

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require State agencies to report the final results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the State agency to post a summary of the most recent final administrative review results for each SFA on the State agency's publicly available website no later than 30 days after the SA provides the final results of the administrative review to the SFA. The SA must also make a copy of the final administrative review report available to the public upon request.

School Food Authority Name: Sioux Falls Lutheran Association

Date of Administrative Review (Entrance Conference Date): April 2, 2019

Date review results were provided to the School Food Authority: April 23, 2019

Date review summary was publicly posted: August 30, 2019

The review summary must cover access and reimbursement (including eligibility and certification review results), an SFA's compliance with the meal patterns and the nutritional quality of school meals, the results of the review of the school nutrition environment (including food safety, local school wellness policy, and competitive foods), compliance related to civil rights, and general program participation. At a minimum, this would include the written notification of review findings provided to the SFAs Superintendent or equivalent as required at 7 CFR 210.18(i)(3).

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)

- School Breakfast Program
- National School Lunch Program
- Fresh Fruit and Vegetable Program
- Afterschool Snack
- Special Milk Program
- Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)

- Community Eligibility Provision
- Special Provision 1
- Special Provision 2
- Special Provision 3

Review Findings

3. Were any findings identified during the review of this School Food Authority?

- Yes No

If yes, please indicate the areas and what issues were identified in the table below.

YES	NO	REVIEW FINDINGS		
<input checked="" type="checkbox"/>	<input type="checkbox"/>	A. Program Access and Reimbursement		
		YES	NO	
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Certification and Benefit Issuance
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Verification
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Meal Counting and Claiming
		Finding(s) Details:		
		<ol style="list-style-type: none"> 1) Not all applications were approved correctly. There were 3 applications missing a social security number. There were 2 applications that were not calculated correctly and resulted in a change in benefits. 2) The Verification process and Verification reporting were not completed correctly. 3) The sponsor did not provide all households with the meal charge policy. 		
<input checked="" type="checkbox"/>	<input type="checkbox"/>	B. Meal Patterns and Nutritional Quality		
		YES	NO	
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Meal Components and Quantities
		<input type="checkbox"/>	<input type="checkbox"/>	Offer versus Serve
		<input type="checkbox"/>	<input type="checkbox"/>	Dietary Specifications and Nutrient Analysis
		Finding(s) Details:		
		<ol style="list-style-type: none"> 1) Grades K-8- For the week of menu review and on the day of review, the lunch menu did not meet the weekly Dark Green Vegetable requirement. On the day of review the lunch menu did not meet the daily minimum requirement for grains. 		
<input checked="" type="checkbox"/>	<input type="checkbox"/>	C. School Nutrition Environment		
		YES	NO	
		<input type="checkbox"/>	<input type="checkbox"/>	Food Safety
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Local School Wellness Policy
		<input type="checkbox"/>	<input type="checkbox"/>	Competitive Foods
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Other
		Finding(s) Details:		
		<ol style="list-style-type: none"> 1) The SFA is out of compliance with non-profit food service account. 2) The SFAs Local Wellness Policy is not posted for the general public to access. 3) The SFA does not have and individual designated as the food service director. 4) Not all food service staff have met the annual training requirements nor are trainings planned to meet the requirements by the end of the year. 5) The SFA does not maintain a consolidated tracker for documentation of training hours for all food service staff. 		

		6) The sponsor has products that are not products of the USA and there is no justification from the distributor provided.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<p>D. Civil Rights</p> <p>Finding(s) Details:</p> <ol style="list-style-type: none"> 1) The SFA does not have a civil right complaint process in place that ensures that all complaints will be forwarded to an outside agency. 2) Documentation of civil rights training was not provided for all food service staff. The civil rights training certificate was not available for each food service employee.