

Applications ONGOING: Teaching Online Certificate

Teachers may now apply for the opportunity to take coursework to earn the Quality Matters® Teaching Online Certificate. Cohorts (organized by grade level or content area) will begin coursework in January 2021. See course descriptions below.

Funding for this opportunity is made possible through the South Dakota Department of Education's Rethinking K-12 Education Models (REM) grant.

Time commitment

- Participants must complete **all coursework** and then serve in a leadership or mentor role for other educators in their school
- Seven courses over 11 weeks (most asynchronously)
- Two sessions of synchronous meetings (two hours each; two consecutive days) (outside of the teaching day)
- On average, seven hours of coursework per week - there are strict due dates for these courses.

Additional benefit: Each district/system will receive a [subscription](#) to Quality Matters and can take advantage of all the resources offered by QM over the three-year period of the grant.

To apply: Fill out [this application](#) with the South Dakota Department of Education.

Please contact Dr. Cari Kennedy (ckennedy@tie.net) for more information.

Course Title	Description	Time Commitment	Competency
Gauging Your Technology Skills	Participants in this one-week workshop will assess their current level of skill with technologies related to teaching online and develop a plan to improve their skills.	Two 2-hour synchronous sessions with approximately 1 hour of online prep work	Identify technology skills gaps and be able to fill those gaps through available resources.
Evaluating Your Course Design	Participants in this two-week workshop will evaluate the instructional design of an online course (ideally, one they will be teaching), with an emphasis on how that design affects the delivery of the course.	2 weeks/ 5-6 hours per week	Evaluate the instructional design of online courses using established quality assurance standards and rectify deficiencies through teaching.
Exploring Your Institution's Policies	Each module begins with a scenario that prompts you to consider what you would do in the given	1 week/ 8-9 hours per week	Evaluate the instructional design of online courses using established quality assurance standards and rectify

	situation, followed by resources, examples, and a “Policy Exploration” assignment in which you investigate your institution’s policies, and concludes with a forum where you can discuss your findings, questions, and experiences with your colleagues.		deficiencies through teaching.
Orienting Your Online Learners	Participants in this one-week workshop will learn why and how to orient learners to online learning in general as well as to a particular online course	2 weeks/ 9-10 hours per week	Explain why and how to orient learners to online learning and to online courses.
Connecting Learning Theories to Your Teaching Strategies	Participants in this two-week workshop will learn about several different theories of learning and how teaching strategies based on those theories can promote learning.	2 weeks/ 9-10 hours per week	Select teaching strategies based on learning theories.
Creating Presence in Your Online Course	Participants in this two-week workshop will learn how to create three types of presence in online courses: instructor, social, and cognitive.	2 weeks/ 6-7 hours per week	Describe how to create instructor, social, and cognitive presence in online courses.
Assessing Your Learners	Participants in this one-week workshop will learn about assessing teaching and learning in the online environment.	2 weeks/ 5-6 hours per week	Assess learning in online courses and explain ways to assess teaching in online courses.

This certificate program is not a for-credit program - certificates are not valid for SD Licensure. Learners who complete this are provided 45 continuing education contact hours and a Quality Matters Certificate.