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## Starting the School Year with iMATCH: Frequently Asked Questions

Updated: July 2022

Q1: I can't remember my password. What should I do?

A1: Email DOE.SchoolLunch@state.sd.us

Q2: I'm new and will be using iMATCH. Where do I start?

A2: Go to the CANS-SNP page and fill out the iMATCH USER ID Request Form.

Q3: Where is my list of matched students to start the school year?

A3: Go to iMATCH

 Student Eligibility → Administration → DC Matching → Matched tab (remember to check 'active' and 'inactive,' uncheck the Exclude boxes, and click Apply)

## Q4: Is there a user manual for iMATCH?

A4: Yes: iMATCH Agency User Manual.

## Please note:

- Also review the 'high-probability' in the Potential Matches tab. See the <u>iMATCH Agency</u> User Manual for details.
- Students who spent the previous school year in a different school district may be displayed as a Transfer Student once your school year begins.

## More information:

**South Dakota Child and Adult Nutrition Services** 

605-773-3413 or DOE.SchoolLunch@state.sd.us

**PrimeroEdge Customer Support** 

866-442-6030 or <a href="mailto:support@primeroedge.com">support@primeroedge.com</a>