

## STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require State agencies to report the final results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the State agency to post a summary of the most recent final administrative review results for each SFA on the State agency's publicly available website no later than 30 days after the SA provides the final results of the administrative review to the SFA. The SA must also make a copy of the final administrative review report available to the public upon request.

**School Food Authority Name:** Waverly-South Shore School District

**Date of Administrative Review (Entrance Conference Date):** 01/30/19

**Date review results were provided to the School Food Authority:** 05/15/19

**Date review summary was publicly posted:** 05/15/19

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The review summary must cover access and reimbursement (including eligibility and certification review results), an SFA's compliance with the meal patterns and the nutritional quality of school meals, the results of the review of the school nutrition environment (including food safety, local school wellness policy, and competitive foods), compliance related to civil rights, and general program participation. At a minimum, this would include the written notification of review findings provided to the SFAs Superintendent or equivalent as required at 7 CFR 210.18(i)(3).

### General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)

- School Breakfast Program  
 National School Lunch Program  
 Fresh Fruit and Vegetable Program  
 Afterschool Snack  
 Special Milk Program  
 Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)

- Community Eligibility Provision  
 Special Provision 1  
 Special Provision 2  
 Special Provision 3

### Review Findings

3. Were any findings identified during the review of this School Food Authority?  
 Yes                       No

This institution is an equal opportunity provider.

If yes, please indicate the areas and what issues were identified in the table below.

YES	NO	REVIEW FINDINGS	
<input type="checkbox"/>	<input type="checkbox"/>	<b>A. Program Access and Reimbursement</b>	
		<b>YES</b>	<b>NO</b>
		<input checked="" type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		Finding(s) Details: 1) <b>Finding 1 (Onsite 126):</b> One application with 1 child was approved incorrectly. The application was not added correctly per the income reported. The application was approved as free and should be corrected to reduced. Per 7 CFR 245.3 Eligibility Standards and Criteria and the USDA Eligibility Manual for School Meals, agencies must correctly determine each household's eligibility for free and reduced-price meals. <b>This finding will result in a Fiscal Calculation at both breakfast and lunch.</b>	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>B. Meal Patterns and Nutritional Quality</b>	
		<b>YES</b>	<b>NO</b>
		<input type="checkbox"/>	<input checked="" type="checkbox"/>
		<input type="checkbox"/>	<input checked="" type="checkbox"/>
		<input type="checkbox"/>	<input checked="" type="checkbox"/>
		Finding(s) Details: 1) <b>Finding 2 (Offsite 1000-1006):</b> Local Wellness Policy does not contain all required elements. Per 7 CFR 210.31 Local School Wellness Policy, the plan includes methods to promote student wellness, prevent and reduce childhood obesity, and provide assurance that school meals and other food and beverages sold and otherwise made available on the school campus during the school day are consistent with applicable minimum Federal standards. <ol style="list-style-type: none"> <li>1. Committee is not current staff and does not make known who is responsible for oversight and implementation of the wellness policy.</li> <li>2. Documentation of outreach to stakeholders for Committee participation/update not maintained/completed.</li> <li>3. Policy does not specify that stakeholders are made aware of their ability to participate in the development, review, update, and implementation of the policy.</li> <li>4. There is no mention of the triennial assessment and the requirements for triennial assessment.</li> </ol>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<b>C. School Nutrition Environment</b>	
		<b>YES</b>	<b>NO</b>
		<input type="checkbox"/>	<input checked="" type="checkbox"/>
		<input checked="" type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input checked="" type="checkbox"/>
		Finding(s) Details: 1) <b>Finding 2 (Offsite 1000-1006):</b> Local Wellness Policy does not contain all required elements. Per 7 CFR 210.31 Local School Wellness Policy, the plan includes methods to promote student wellness, prevent and reduce childhood obesity, and provide assurance that school meals and other food and beverages sold and otherwise made available on the school campus during the school day are consistent with applicable minimum Federal standards. <ol style="list-style-type: none"> <li>1. Committee is not current staff and does not make known who is responsible for oversight and implementation of the wellness policy.</li> <li>2. Documentation of outreach to stakeholders for Committee participation/update not maintained/completed.</li> <li>3. Policy does not specify that stakeholders are made aware of their ability to participate in the development, review, update, and implementation of the policy.</li> <li>4. There is no mention of the triennial assessment and the requirements for triennial assessment.</li> </ol>	
<input type="checkbox"/>	<input type="checkbox"/>	<b>D. Civil Rights</b>	
		Finding(s) Details:	