

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require State agencies to report the final results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the State agency to post a summary of the most recent final administrative review results for each SFA on the State agency's publicly available website no later than 30 days after the SA provides the final results of the administrative review to the SFA. The SA must also make a copy of the final administrative review report available to the public upon request.

School Food Authority Name: SD Human Services Center

Date of Administrative Review (Entrance Conference Date): January 15, 2019

Date review results were provided to the School Food Authority: March 28, 2019

Date review summary was publicly posted: April 2, 2019

The review summary must cover access and reimbursement (including eligibility and certification review results), an SFA's compliance with the meal patterns and the nutritional quality of school meals, the results of the review of the school nutrition environment (including food safety, local school wellness policy, and competitive foods), compliance related to civil rights, and general program participation. At a minimum, this would include the written notification of review findings provided to the SFAs Superintendent or equivalent as required at 7 CFR 210.18(i)(3).

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)

- School Breakfast Program
 National School Lunch Program
 Fresh Fruit and Vegetable Program
 Afterschool Snack
 Special Milk Program
 Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)

- Community Eligibility Provision
 Special Provision 1
 Special Provision 2
 Special Provision 3

Review Findings

3. Were any findings identified during the review of this School Food Authority?
 Yes No

This institution is an equal opportunity provider.

If yes, please indicate the areas and what issues were identified in the table below.

YES	NO	REVIEW FINDINGS		
X	<input type="checkbox"/>	A. Program Access and Reimbursement		
		YES	NO	
		<input type="checkbox"/>	X	Certification and Benefit Issuance
		<input type="checkbox"/>	X	Verification
		X	<input type="checkbox"/>	Meal Counting and Claiming
Finding(s) Details: 1) Finding 1 (Onsite 316): Meal counts are not being taken accurately for breakfast or lunch in December. <ul style="list-style-type: none"> o At Oak 1 the School Food Authority (SFA) counted 273 breakfast meals, the reviewer counted 270. o At Oak 2 the SFA counted 153 breakfast meals, while the reviewer counted 152. o At Oak 2 the SFA counted 72 lunch meals in the week of 12/09/18-12/15/18 but transposed the numbers to 77 on the summary report. The above listed errors lead to an overclaim of 4 breakfast meals and 5 lunch meals. 7 CFR 210.8 Claims for Reimbursement states that the school food authority shall establish internal controls which ensure the accuracy of meal counts prior to the submission of the monthly Claim for Reimbursement. This finding will result in a fiscal calculation at both breakfast and lunch. 				
X	<input type="checkbox"/>	B. Meal Patterns and Nutritional Quality		
		YES	NO	
		X	<input type="checkbox"/>	Meal Components and Quantities
		<input type="checkbox"/>	X	Offer versus Serve
		<input type="checkbox"/>	X	Dietary Specifications and Nutrient Analysis
Finding(s) Details: 1) Finding 2 (Onsite 409): The noodles used in Mac N Cheese were not whole grain rich on 12/18/19. All grains served in the National School Lunch and Breakfast programs must be whole grain-rich per 7 CFR 210.10 (c) (iv) Grains component. (A) Enriched and whole grains. All grains must be made with enriched and whole grain meal or flour, in accordance with the most recent grains FNS guidance. Whole grain-rich products must contain at least 50 percent whole grains and the remaining grains in the product must be enriched. The whole grain-rich criteria included in FNS guidance may be updated to reflect additional information provided by industry on the food label or a whole grains definition by the Food and Drug Administration. 2) Finding 3 (Onsite 410): The Tossed salad 1 cup by volume served on 12/20/19 credits as a half cup. This led to a ½ cup shortage in vegetable on the day it was served. The regulation 7 CFR 210.10 (c) (b) states b One quarter-cup of dried fruit counts as 1/2 cup of fruit; 1 cup of leafy greens counts as 1/2 cup of vegetables. No more than half of the fruit or vegetable offerings may be in the form of juice. All juice must be 100% full-strength.				

X	□	C. School Nutrition Environment		
		YES	NO	
		X	□	Food Safety
		X	□	Local School Wellness Policy
		□	X	Competitive Foods
		□	X	Other: Professional Standards
<p>Finding(s) Details:</p> <ol style="list-style-type: none"> 1) Finding 5 (Onsite 901): Onsite monitoring for breakfast was not completed prior to February 1. On-site monitoring is required at all sites for both breakfast and lunch. Refer to CANS Policy Memo 52.1 for more information and to find the form. 2) Finding 6 (Offsite 1000-1006): Wellness policy- there are some areas that are short or missing: <ul style="list-style-type: none"> o Standards for all foods and beverages provided to students (but not sold) during the school day on school campus o Standards and nutrition guidelines for all foods and beverages sold to students during the school day on school campus, this must include the following: <ol style="list-style-type: none"> (a) Standards & nutrition guidelines must meet lunch (210.10 & 210.11) and breakfast (220.8) meal pattern and nutrition requirements. (b) Permit marketing on the school campus during the school day of only foods and beverages that meet the lunch nutrition standards under § 210.11 (c) Promote student health and reduce childhood obesity o Permit parents, students, representatives of the SFA, teachers of PE, school health professionals, the school board, school administrators, and the general public to participate. o Identify how eligible individuals (listed previously) are provided an opportunity to participate in the following: <ol style="list-style-type: none"> (a) development (b) implementation (c) periodic review and update of the local school wellness policy <p>Per 7 CFR 210.31, each local educational agency must establish a local school wellness policy for all schools participating in the National School Lunch Program and/or School Breakfast Program under the jurisdiction of the local educational agency that meets the minimum requirements laid out in that section.</p> 3) Finding 7 (Offsite 1200-1201 & Onsite 1212-1213): The SFA Director was not aware that any training were needed. The SFA will also need to have a Director listed at the Food Service Management Company (FSMC) site, for a total of two directors, and track all A'Viands staff training hours as required in 7 CFR 210.31. 4) Finding 9 (Offsite 1400): The Food Safety Standard Operating Procedures(SOP's) were not signed and dated. SOPs are required to be reviewed and signed annually for all preparation and serving sites per Public Law 111-296 Section 302. 				

		<p>5) Finding 10 (Onsite 1403): The SFA has pears & apple slices from China and red peppers from Mexico. All agricultural food products utilized in the operation of the National School Lunch and Breakfast programs must be domestic per 7 CFR 210.21 (d) “(d) Buy American - (1) Definition of domestic commodity or product. In this paragraph (d), the term ‘domestic commodity or product’ means - (i) An agricultural commodity that is produced in the United States; and (ii) A food product that is processed in the United States substantially using agricultural commodities that are produced in the United States.”</p>
X	<input type="checkbox"/>	<p>D. Civil Rights</p> <p>Finding(s) Details:</p> <p>1) Finding 4 (Onsite 811): The USDA “And Justice For All” posters are not the most current version. FNS Instruction 113-1 requires that participating schools prominently display the USDA nondiscrimination poster “And Justice for All”. All posters must be 11” x 17”. The poster must be placed in a location that enables program participants to read the text of the poster without obstruction.</p>