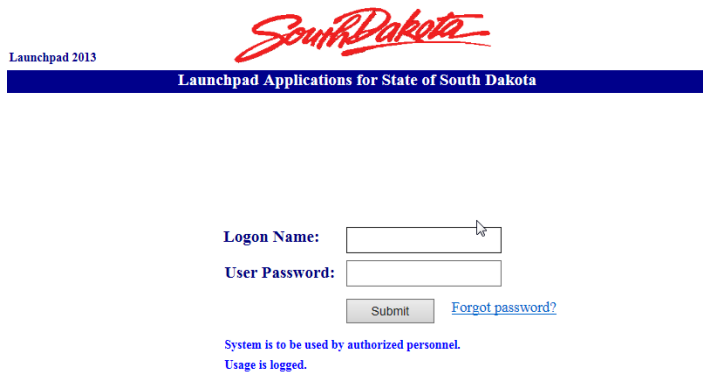


# Indicator 14 – Appendix A

1. Login to Launch pad - <https://apps.sd.gov/DP42LaunchPad/Logon.aspx> - Chrome now works with this app – NO TEXT OVER TEXT



South Dakota

Launchpad 2013

Launchpad Applications for State of South Dakota

Logon Name:

User Password:

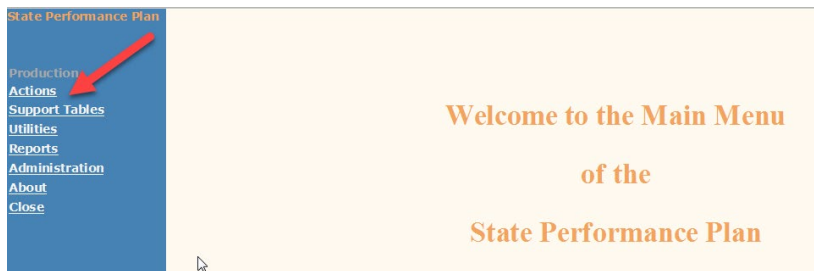
Submit [Forgot password?](#)

System is to be used by authorized personnel.  
Usage is logged.

If you are a new sped director and do not know the login information, contact [Beth.Schiltz@state.sd.us](mailto:Beth.Schiltz@state.sd.us)

If you forgot your password, please try the Forgot password link. If that does not work, contact [Beth.Schiltz@state.sd.us](mailto:Beth.Schiltz@state.sd.us) to reset it

2. Select DE54SPP – yours may look a little different as these screen shots are the state edition which has access to the entire state.
3. Select Actions



4. Select Post School Status Indicator 14. Then Appendix A



5. If you want to see which students are in the system, click on the Search button (No data will be in until August unless districts enter all the data. In August, student demographic data will be uploaded)

**Search Criteria**

Last Name:

First Name:

SIMS#:

District #:

District Name:

School Year:

**Search Results**

This screenshot shows the search interface. A purple arrow points to the '2021' dropdown menu in the 'School Year' field. A red arrow points to the 'Search' button. A green arrow points to the 'Add New' button.

6. In this screen shot you can see it indicates No Students To Encode which means no students have been uploaded yet. The district would have to click the Add New button and enter student information. Make sure you have the most current school year selected.

**Search Criteria**

Last Name:

First Name:

SIMS#:

District #:

District Name:

School Year:

No students to encode:

**Search Results**

This screenshot shows the search interface with a message indicating no data. A red arrow points to the '2021' dropdown menu in the 'School Year' field. A purple arrow points to the 'Add New' button. A green arrow points to the 'No Students to Encode' button.

7. When entering the student data in the spring, make sure to include all the demographic data. **Then save.** Once the save button has been engaged, the other 3 sections will become available: Part 2 and Parent/Guardian Contact Info is required. Best Friend Contact Info is optional. Make sure to save again.

**Demographics**

*Note: Teacher will complete this prior to student's exit from High School and send information to a secured website. Include the student's name whether they graduated from high school with a diploma, certificate of completion, aged out.*

1. **First Name**

2. **Middle Name**

3. **Last Name**

4. **SIMS#**

5. **Address**

**Address 2**

**City/State/Zip**  (St )

6. **Date of Birth**  MM/DD/YYYY

7. **Telephone #**  XXX-XXX-XXXX

8. **Cell #**  XXX-XXX-XXXX

9. **E-mail**

10. **Resident District**

11. **Resident School**

12. **Exit Status**

- 01-Regular Diploma
- 02-Aged Out
- 03-Certificate of Completion
- 05-Dropped Out
- 07-Moved, not known to be continuing

*Note: Students meeting graduation requirements via the IEP should be marked "diploma." Students exiting without diploma at a*

13. **Gender**

- 01-Male
- 02-Female

14. **Race/Ethnicity**

- 01-Asian
- 02-Black/African American
- 03-Hispanic/Latino American
- 04-American Indian/Native Alaskan
- 05-Native Hawaiian/Pacific Islander
- 06-White
- 07-Two or More Races
- 08-Not Disclosed

Part 2  
Parent/Guardian Contact Info  
Best Friend Contact Info

8. In the Part 2 section, complete each question. Don't forget to hit the save button.

[Part 2](#)

**15. Primary Disability (Refer to list below and select the disability status code)**

- 01-Emotional/Behavioral disability
- 02-Orthopedic impairment
- 03-Health impairment
- 04-Specific learning disability
- 05-Cognitive Disability
- 06-Multiple disabilities
- 07-Deafness
- 08-Hearing impairment
- 09-Visual impairment
- 10-Deaf-Blindness
- 11-Communication disorder
- 12-Autism
- 13-Traumatic brain injury

*Note: From the Transition Plan in the final IEP please obtain answers to the following questions.*

**16. Anticipated Post School outcome(s) (check all that apply)**

- 01-University/4 year college
- 02-Community/2 year college
- 03-Vocational/technical college
- 04-Employment
- 05-Supported employment
- 06-Military
- 07-Supported living
- 08-Independent living
- 09-Left Blank
- 10-Not applicable
- 11-Other
- 12-Competitive Integrated Employment

**17. Which of the following linkage with adult services were recommended for the student at time of exiting (check all that apply)**

- 01-Division of Vocational Rehabilitation
- 02-Division of Developmental Disabilities
- 03-Office of Disability Services (college, technical institutes)
- 04-WorkStudy
- 05-Mental health
- 06-Left Blank
- 07-Not Applicable
- 08-Other

**18. Student's Least Restrictive Environment Setting**

- 01-General Education with modification
- 02-Resource Room
- 03-Self-Contained
- 04-Day Program
- 05-Residential
- 06-Home/Hospital

**19. Was the student identified as an English Language Learner (ELL) during the student's last year of school?**

- (1) Yes
- (2) No
- (3) Don't know

**20. During high school, did this student participate in any of the following?**

- Project Skills
- Youth Leadership Forum
- Catch The Wave
- Self-advocacy Training
- Let's Talk Work
- Project Search
- Other

**21. In the last year of high school, does/did the student work in any of the following (check each option that applies)**

- (a) Volunteer
- (b) Work experience/work study
- (c) Competitive employment
- (d) Don't know

- Parent/Guardian Contact Info section, fill out at least the first family member information as complete as possible. This is may be needed to contact the student if there information has changed. The second family member name and Best Friend Contact Info are optional. Again, don't forget to hit save.

[Parent/Guardian Contact Info](#)

Family Member Name

Address

SD

Home Phone  xxx-xxx-xxxx

Cell Phone  xxx-xxx-xxxx

E-mail

Family Member Name

Address

SD

Home Phone  xxx-xxx-xxxx

Cell Phone  xxx-xxx-xxxx

E-mail

[Best Friend Contact Info](#)

Best Friends Name

Address

SD

Home Phone  xxx-xxx-xxxx

Cell Phone  xxx-xxx-xxxx

E-mail

- If you wait until August, make sure to have the current year and click on the Search button, a list of your students will appear. Click on the paper icon in front of the student's name to see their information.

**Search Criteria** Tuesday, June 8, 2021

---

Last Name:

First Name:

SIMS#:

District #:

District Name:

School Year:

**Search Results**

	Last Name	First Name	School Year	School Name	School District
	Schiltz	Beth	2021		

11. There will be 4 active links. Click on each link.



12. Make sure the demographic information is correct. If you make changes, be sure to hit the save button.

A screenshot of a "Demographics" form. The form contains the following fields and options:

- 1. First Name: Beth
- 2. Middle Name: (empty)
- 3. Last Name: Schiltz
- 4. SIMS#: 000000006
- 5. Address: 800 Governors Dr
- Address 2: (empty)
- City/State/Zip: Pierre, SC, 57501
- 6. Date of Birth: 1/1/2006 (MM/DD/YYYY)
- 7. Telephone #: 805-773-3878 (XXX-XXX-XXXX)
- 8. Cell #: (empty) (XXX-XXX-XXXX)
- 9. E-mail: (empty)
- 10. Resident District: (empty)
- 11. Resident School: (empty)
- 12. Exit Status:
  - 01-Regular Diploma
  - 02-Aged Out
  - 03-Certificate of Completion
  - 05-Dropped Out
  - 07-Moved, not known to be continuing
- 13. Gender:
  - 01-Male
  - 02-Female
- 14. Race/Ethnicity:
  - 01-Asian
  - 02-Black/African American
  - 03-Hispanic/Latino American
  - 04-American Indian/Native Alaskan
  - 05-Native Hawaiian/Pacific Islander
  - 06-White
  - 07-Two or More Races
  - 08-Not Disclosed

At the bottom, there are three buttons: "Save", "Delete Student", and "Cancel". Purple arrows point to the "Date of Birth", "Telephone #", "Cell #", and "Save" fields.

13. Then click on Part 2 and the Parent/Guardian Contact information to complete those sections.

Notice that there are only 4 questions in Part 2 that need information added, but also check the other questions to ensure the information is correct. The Best Friend contact information is optional. Don't forget to hit the save button.

**Part 2**

**15. Primary Disability (Refer to list below and select the disability status code)**

- 01-Emotional/Behavioral disability
- 02-Orthopedic impairment
- 03-Health impairment
- 04-Specific learning disability
- 05-Cognitive Disability
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- Youth Leadership Forum
- Catch The Wave
- Self-advocacy/Training
- Let's Talk Work
- Project Search
- Other

**21. In the last year of high school, does/did the student work in any of the following (check each option that applies)**

- (a) Volunteer
- (b) Work experience/work study
- (c) Competitive employment
- (d) Don't know

14. This information needs to be entered by **Oct 1<sup>st</sup>**.