
2021-2022 1003 FUNDS & APPLICATION

MARCH 29 & 30, 2021



south dakota
DEPARTMENT OF EDUCATION

Learning. Leadership. Service.

BACKGROUND

- 1003 Title I School Improvement funds are available to assist the LEAs in supporting schools in fulfilling the requirements of schools identified for school improvement.
- Funds are available for Comprehensive Support and Improvement (CSI) and Targeted Support and Improvement (TSI) schools.

PURPOSE

- To support school success action plans based on a needs assessment
- To plan and implement school success activities based on the reason for designation
- To support school improvement activities throughout the 2021-2022 school year
 - Funds are not eligible to carryover into the next year.

DISCRETIONARY AWARDS

- Awards will be granted based on the LEAs ability to provide a rationale and evidence that supports the district's request.
- Applications must demonstrate alignment to school improvement efforts and action plans.
- Awards will be determined based on information provided in the application.
- Activity requests will only be considered if they directly align with the school's 2021-2022 action plan.
- LEAs are not guaranteed an award.

DISCRETIONARY CONSIDERATIONS

- Award amounts will be based on enrollment, the request, and availability of funds.
- Comprehensive Schools (CSI) will receive priority.
- During the review of the application, DOE may contact the schools to verify the needs and purpose of the funds.

MAXIMUM AWARD AMOUNTS

CSI – Comprehensive Support

Enrollment*	Maximum Amount
■ 1-200	■ Up to \$40,000
■ 201-400	■ Up to \$50,000
■ 400+	■ Up to \$60,000

TSI – Targeted Support

Enrollment*	Maximum Amount
■ 1-200	■ Up to \$30,000
■ 201-400	■ Up to \$40,000
■ 400+	■ Up to \$50,000

*based on Fall 2020 enrollment

USES

- Interventions to support the action plan
- Stipends/sub pay for
 - School improvement work/meetings
 - Continued data/needs assessment follow-up
 - Professional development aligned to the action plan
- Contract with coaches, interventionists, etc. aligned to the action plan
- Continuation of regional SDCNA work - contract with school success facilitator
- Extended learning time aligned to the action plan and reason for identification

LIMITATIONS

- Funds must be used for supplemental purposes
 - Core curriculum is not allowable
 - Cannot pay for something the LEA is paying for at another school
- Funds may be used for salaries, however
 - the LEA must acknowledge that funds are for one-year only and assure that the LEA has a plan for sustainability
- Technology is limited to no more than 25% of the amount awarded
- Travel is limited to no more than 25% of the amount awarded
- Food is not allowable

APPLICATION

The screenshot shows a web interface for creating applications. It is divided into three main sections: Available, Consolidated Plan, and Formula Grant. Each section lists application types with their respective submission deadlines. A 'Create' button is present for each application type. Numbered callouts (1-4) highlight specific elements: 1 points to the 'Available' section header, 2 points to the triangle next to 'Title I 1003', 3 points to the 'Project Titles' dropdown menu, and 4 points to the 'Create' button for the 'Title I 1003' application.

Section	Application Type	Submission Deadline	Action
Available	Central Data		Create
Consolidated Plan	Comprehensive District Plan	Submissions due by 12/31/2021	Create
	Schoolwide Program	Submissions due by 12/31/2021	
	Targeted Assistance Program	Submissions due by 12/31/2021	
Formula Grant	Consolidated Application	Submissions due by 12/31/2021	Create
	IDEA Part B Application	Submissions due by 9/30/2021	Create
	McKinney-Vento Homeless	Submissions due by 12/31/2021	Create
	Title I 1003	Submissions due by 12/31/2021	Create

Be sure to submit Central Data prior to creating the I 003 application.

1. Click on the triangle in the Available section to create the application. (Below Created)
2. Click on the triangle beside Title I 1003.
3. Select the School from the drop-down window.
4. Click on the red Create button.

APPLICATION

- Central Data in the Grants Management System needs to be completed before the budget will be available.
- Narratives should be specific as to how funds will be used.
- Budgets and narratives must match.

ASSURANCES AND GENERAL INFORMATION

Overview	Contact Information	Allocations	Program Information	Budget Information	Submit	Amendment Description	Application History	Page_Lock Control	Application Print
		Assurances and General Information				Required Questions		Activity Requests	

Assurances and General Information

The LEA assures that it will use Title I 1003 funds to supplement and not supplant non-Federal funds. School Improvement: Sec 1003 (e)(1)(2)

The LEA assures each school the local educational agency proposes to serve will receive all of the State and Local funds it would have received in the absence of funds received under this program.

Application Contact

Federal Program Contact (if applicable)

Is the school using the funds for salaries other than stipends?

Yes No

The LEA acknowledges that these funds are for one year only and assures the LEA has a plan for sustainability.

Save Page

- Supplement not supplant assurance
- Additional contact information – Please list who we should contact if we have questions regarding the application.
- Salaries sustainability acknowledgement

REQUIRED QUESTIONS

Assurances and General Information	Required Questions	Activity Requests
Required Questions		
1. Describe how the district will develop an improvement plan for any schools that are identified as Comprehensive, Targeted, and/or Additional Targeted Support and Improvement. (0 of 2000 maximum characters used)		
2. Describe how the district will monitor schools receiving 1003 funds. (0 of 2000 maximum characters used)		
3. What is the rigorous review process the district uses to recruit, screen, select and evaluate any external partners with whom the district will partner? (0 of 2000 maximum characters used)		
4. How does the district align other Federal, State, and local resources to carry out the activities supported with 1003 funds? ([count] of 2000 maximum characters used) (0 of 2000 maximum characters used)		
5. Describe how the district, as appropriate, will modify practices and policies to provide operational flexibility that enables full and effective implementation of the improvement plan(s). (0 of 2000 maximum characters used)		
Save Page		

*Be sure to update information and be specific to the school being supported.

ACTIVITY REQUEST

Overview

Contact Information

Allocations

Program Information

Budget Information

Submit

Amendment Description

Application History

Page_Lock Control

Application Print

Assurances and General Information

Required Questions

Activity Requests

Activity Requests

• All costs must be reflected in the budget.

Choose one of the following options:



CSI schools will follow their timeline. CSI schools with approved action plans may use funds for activities to implement the action plan. Plans must be uploaded to SharePoint prior to submission of the application. Evidence based practices are being implemented and the action plan addresses reason for designation. Amount requested must be reasonable and necessary according to the request and enrollment of the identified school.



TSI/ATSI schools with district-approved action plans may use funds for activities to implement the action plan. Plans must be uploaded to SharePoint prior to submission of the application. Evidence based practices are being implemented and the action plan addresses reason for designation.

1. Briefly detail the **prioritized needs** as identified through a needs assessment.

2. Provide a brief, specific description of how the district intends to use the funds to support the school improvement work. Be sure to address **all budget requests**.

3. Briefly describe how the activities **align with the action plan and the identified prioritized needs**.

4. What is the enrollment of the identified school?

5. Explain how the **amount of funds requested** aligns with the **enrollment of the identified school** and the number of children served.

6. Describe the **timeline** for implementation of grant activities. Reminder funds must be used for activities to be completed by June 30, 2022. Grant funds do not carry over.

ACTIVITY REQUEST

- Briefly detail the prioritized need as identified through a needs assessment.
 - Only list those that the action plan is addressing.
- Provide a brief, specific description of how the district intends to use the funds to support the school improvement work.
 - Address all budget requests
- Briefly describe how the activities align with the action plan and prioritized needs.

ACTIVITY REQUEST

- List the enrollment of the school.
- Explain how the amount of funds requested aligns with the enrollment of the identified school and number of children served.
- Describe the timeline for the implementation of grant activities. Reminder funds must be used for activities to be completed by June 30, 2022. Grant funds do not carry over.

APPROVAL PROCESS

- During the application review process a program representative may be in contact to verify the needs and purpose of the funds.
- The budget may need to be adjusted if an item is not in alignment with action plans and school improvement efforts prior to approval
- Further evidence or justification may need to be provided prior to approval

Reviewer Flow

1. Program representative reviews (Vera or Alan)
2. Program administrator reviews (Jordan)
3. Fiscal representative reviews
4. Fiscal administrator final review/approval

*For specific application questions contact Vera or Alan.

AMENDMENTS – CURRENT 1003 GRANTS

- April 15th – Deadline for significant changes to program activities and budget
 - Amendments must align with the current action plan and school improvement efforts
 - Must be implemented by June 30, 2021
- June 1st – Deadline for minor changes within the approved budget

REMINDERS

- Action plans for the 2021-2022 school year must be uploaded to SharePoint for applications to be considered.
- Grant applications are due June 1, 2021.
- Requests must be reasonable, necessary and allocable.
- Funds are supplemental and intended to support school improvement efforts for the 2021-2022 school year.

CONTACT INFORMATION

- Alan.Haarstad@state.sd.us
- Vera.Tipton@state.sd.us
- Jordan.Varilek@state.sd.us
- <https://doe.sd.gov/title/schoolimprovement.aspx>
- 1003 grant reviewers <https://doe.sd.gov/title/documents/1003-reviewers.pdf>