (ISP) from SY2022-2023.
  - Specially Need Reimbursement Rate: SFAs are eligible if 60% or more of the NSLP lunches served in the second preceding SY were at the free or reduced rate.
    - Normal: Look at total F/R NSLP lunches served in SY2021-2022.
    - COVID flexibility SFAs operated one or more sites SSO, must use total F/R NSLP lunches SY2022-2023, at minimum three claims.
- **SY 2023-2024 Net Cash Resource Requirement:**
  - We are extending the 5-month calculation and 2 year spend down plan into SY2023-2024
- **SAVE THE DATE – Upcoming SNP Trainings:**
  - SNP Summer (in person) Training in Pierre- June 13-15, 2023
  - We are finalizing our schedule and agenda and hope to release a registration very soon!

- **SAVE THE DATE – Upcoming SSO Training**
  - Seamless Summer Option training will be a webinar for eligible sponsors serving food to children over the summer and not utilizing SFSP - March 15
  
- **Foster/Homeless/Migrant File loaded into iMATCH**
  - Files have been loaded into the iMATCH system for foster, homeless, and migrant status. To obtain this information, select Student Eligibility - Eligibility Reports - Eligibility Roster
    - Be sure to only check 'Free' for Eligibility, and only check 'Foster', 'Homeless', and 'Migrant' for Reason, then click 'Generate Report'. See the [iMATCH SFA User Manual](#), chapter 10, for more details
    - Keep in mind that foster, homeless, and migrant eligibility does not extend to other children within the household
  - As a reminder, we obtain this data once per year, so please be sure to continue to keep lines of communication open with your school's local foster/homeless/migrant coordinators and liaisons to ensure that you obtain the most updated information as soon as possible
  
- **Supply Chain Assistance Funding for Eligible NSLP School Food Authorities:**
  - Webinar was Jan. 25. Email [DOE.SchoolLunch@state.sd.us](mailto:DOE.SchoolLunch@state.sd.us) for a link to the recording or slides can be found on the [CANS SNP website](#) under Announcements in the SCA section.
  - Timeline:
    - 1/31: Email notification with award amount to superintendent, business mgr, and SNP contacts from iCAN (AR, FSD)
    - 2/2: DocuSign email Attestation or Opt In to superintendent, business mgr will receive a carbon copy after it is signed.
    - 2/17, midnight central time zone: Due date for DocuSign Attestation or Opt In
    - 2/24: Email notification for reallocated funds to superintendent, business mgr, and SNP contacts from iCAN
    - 3/10: Payment to eligible SFAs
  - Special spending rules: Funds may only be used to purchase foods that are domestically grown and minimally processed or unprocessed. Documentation to support purchases must be maintained on file. Funds can only be used for the NSLP, SBP, Seamless Summer Option, and NSLP Afterschool Snack.

### **USDA Foods in School/Food Distribution Program Reminders or Updates:**

- The Annual Surveys for School Year 23-24 will open at 9:00 am on Monday, February 6<sup>th</sup>. Agencies have two weeks to complete the surveys which will close at 9:00 am on Wednesday, February 22<sup>nd</sup>. There are 4 annual surveys.
  - DoD Fresh/FFAVORS Survey
  - Annual Survey Request
  - Bulk Pound Survey
  - Processed Item Survey

Join me next Thursday at 2:30 pm CT/1:30 pm MT for a Crash Course walking agencies through the Annual Survey processes.
- Reminder do not accept extra product on your deliveries. If you are serving lunch and unable to check your order in, you must report any overages or shortages on the OS&D report in iCAN.

OS&D reports must be completed within 5 days of your delivery. The OS&D report is under Agencies>Orders in iCAN not reports.

- If you have issues with your DoD Fresh/FFAVORS deliveries, use the phone numbers on the DoD Fresh/FFAVORS complaint process located at this link <https://doe.sd.gov/cans/documents/DoD-Complaint.pdf>

### Summer Food Service Program (SFSP) Reminders or Updates:

- **SFSP Training Registrations** have been sent out! Please register for training by February 24, 2023. (Christina)
- **Grab and Go Meals in Summer 2023-** The USDA released information that will allow non-congregate, grab and go meals in SFSP this upcoming summer for eligible rural sites with no congregate meal service options in the area. More details coming soon!

### Upcoming Trainings or Calls:

- Check in with CANS occur on the first Thursday of each month at 2:30pm CT/1:30 pm MT.
  - Next Check in Date: March 2
  - Join Zoom Meeting  
<https://state-sd.zoom.us/j/93990420264?pwd=dE1nZ0NPc2JwaCtJOXlqNVVlZ3I3QT09>
  - Meeting ID: 939 9042 0264, Passcode: 415931
- Crash Course with CANS Thursdays at 2:30 pm CT/1:30 pm MT
  - February 9 - Food Distribution Program (FDP) Annual Surveys
  - February 23 – Fresh Fruit and Vegetable Program (FFVP) Basics
  - March 9 – Area Eligibility in Summer Feeding Programs (SFSP and SSO)
  - March 23 – Community Eligibility Provision (CEP) Reporting
  - April 20 - Nonprogram Food Basics and More
  - May 18 – End of Year Reporting Guidance for Food Distribution Program

#### School Nutrition Program Professional Standards Annual Training Requirement Reminder:

Any learning or training you receive about any aspect of the School Nutrition Programs can be counted as training time towards the professional standards annual training requirement.

Please retain documentation to show what topics were trained. For example, agenda, topics, handbook, certificate, etc. And record training on a Tracking Tool – we suggest using the [SD Tracker Tool](#) posted on the CANS SNP website.

**This Conference can credit for 30 minutes of training.** Learning Topics discussed during this call were:

- 3000 Administration: 3200 Program Management - 30 minutes