-STUDENT CERTIFIED BIRTH VERIFICATION

 - STUDENT IMMUNIZATION VERIFICATION

- CERTIFIED STAFF BACKGROUND VERIFICATION

District Verifications

Student Birth Certification Verification Step 1:

IF THERE ARE STUDENTS MISSING FROM THE LIST OR STUDENTS WHO ARE NO LONGER ATTENDING YOUR SCHOOL, PLEASE MAKE THE CHANGES IN INFINITE CAMPUS.

ANY STUDENT ENROLLED IN CLASSES AT THE DISTRICT MUST HAVE A COPY OF THEIR BIRTH CERTIFICATE AND IMMUNIZATION ON FILE.

THE STUDENT LIST WILL NOT BE GENERATED UNTIL AFTER THE PRF CLOSES, OCT. 15TH.

Verify student list against student files and place a check beside any name in the student list that does NOT have a birth certificate.
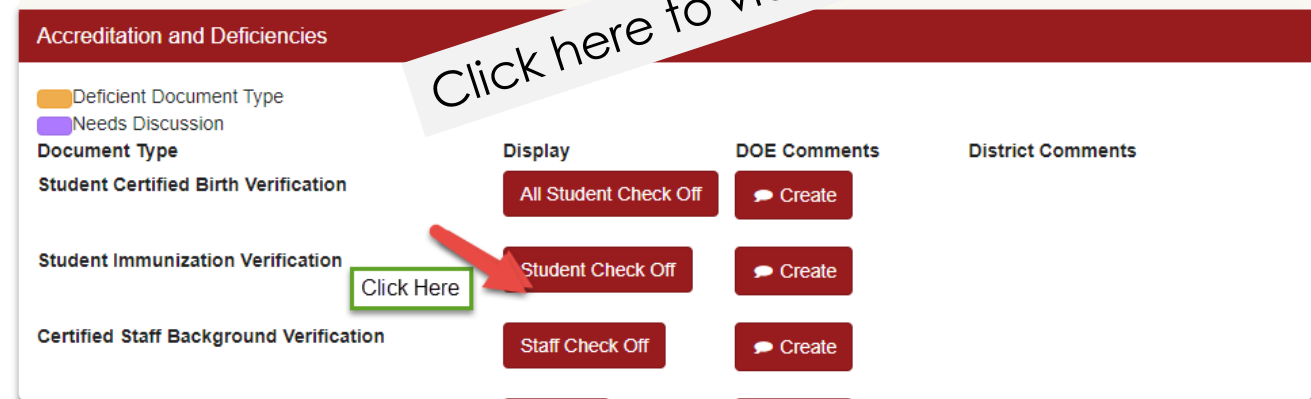
Student Birth Certification Verification Step 2

*Hospital-issued certificates are not official records and do not meet the standard of the statute.

Student Immunization Verification Step 1

▶If there are students missing from the list or students who are no longer attending your school, please make the changes in Infinite Campus.

▶The student list will not be generated until after the PRF closes, Oct. 15th.

Click here to view student list.

Student Immunization Verification
Step 2
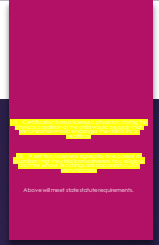
Verify student list against student files and place a check beside any name in the student list that does NOT have an immunization record on file.

Certified Staff Background Verification

Step 1

Accreditation and Deficiencies

🟧 Deficient Document Type
🟪 Needs Discussion

Document Type	Display	DOE Comments	District Comments
Student Certified Birth Verification	All Student Check Off	💬 Create	
Student Immunization Verification	Student Check Off	💬 Create	
Certified Staff Background Verification	Staff Check Off	💬 Create	

Click Here

Click here to view student list.

Authorized by SDCL 13-10-12 and SDCL 13-10-14

Certified Staff Background Verification Step 2

Verify staff list against staff files and place a check beside any name in the staff list that does NOT have a background check.

Background checks must be completed on any hires after July 1, 2000.

You will notice that the "buttons" for each component might change from dark red in color to orange as we are working to review information that is uploaded.

Red means "no remediation necessary" or the evidence may not have been reviewed yet.

Orange indicates there is a "deficiency".

The reviewer will discuss feedback, during the review, for all components, whether findings are deficient, or if the evidence meets requirements.

Things To Remember

VERIFICATION STATEMENTS MUST BE SUBMITTED ON SCHOOL LETTERHEAD.
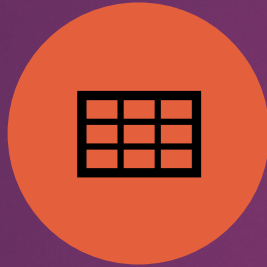
ONLY CHECK THE BOXES OF THOSE THAT ARE MISSING DOCUMENTS.

WHEN UPLOADING DOCUMENTS TO THE SYSTEM DO NOT USE ANY PUNCTUATION OR SPECIAL CHARACTERS WHEN CREATING FILE NAMES.

ONCE A DOCUMENT IS UPLOADED IT CAN'T BE REMOVED.

ARSD: 24:43:02:06

Office of Accreditation

Thank you!

605-773-3134

Email: doeaccred@state.sd.us

Website https://doe.sd.gov - Click on Accreditation