2024-25 Educational Structure Change Request Form due on or before April 1, 2024

Submitted by: _____ Title: _____

Email Address: _____ Phone #: _____

District/Agency #: _____ District/Agency Name: _____

☐ No changes to report for any school within district/agency.

** If there are no changes to report for your entire school district/agency, you do not need to complete the remainder of the form.

School #: _____ School Name: _____

** Complete this form for each school that has educational structure changes for the 2024-25 school year.

☐ Close District/Agency

** If the district/agency is closing, where will the student records be stored? _____

☐ Close School   ☐ Suspend operation of school for 2024-25 school year

☐ New School

* If you are adding a new school, please answer additional questions on pg. 2.

☐ New Virtual Attendance Center

* If you are adding a new Virtual Attendance Center, please answer additional questions on pages 2 AND 3.

☐ Change District Name to _____

☐ Change School Name to _____

☐ Change Grade Span to _____

☐ Reason for Educational Structure change

_____

_____ _____

Superintendent Signature   **Date**

New School Application

Complete only if you are adding a <u>new</u> school.

1. Name of new school

2. Grade span of new school

3. Name of principal

4. Principal phone number

5. Principal fax number

6. Principal e-mail address

7. School mailing address

8. School physical address

9. Type of school (choose one)

☐ Regular School

   A school is a public elementary/secondary school that does not focus primarily on career and technical, special, or alternative education, although it may provide these programs in addition to a regular curriculum.

☐ Special Education School

   A special education school is an elementary/secondary school that focuses primarily on serving the educational needs of students with disabilities (IDEA) and which adapts curriculum, materials, or instruction for these students.

☐ Virtual School **(Please answer additional questions on page 3.)**

☐ CTE School

   A career and technical education school is an elementary/secondary school that focuses primarily on providing secondary students with an occupationally relevant or career–related curriculum, including formal preparation for technical or professional occupations.

☐ Alternative School
   An alternative school is a elementary or secondary school that addresses the needs of students that typically cannot be met in a regular school program and is designed to meet the needs of students with academic difficulties, students with discipline problems, or both students with academic difficulties and discipline problems.

   *** CHOOSE ONE OF THE FOLLOWING:
   ☐ Treatment (Drug/Alcohol)   ☐ Discipline (JDC)   ☐ Behavioral
   ☐ PRTF (Psychiatric Residential Treatment Facility)

☐ Program
   Program *is a special school or program that designed to:*
   • offer a special curriculum capable of attracting substantial numbers of students of different racial backgrounds; and/or
   • provide an academic or social focus on a particular theme (e.g., science/mathematics, performing arts, gifted/talented, or foreign language.)

New Virtual Attendance Center Application
Complete only if you are adding a <u>new</u> Virtual Attendance Center.

- ✓ The virtual attendance center must provide evidence it is meeting all the requirements for accreditation.
- ✓ The virtual attendance center must be included in the district improvement plan, or the virtual school must have its own improvement plan. The requirements are found on the following website: http://doe.sd.gov/oatq/districtaccreditation.aspx
- ✓ If approved, the virtual attendance center will receive a report card if the school meets the minimum 'n' size. For reporting, schools not meeting the minimum 'n' size will undergo the small or special school audit process.
- ✓ With passage of the Every Student Succeeds Act, high schools with less than 67% graduation rate will be placed into school improvement whether or not the school is serving students with Title I dollars.

1. How many students will be enrolled in the attendance center?

2. Who will deliver the coursework/curriculum? (All online courses/curriculum must either be approved by South Dakota Virtual School or taught by a state certified educator.)

   ☐ Utilize South Dakota Virtual School for all coursework/curriculum
   ☐ Utilize only online coursework/curriculum delivered by state certified teachers for each content area
   ☐ Utilize South Dakota Virtual School for some coursework and state certified teachers for the remaining online coursework/curriculum

3. Will school lunch services be provided? If no, describe why meals will not be provided. (Districts that use federal funds for the school lunch program must make a decision to provide or not provide meals at each attendance center. Offering meals can vary by site for valid reasons.)

4. What is the district's plan to ensure the school will offer appropriate supports and interventions for all students, including students with disabilities and English language learners?

5. What is the district's plan for ensuring all students in required grades will participate in the statewide summative assessments in English language arts, mathematics, and science?