



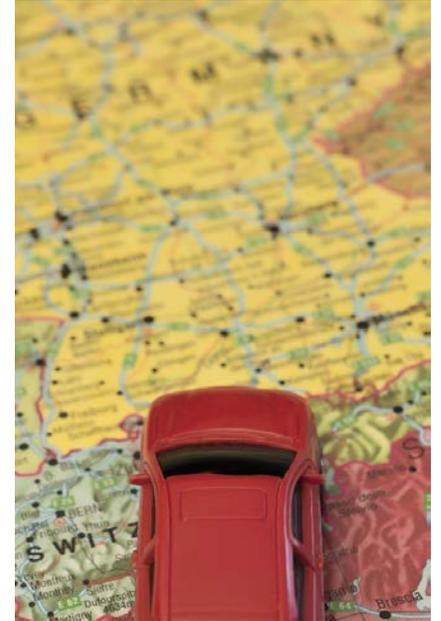
frontline
education™

Your Frontline Team:
Tim Jarotkiewicz
Jolene McGregor

Agenda and Outcome

Session Agenda:

- Who is Frontline Education?
- OASYS Terminology
- Accessing and Completing Forms
- Managing Evaluations
- Learning Resources



Session Outcome:

Participants will understand system structure and navigation within MLP Oasys and know where to access resource to extend learning beyond this session.



FOUNDED
1998

MILLIONS
— of —
EDUCATORS



7,500
-K-12-
SCHOOL DISTRICTS

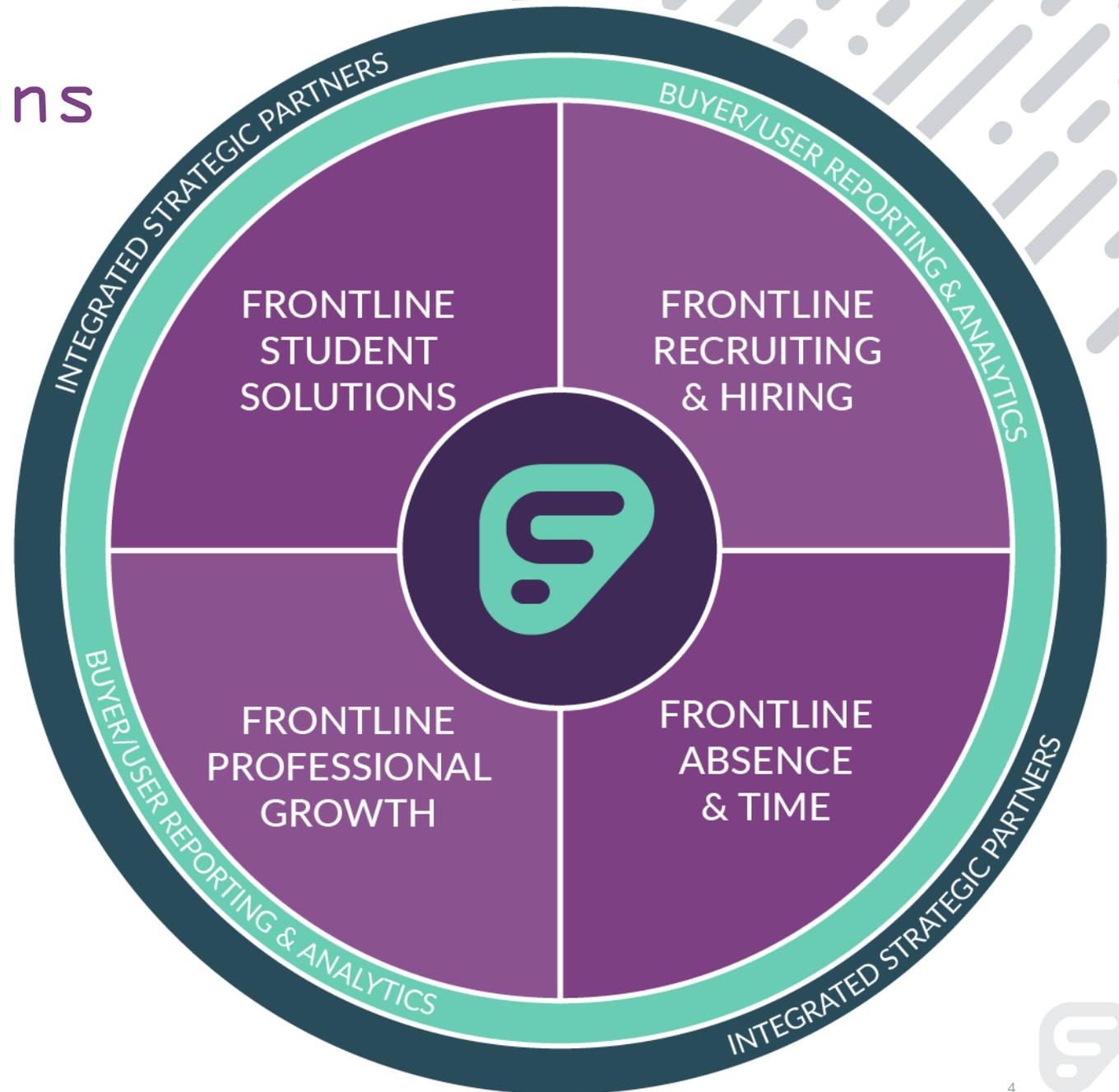
97%
RETENTION

99.99% SYSTEM
UPTIME

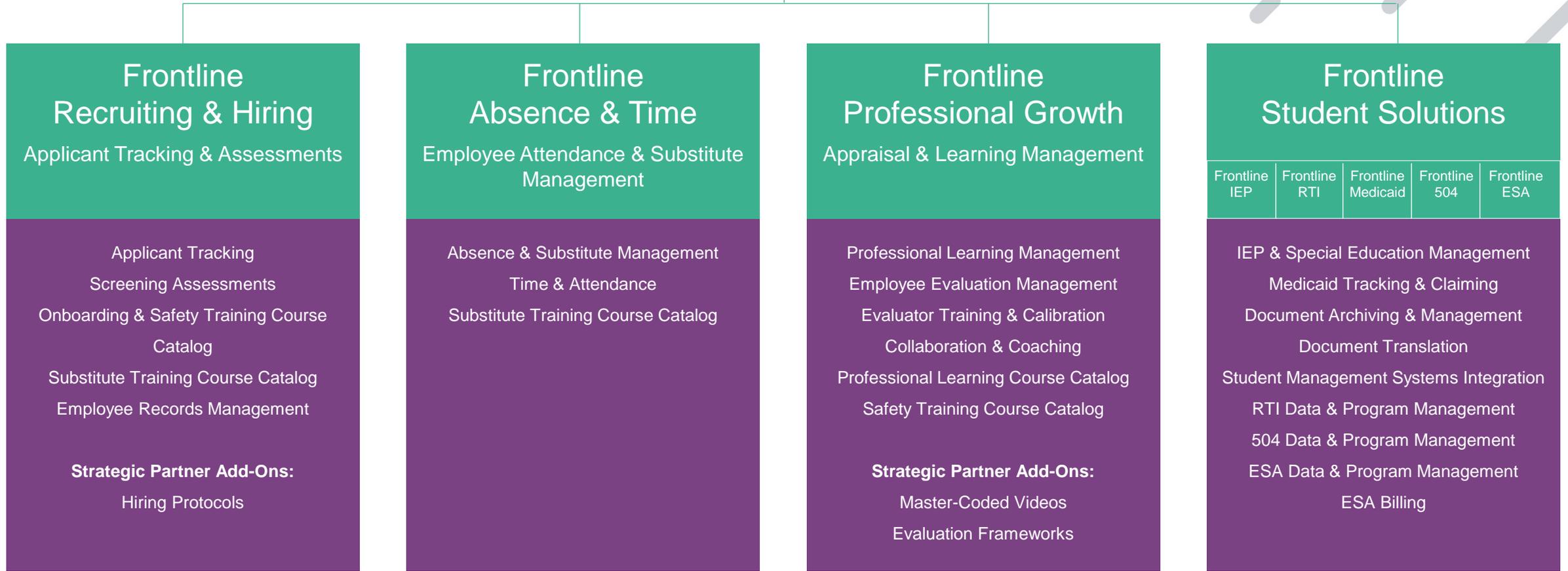


Frontline Solutions

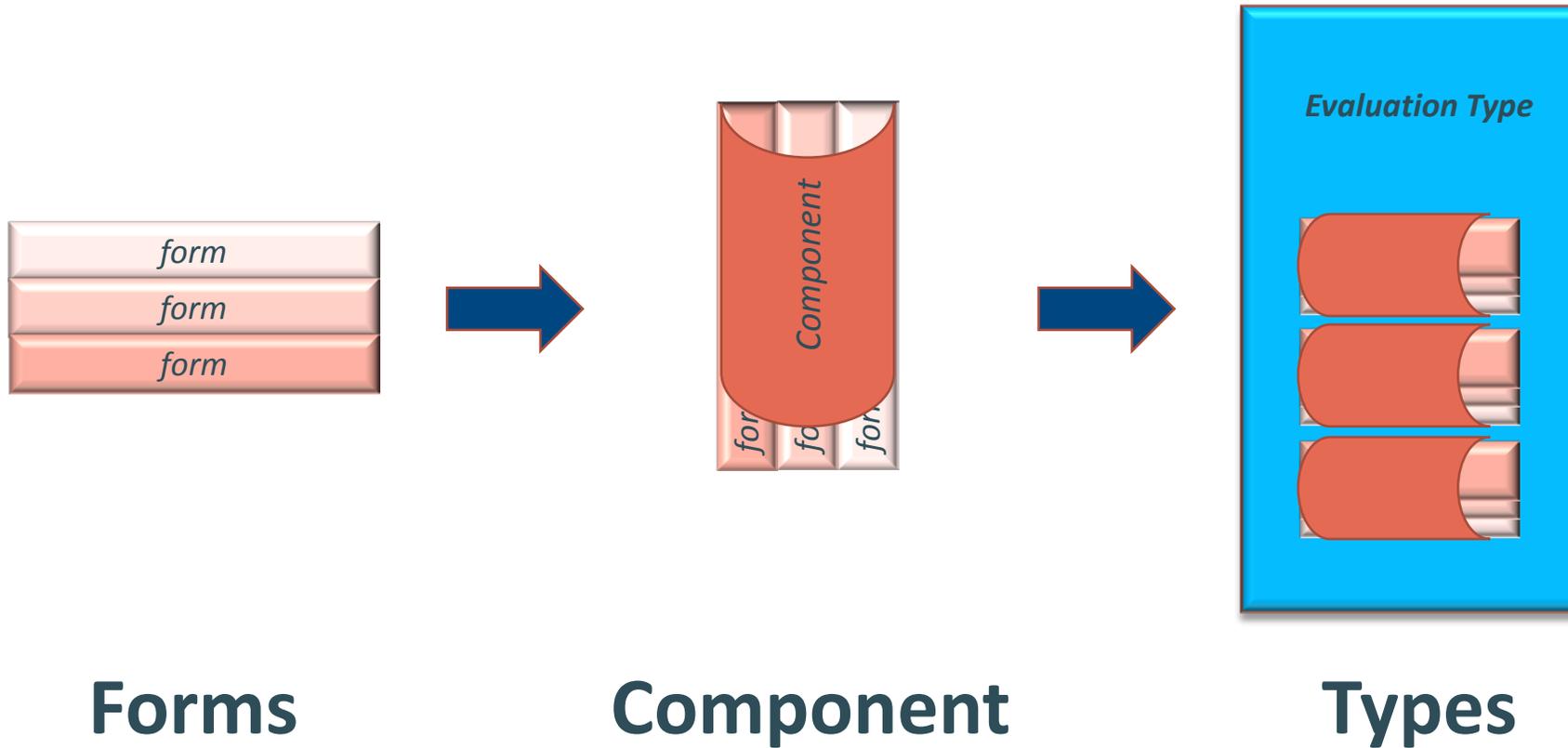
-  Recruiting & Hiring
-  Absence & Time
-  Professional Growth
-  Student Solutions



Frontline Solutions



MyLearningPlan OASYS: Organization & Terminology



What built-in support is available?

The screenshot shows the 'Evaluation Administration - Process View' window. At the top right, a red box highlights a question mark icon. A red arrow points from this icon to a 'Help' video player overlay. The video player displays the OASYS logo and the text 'OASYS Administration Process View: Part 1 - Evaluation Administration'. The video progress bar shows 5:31. The background interface includes a table with columns for Name, Evaluation Type, Evaluation Period, Progress, and Status. The table lists several users, all with a status of 'In Progress'. A red box also highlights a question mark icon in the top right corner of the table area.

Name	Evaluation Type	Evaluation Period	Progress	Status
21stcentcyber1, demo	Component Manager Test	03/01/2016-06/30...	0 of 4	In Progress
21stcentcyber3, Demo	MI			In Progress
Aaron, Sally	Ten			In Progress
Abber, Cathi	Tea			In Progress
Abbots, Mariax	New			In Progress

Where do I go if I need help?



MyLearningPlan Help

Print Reset

Documents and Webinars

- Help Manual
 - MLP PDMS - District Config
 - MLP PDMS - District Admin
 - MLP PDMS - Teacher/End User
 - MLPOASYS - District Admin**
 - MLPOASYS - Configuration

User Info

Michelle Thoma
mthoma@frontinetechnologies.com
Hidden Valley Schools
Browser:
Chrome V50

Have a procedural question? Contact:
Mario Ademo ()

My Help Request Tickets

Submit New Help Ticket

View Existing Tickets

Enter your keyword search below:

- Documents
- Tutorials
- Webinars
- Support Tickets

Extend or review your learning

- **Upgrade Resource Page**
 - http://www.frontlinek12.com/Pages/Teachscape_Resource_Center.html
- **Recorded Tutorials/Webinars** – *located under MLPOASYS District Admin Help, Tutorials/Webinar section*
 - Webinar: OASYS Admin: Detail View Tutorial
 - Webinar: Using the Evidence Collection Toolbox
- **Help Articles** – *located under MLPOASYS District Admin Help, Report Tools section*
 - Using the Rubric Explorer
 - Using the Growth Explorer

Upcoming Training Opportunities!

- **August 3 Webinar – 8:30 AM MT / 9:30 AM CT**
- **Onsite Trainings:**
 - ✓ **Aberdeen: Monday, August 8**
 - ✓ **Pierre: Tuesday, August 9**
 - ✓ **Rapid City: Wednesday, August 10**
 - ✓ **Harrisburg: Thursday, August 11**
- **Questions - Contact: Jolene McGregor
jmcgregor@frontlineed.com**

Outcome Check

During the session we:

- Shared the OASYS Frame (form → component → type)
- Accessed and Completed Forms
- Previewed how to Manage Evaluations in Detail View
- Reviewed Learning Resources in Help



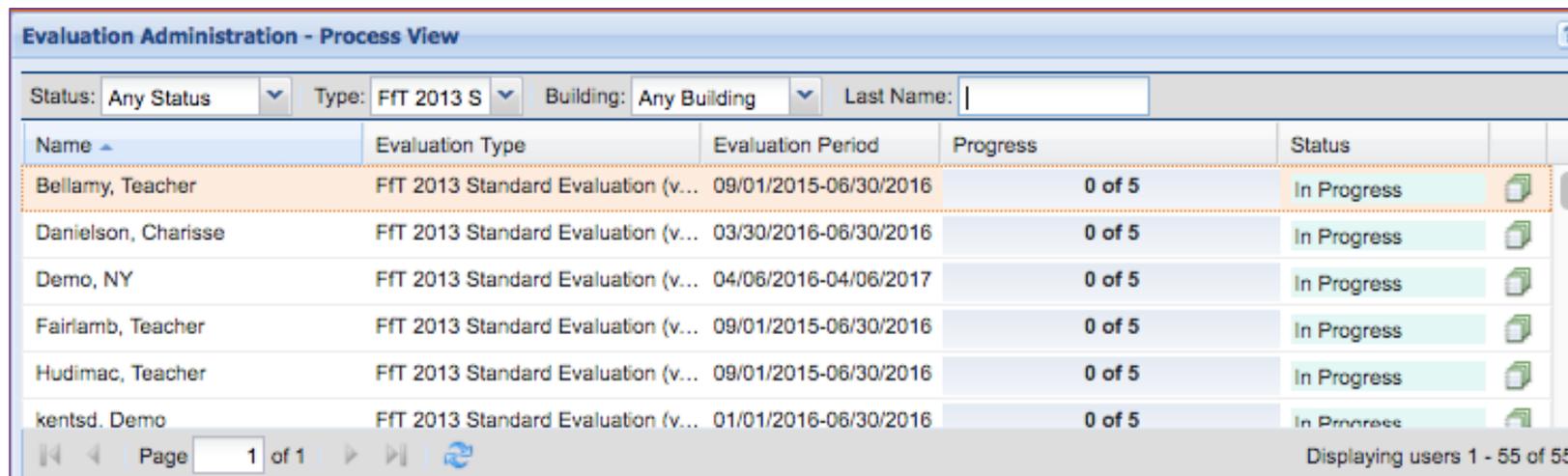
Session Outcome:

Participants will understand system structure and navigation within MLP Oasys and know where to access resource to extend learning beyond this session.

How do I find an evaluation for an Educator?

Process View (top section):

- Search, sort and access a specific user's evaluation process
- Monitor the progress of the full evaluation
- Review past evaluations, past artifacts and current artifacts



The screenshot displays the 'Evaluation Administration - Process View' interface. At the top, there are search filters: Status (Any Status), Type (FFT 2013 S), Building (Any Building), and Last Name (empty). Below the filters is a table with the following columns: Name, Evaluation Type, Evaluation Period, Progress, and Status. The table lists six users, all with 'In Progress' status and '0 of 5' progress. The first row, 'Bellamy, Teacher', is highlighted. At the bottom, there is a pagination control showing 'Page 1 of 1' and a status indicator 'Displaying users 1 - 55 of 55'.

Name	Evaluation Type	Evaluation Period	Progress	Status
Bellamy, Teacher	FFT 2013 Standard Evaluation (v...	09/01/2015-06/30/2016	0 of 5	In Progress
Danielson, Charisse	FFT 2013 Standard Evaluation (v...	03/30/2016-06/30/2016	0 of 5	In Progress
Demo, NY	FFT 2013 Standard Evaluation (v...	04/06/2016-04/06/2017	0 of 5	In Progress
Fairlamb, Teacher	FFT 2013 Standard Evaluation (v...	09/01/2015-06/30/2016	0 of 5	In Progress
Hudimac, Teacher	FFT 2013 Standard Evaluation (v...	09/01/2015-06/30/2016	0 of 5	In Progress
kentsd. Demo	FFT 2013 Standard Evaluation (v...	01/01/2016-06/30/2016	0 of 5	In Progress

How do I work within a specific evaluation?

Process View (bottom section):

- View details for specific components and forms
- Complete actions, such as scheduling and review of submitted forms
- Complete forms

Manage 0 instance components						
Component Name	Progress	Status				
<input type="checkbox"/> FFT 2013 Announced Observation #1	0 of 5	In Progress				
<input type="checkbox"/> FFT 2013 Unannounced Observation	0 of 3	Incomplete				
<input type="checkbox"/> FFT 2013 Domains 1 & 4 Portfolio	0 of 2	Incomplete				
<input type="checkbox"/> FFT 2013 Student Growth Objectives	0 of 2	Incomplete				
<input type="checkbox"/> FFT 2013 Evaluation Summary	0 of 1	Incomplete				

Ad-Hoc Elements						
Add Element	Edit Element	Deactivate Element	Show Inactive Elements	09/01/2015 - 06/30/		
Element Name	Schedule/Assigned Admin	Status				
<input type="checkbox"/> Walkthrough Form	Bellamy, Linda	Complete				
<input type="checkbox"/> Walkthrough Form #2	Bellamy, Linda	Complete				

Process View (top portion)

The screenshot displays the 'Evaluation Administration - Process View' interface. On the left is a sidebar with navigation options: 'MLPPDMS' (Activities, Enrollment Tools, Regional Enrollment) and 'MLPOASYS' (OASYS Administration: Admin View, Process View, Detail View; OASYS Report Tools: Rubric Explorer, Growth Explorer, Composite Score Explorer). The 'Process View' option is highlighted with a blue box.

The main area shows a table of evaluation records with filters for Status, Type, Building, and Last Name. The table contains three rows, all with 'In Progress' status and '0 of 5' progress. Each row has a document icon in the right column, which is highlighted with a blue box.

Below the table is a pagination bar showing 'Page 1 of 1' and 'Displaying users 1 - 3 of 3'. A detailed view window titled 'Evaluation 01/01/2016 - 06/30/2016' is open, showing 'Artifact Files'. The 'Add Artifact' button is highlighted with a blue box. The 'Show Previous Cycles' button is also highlighted with a blue box. The artifact file table shows one entry: 'Lesson Plan - Observatio' uploaded on '05/30/2016' by 'Thoma, Educator1' with the file 'Lesson_Plan.docx'.

Name	Evaluation Type	Evaluation Period	Progress	Status
Thoma, Educator1	FFT 2013 Standard Evaluation (...)	01/01/2016-06/30/2016	0 of 5	In Progress
Thoma, Educator2	FFT 2013 Standard Evaluation (...)	01/01/2016-06/30/2016	0 of 5	In Progress
Thoma, Educator3	FFT 2013 Standard Evaluation (...)	01/01/2016-06/30/2016	0 of 5	In Progress

Name	Upload Date	Upload User	File
Lesson Plan - Observatio	05/30/2016	Thoma, Educator1	Lesson_Plan.docx

Process View (bottom portion)

Component Name	Progress	Status				
FFT 2013 Announced Observation #1	0 of 5	In Progress				
FFT 2013 Unannounced Observation	0 of 3	Incomplete				
FFT 2013 Domains 1 & 4 Portfolio						
FFT 2013 Student Growth Objectives						
FFT 2013 Evaluation Summary						

Component Name	Progress	Status				
FFT 2013 Announced Observation #1	0 of 5	In Progress				
Element Name	Schedule/Assigned Admin	Status				
FFT 2013 Pre-Observation Planning Form	Date: 05/30/2016 Time: 10:00 AM - 10:00 A... Where: Not specified With: Thoma, Principal Download Calendar File	Awaiting Finaliza...				
FFT 2013 Announced Observation Form (v16.03)	Thoma, Principal	Not Scheduled				
FFT 2013 Teacher Self-Review Form (v16.03)	Thoma, Principal	Not Scheduled				
FFT 2013 Post-Observation Conference and Reflection Form	Thoma, Principal	Incomplete				
FFT 2013 Announced Observation Summary (v16.03)	Thoma, Principal	Not Scheduled				
FFT 2013 Unannounced Observation	0 of 3	Incomplete				

Process View (Review Submitted Form)

Component Name	Progress	Status			
FFT 2013 Announced Observation #1	0 of 5	In Progress			
Element Name	Schedule/Assigned Admin	Status			
FFT 2013 Pre-Observation Planning Form	Date: 05/30/2016 Time: 10:00 AM - 10:00 A... Where: Not specified With: Thoma, Principal Download Calendar File	Awaiting Finaliza...			
FFT 2013 Announced Observation Form (v16.03)	Thoma, Principal	Not Scheduled			
FFT 2013 Teacher Self-Review Form (v16.03)	Thoma, Principal	Not Scheduled			
FFT 2013 Post-Observation Conference and Reflection Form	Thoma, Principal	Incomplete			
FFT 2013 Announced Observation Summary (v16.03)	Thoma, Principal	Not Scheduled			
FFT 2013 Unannounced Observation	0 of 3	Incomplete			

[Show Submission History](#)

FFT 2013 Pre-Observation Planning Form

User Information	
Name: Educator1 Thoma	Title:
Building: Training Academy	Department: None
Grade: None	Evaluation Type: FFT 2013 Standard Evaluation (v16.03)
Assigned Administrator: Thoma, Principal	Evaluation Cycle: 01/01/2016 - 06/30/2016
Submitted By: Thoma, Educator1	Date Submitted: 05/30/2016 12:32 am PDT
Acknowledged By: N/A	Date Acknowledged: Unacknowledged
Finalized By: N/A	Date Finalized: Unfinalized

Directions to the teacher: Respond briefly to the following questions in relation to the unit or lesson plan you are submitting. A sentence or two in response to each question is sufficient. Please upload lesson plans and other artifacts in the Artifacts section below.

For Component 1a:

1. How does this lesson reflect your understanding of the structure of the discipline you are teaching? For example, if this lesson or unit represents one or more strands in the subject, what are the others? Or does it address more than one strand?

Educator response for question 1

Process View (Review Submitted Form)

Educator response for question 3

Pre-Observation Artifacts

Artifacts				
Name	Upload Date	Upload User	File	
Lesson Plan - Observation 1	05/30/2016	Thoma, Educator1	Lesson_Plan.docx	

 Print  Comment  Edit Form  Finalize

How do I use the Evidence Collection Tool?



Collect
Notes and
Evidence

Align
Notes and
Evidence

Score

Evidence Collection Tool

FFT 2013 Unannounced Observation		0 of 3	Incomplete			
Element Name	Schedule/Assigned Admin	Status				
FFT 2013 Unannounced Observation Form (v16.03)	Not Scheduled	Not Scheduled				
FFT 2013 Post-Observation Conference and Reflection Form	Unassigned	Incomplete				
FFT 2013 Unannounced Observation Summary (v16.03)	Not Scheduled	Not Scheduled				

Evidence Collection Tool

Evidence Collection

Observable Rubrics

- 2 *N/A Rubric (Insufficient Evidence)
- 13D1b FFT 2013 - Component 1b
- 13D1c FFT 2013 - Component 1c
- 13D1d FFT 2013 - Component 1d
- 13D1e FFT 2013 - Component 1e
- 13D1f FFT 2013 - Component 1f
- 13D2a FFT 2013 - Component 2a
- 13D2b FFT 2013 - Component 2b
- 13D2c FFT 2013 - Component 2c
- 13D2d FFT 2013 - Component 2d
- 13D2e FFT 2013 - Component 2e
- 13D3a FFT 2013 - Component 3a
- 13D3b FFT 2013 - Component 3b

Evidence:
Example evidence [13D3a] [13D2e]

Keyboard Shortcuts:
s t

Evidence Collection

Observable Rubrics

Evidence:

Keyboard Shortcuts:

s t

Shortcuts

Shortcut	Value
s	Student
t	Teacher

Shortcut: T

Value: Teacher says, " "

Add Close

Evidence Collection Tool

The screenshot displays the Evidence Collection Tool interface. A green box highlights the 'Evidence Review' button in the top navigation bar, with a green arrow pointing to it. The main window is titled 'FFT 2013 Announced Observation Form (v16.03) Evidence Review'. It features a table with three tabs: 'Aligned Evidence', 'Unaligned Evidence', and 'Evidence/Score'. The 'Evidence/Score' tab is active, showing a table with columns for 'Time', 'Evidence', 'Rubric Alignment', and 'Action'.

Time	Evidence	Rubric Alignment	Action
5/30 10:40 am	Example evidence	3a Communicating with Students Indicators: 1. Clarity of lesson purpose 2. Clear directions and procedures specific to the lesson activities 3. Absence of content errors and clear explanations of concepts and strategies 4. Correct and imaginative use of language	
5/30 10:40 am	Example evidence	2e Organizing Physical Space Indicators: 1. Pleasant, inviting atmosphere 2. Safe environment 3. Accessibility for all students 4. Furniture arrangement suitable for the learning activities 5. Effective use of physical resources, including computer technology, by both teacher and students	

Evidence Collection Tool

FFT 2013 Announced Observation Form (v16.03) **Evidence Review**

Aligned Evidence Unaligned Evidence Evidence/Score

<input type="checkbox"/>	Time	Comment	Action
<input checked="" type="checkbox"/>	5/30 10:40 am	Example unaligned evidence	
<input type="checkbox"/>	5/30 10:45 am	Teacher says, "today's learning objective is..."	
<input type="checkbox"/>	5/30 10:45 am	s	
<input type="checkbox"/>	5/30 10:46 am	Student raises hand	

Rubric Alignment

13D1c
1c Setting Instructional Outcomes

Indicators:

1. Outcomes of a challenging cognitive level
2. Statements of student learning, not student activity
3. Outcomes central to the discipline and related to those in other disciplines
4. Outcomes permitting assessment of student attainment
5. Outcomes differentiated for students of varied ability

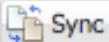
▲ **13D1d** FFT 2013 - Component 1d

13D1d
1d Demonstrating Knowledge Resources

Evidence Collection Tool

FFT 2013 Announced Observation Form (v16.03) **Evidence Review**

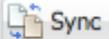
Aligned Evidence | Unaligned Evidence | **Evidence/Score**

Clear evidence after sync?  Sync

View By Alignment | View By Evidence | View By Timeline

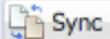
Alignment	Evidence	Time	Score	Realign	Edit	Delete
13D1ca	13D1ca 1c Setting Instructional Outcomes Indicators: 1. Outcomes of a challenging cognitive level 2. Statements of student learning, not student activity 3. Outcomes central to the discipline and related to those in other disciplines 4. Outcomes permitting assessment of student attainment 5. Outcomes differentiated for students of varied ability		Score			
13D1ca	 Example unaligned evidence	10:40:46 am				
13D1da	13D1da 1d Demonstrating Knowledge Resources Indicators: 1. Materials provided by the district 2. Materials provided by professional		Score			

Evidence Collection Tool

Clear evidence after sync?  Sync

View By Alignment **View By Evidence** View By Timeline

Evidence ▲	Time	Alignment	Realign	Edit	Delete
Example aligned evidence	10:40:40 am	13D2ea			
Example aligned evidence	10:40:40 am	13D3aa			
Example unaligned evidence	10:40:46 am	13D1ca			
Example unaligned evidence					
Student raises hand					
Student raises hand					
Teacher says, "today's learning objective is..."					
Teacher says, "today's learning objective is..."					
Teacher says, "today's learning objective is..."					

Clear evidence after sync?  Sync

View By Alignment View By Evidence **View By Timeline**

Time	Evidence ▲	Alignment	Realign	Edit	Delete
10:40:40 am	Example aligned evidence	13D2ea			
10:40:40 am	Example aligned evidence	13D3aa			
10:40:46 am	Example unaligned evidence	13D1ca			
10:40:46 am	Example unaligned evidence	13D1da			
10:46:17 am	Student raises hand	13D3ea			
10:46:17 am	Student raises hand	13D4aa			
10:45:32 am	Teacher says, "today's learning objective is..."	13D1ea			
10:45:32 am	Teacher says, "today's learning objective is..."	13D2aa			
10:45:32 am	Teacher says, "today's learning objective is..."	13D2da			

Evidence Collection Tool

FFT 2013 Announced Observation Form (v16.03) **Evidence Review**

Aligned Evidence | Unaligned Evidence | Evidence/Score

Clear evidence after sync Sync  View By Alignment View By Evidence View By Timeline

Alignment ▲	Evidence	Time	Score	Realign	Edit	Delete
13D1c	13D1c 1c Setting Instructional Outcomes Indicators: 1. Outcomes of a challenging cognitive level 2. Statements of student learning, not student activity 3. Outcomes central to the discipline and related to those in other disciplines 4. Outcomes permitting assessment of student attainment 5. Outcomes differentiated for students of varied ability		 <u>Proficient</u>			
13D1c	 Example unaligned evidence	10:40:46 am				

Completing a form

Manage 0 instance components			
Component Name	Progress	Status	
NJ Teacher Observation #1 (HEPI)	0 of 4	In Progress	
Element Name	Schedule/Assigned Admin	Status	
FFT 2013 Pre-Observation Planning Form	Date: 05/31/2016 Time: 10:00 AM - 10:00 A... Where: Not specified With: Thoma, Principal Download Calendar File	Awaiting Finaliza...	
FFT 2013 Observation Form v2 (HEPI)	Thoma, Principal	In Progress	
FFT 2013 Post-Observation Conference and Reflection Form	Thoma, Principal	Incomplete	
FFT 2013 Observation Summary (HEPI)	Thoma, Principal	Incomplete	

FFT 2013 Observation Form v2 (HEPI)

User Information

Title:

Department: None

Evaluation Type: NJ Teacher Evaluation v2

Evaluation Cycle: 01/01/2016 - 06/30/2016

Date Submitted: Incomplete

Date Acknowledged: Unacknowledged

Date Finalized : Unfinalized

Domain 1: Planning and Preparation

demonstrating Knowledge of Content and Pedagogy

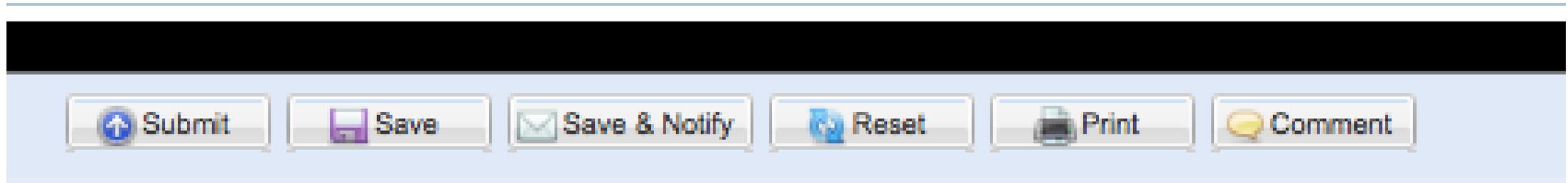
Indicator	Ineffective	Partially Effective	Effective	Highly Effective
<ul style="list-style-type: none"> • Lesson and unit plans that reflect important concepts in the discipline • Lesson and unit plans that accommodate prerequisite relationships among concepts and skills • Clear and accurate classroom explanations • Accurate answers to students' questions • Feedback to students that furthers learning • Interdisciplinary connections in plans and practice 	<p>In planning and practice, the teacher makes content errors or does not correct errors made by students. The teacher displays little understanding of prerequisite knowledge important to student learning of the content. The teacher displays little or no understanding of the range of pedagogical approaches suitable to student learning of the content.</p>	<p>The teacher is familiar with the important concepts in the discipline but displays a lack of awareness of how these concepts relate to one another. The teacher indicates some awareness of prerequisite learning, although such knowledge may be inaccurate or incomplete. The teacher's plans and practice reflect a limited range of pedagogical approaches to the discipline or to the students.</p>	<p>The teacher displays solid knowledge of the important concepts in the discipline and how these relate to one another. The teacher demonstrates accurate understanding of prerequisite relationships among topics. The teacher's plans and practice reflect familiarity with a wide range of effective pedagogical approaches in the subject.</p>	<p>The teacher displays extensive knowledge of the important concepts in the discipline and how these relate both to one another and to other disciplines. The teacher demonstrates understanding of prerequisite relationships among topics and concepts and understands the link to necessary cognitive structures that ensure student understanding. The teacher's plans and practice reflect familiarity with a wide range of effective pedagogical approaches in the discipline and the ability to anticipate student misconceptions.</p>

Enter Notes

Rubric Score: 3/4

Completing a form

Form Options (pre-submission/Completion):



Form Options (post-submission):



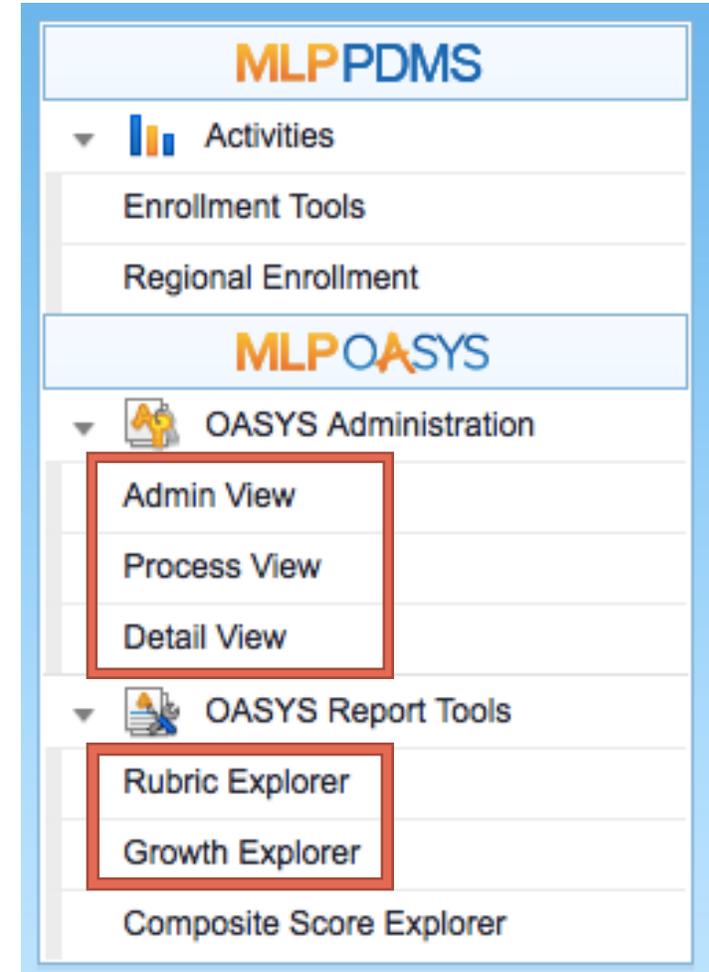
What types of tools are available for managing activities and analyzing data?

Status Management:

- Admin View
- Detail View

OASYS Reporting Tools:

- Rubric Explorer
- Growth Explorer



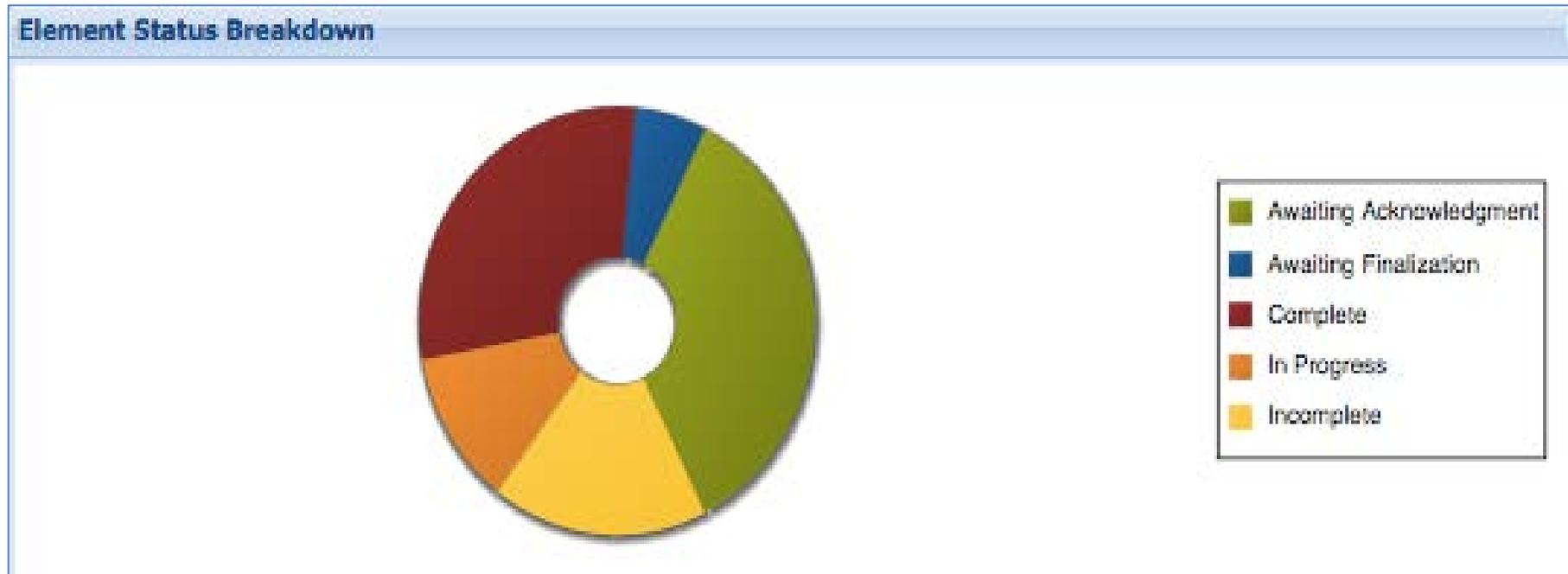
How do I manage multiple forms/actions?

The purpose of the **Detail View** screen is to provide Evaluator/Administrators with a comprehensive list of all of the forms and users for which they have evaluation rights and ability to take various related actions.

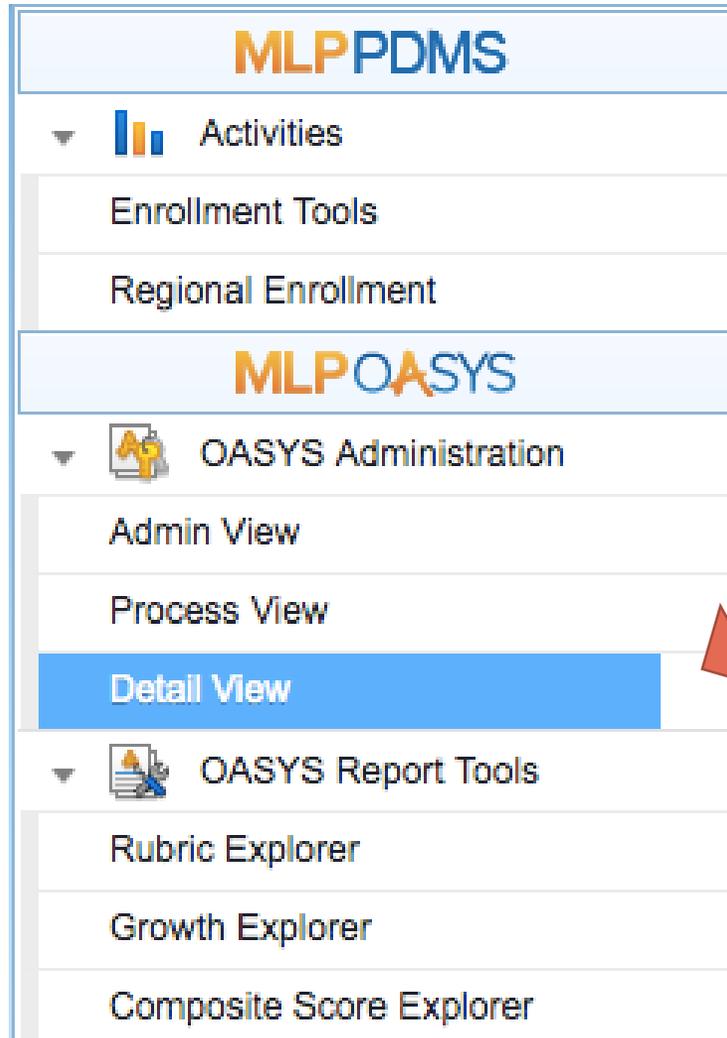
The screenshot shows the MyLearningPlan interface. At the top, there is a navigation bar with the MyLearningPlan logo (PLAN • MANAGE • LEARN • EVALUATE) and user information (Susan Walters, Logout). Below this is a yellow header bar with 'Detail View' and three tabs: 'LearningPlan', 'Instructor', and 'District Admin'. The main content area is titled 'Detail View Filters' and contains several dropdown menus for 'Classification(s)', 'Eval Type(s)', 'Component(s)', 'Form(s)', and 'Building(s)'. Below these filters is an 'Apply' button, which is highlighted with a red arrow and a callout box that says 'After adding your filters, click Apply'. To the right of the filters, there is a 'Saved Views' button, also highlighted with a red arrow. Below the filters, there is a section for 'Evaluation Administration - Detail View' which includes a table with columns for 'Element', 'Component', 'User', 'Admin', 'Eval Type', 'Eval Start Date', 'Eval End Date', 'Schedule', 'Status', 'Date Completed', 'Building(s)', 'Department(s)', 'Grade(s)', 'Group(s)', and 'Position Type(s)'. Below the table, there is a 'Types of Exporting Files' callout box pointing to the 'View PDF', 'Export to Excel', and 'Export to CSV' buttons. The bottom of the page shows a footer with 'Page 1 of 1', 'Per Page: 50', and 'No elements to display'.

How do I see the status of all my users?

The **Admin View** provides a breakdown of all forms by status for an Evaluator for all of the users in their caseload.



How can I access the Detail View?



The image shows a vertical navigation menu for the MLP PDMS and OASYS systems. The menu is divided into two main sections: MLP PDMS and MLP OASYS. The MLP PDMS section includes 'Activities', 'Enrollment Tools', and 'Regional Enrollment'. The MLP OASYS section includes 'OASYS Administration', 'Admin View', 'Process View', 'Detail View', 'OASYS Report Tools', 'Rubric Explorer', 'Growth Explorer', and 'Composite Score Explorer'. The 'Detail View' option is highlighted in blue, and a red arrow points to it from the right.

- MLP PDMS**
 - Activities
 - Enrollment Tools
 - Regional Enrollment
- MLP OASYS**
 - OASYS Administration
 - Admin View
 - Process View
 - Detail View**
 - OASYS Report Tools
 - Rubric Explorer
 - Growth Explorer
 - Composite Score Explorer

Detail View - Using Filters

PLAN » MANAGE » LEARN » EVALUATE

LearningPlan District Admin

Detail View

Detail View Filters

Filters

Classification(s): --Click to Select--

Eval Type(s): --Click to Select--

Component(s): --Click to Select--

Form(s): --Click to Select--

Building(s): --Click to Select--

Apply

Evaluation Administration - Detail View

Save Current View Clear Filters Exclude Ad-Hoc Elements Views: Application Default

Element	Component	User	Admin	Eval Type	Eval Start Date	Eval End Date	Schedule	Status	Date Completed				
<input type="checkbox"/>	FFT 2013 Annou...	FFT 2013 Annou...	Thoma_Tea...	Not Assigned	FFT 2013 Stand...	01/01/2016	07/01/2016	Not Scheduled	Not Scheduled				
<input type="checkbox"/>	FFT 2013 Annou...	FFT 2013 Annou...	Thoma_Tea...	Not Assigned	FFT 2013 Stand...	01/01/2016	07/01/2016	Not Scheduled	Not Scheduled				
<input type="checkbox"/>	FFT 2013 Annou...	FFT 2013 Annou...	Thoma_Tea...	Not Assigned	FFT 2013 Stand...	01/01/2016	07/01/2016	Not Scheduled	Not Scheduled				
<input type="checkbox"/>	FFT 2013 Annou...	FFT 2013 Annou...	Thoma_Tea...	Not Assigned	FFT 2013 Stand...	01/01/2016	07/01/2016	Not Scheduled	Not Scheduled				
<input type="checkbox"/>	FFT 2013 Annou...	FFT 2013 Annou...	Thoma_Tea...	Not Assigned	FFT 2013 Stand...	01/01/2016	07/01/2016	Not Scheduled	In Progress				
<input type="checkbox"/>	FFT 2013 Annou...	FFT 2013 Annou...	Thoma_Tea...	Not Assigned	FFT 2013 Stand...	01/01/2016	07/01/2016	Not Scheduled	Not Scheduled				
<input type="checkbox"/>	FFT 2013 Annou...	FFT 2013 Annou...	Thoma_Tea...	Not Assigned	FFT 2013 Stand...	01/01/2016	07/01/2016	Not Scheduled	Not Scheduled				

Detail View - Assigning Forms

Detail View Filters

Filters

Apply

Evaluation Administration - Detail View

Save Current View Clear Filters Exclude Ad-Hoc Elements Views: Application Default

Element	Component	User	Admin	Eval Type	Eval Start Date	Eval End Date	Schedule	Status	Date Completed			
FFT 2013 Obser...	NJ Teacher Obs...	Thoma, Edu...	Thoma, Prin...	Sort Ascending	01/2016	06/30/2016	Not Scheduled	Awaiting Ackno...	06/01/2016 12:...			
FFT 2013 Obser...	NJ Teacher Obs...	Thoma, Edu...	Not Assigned	Sort Descending	01/2016	06/30/2016	N/A	Incomplete				
FFT 2013 Post-...	NJ Teacher Obs...	Thoma, Edu...	Not Assigned	Columns	01/2016	06/30/2016	N/A	Incomplete				
FFT 2013 Pre-O...	NJ Teacher Obs...	Thoma, Edu...	Thoma, Prin...	Filters	01/01/2016	06/30/2016	Date: 05/31/2016 Time: 10:00 AM... Where: Not spe... With: Thoma, P...	Awaiting Finaliz...	05/31/2016 11:5...			

Page 1 of 1 Per Page: 50 View PDF Export to Excel Export to CSV

Evaluation Administration - Detail View

Save Current View Clear Filters Exclude Ad-Hoc Elements Actions

Element	Component	User	Admin	Eval Type	Eval Start Date	Eval End Date	Schedule	Status	Date Completed			
FFT 2013 Obser...	NJ Teacher Obs...	Thoma, Edu...	Thoma, Prin...	Sort Ascending	01/2016	06/30/2016	Not Scheduled	Awaiting Ackno...	06/01/2016 12:...			
FFT 2013 Obser...	NJ Teacher Obs...	Thoma, Edu...	Not Assigned	Sort Descending	01/2016	06/30/2016	N/A	Incomplete				
FFT 2013 Post-...	NJ Teacher Obs...	Thoma, Edu...	Not Assigned	Columns	01/2016	06/30/2016	N/A	Incomplete				
FFT 2013 Pre-O...	NJ Teacher Obs...	Thoma, Edu...	Thoma, Prin...	Filters	01/01/2016	06/30/2016	Date: 05/31/2016 Time: 10:00 AM... Where: Not spe... With: Thoma, P...	Awaiting Finaliz...	05/31/2016 11:5...			

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- Email Selected Users
- Email Selected Admins
- Assign Selected Elements
- Set Start/End Dates
- Set Due Date
- Finalize Selected Elements

Detail View - Sending Email Reminders

Detail View Filters

Filters

Classification(s): --Click to Select--

Eval Type(s): NJ Teacher Evaluation v2

Component(s): NJ Student Growth Objective(s)

Form(s): --Click to Select--

Apply

Evaluation Administration - Detail View

Save Current View Clear Filters Exclude Ad-Hoc Elements Actions Views: Application Default

Element	Component	User	Admin	Start Date	End Date	Schedule	Status	Date Completed				
<input checked="" type="checkbox"/>	NJ Mid-Year Re...	NJ Student Gro...	Thoma, Edu...	Not A	01/2016	06/30/2016	N/A	Incomplete				
<input checked="" type="checkbox"/>	NJ Student Gro...	NJ Student Gro...	Thoma, Edu...	Not A	01/2016	06/30/2016	N/A	Incomplete				
<input checked="" type="checkbox"/>	NJ Student Gro...	NJ Student Gro...	Thoma, Edu...	Not A	01/2016	06/30/2016	N/A	Incomplete				
<input checked="" type="checkbox"/>	NJ Student Gro...	NJ Student Gro...	Thoma, Edu...	Not Assigned	NJ Teacher Eva...	01/01/2016	06/30/2016	N/A	Incomplete			
<input checked="" type="checkbox"/>	NJ Student Gro...	NJ Student Gro...	Thoma, Edu...	Not Assigned	NJ Teacher Eva...	01/01/2016	06/30/2016	N/A	Incomplete			

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Admin View - Managing Work

MLPDPMS

- Activities
- Enrollment Tools
- Regional Enrollment

MLPOASYS

- OASYS Administration
 - Admin View**
 - Process View
 - Detail View
- OASYS Report Tools
 - Rubric Explorer
 - Growth Explorer
 - Composite Score Explorer

Element Status Breakdown

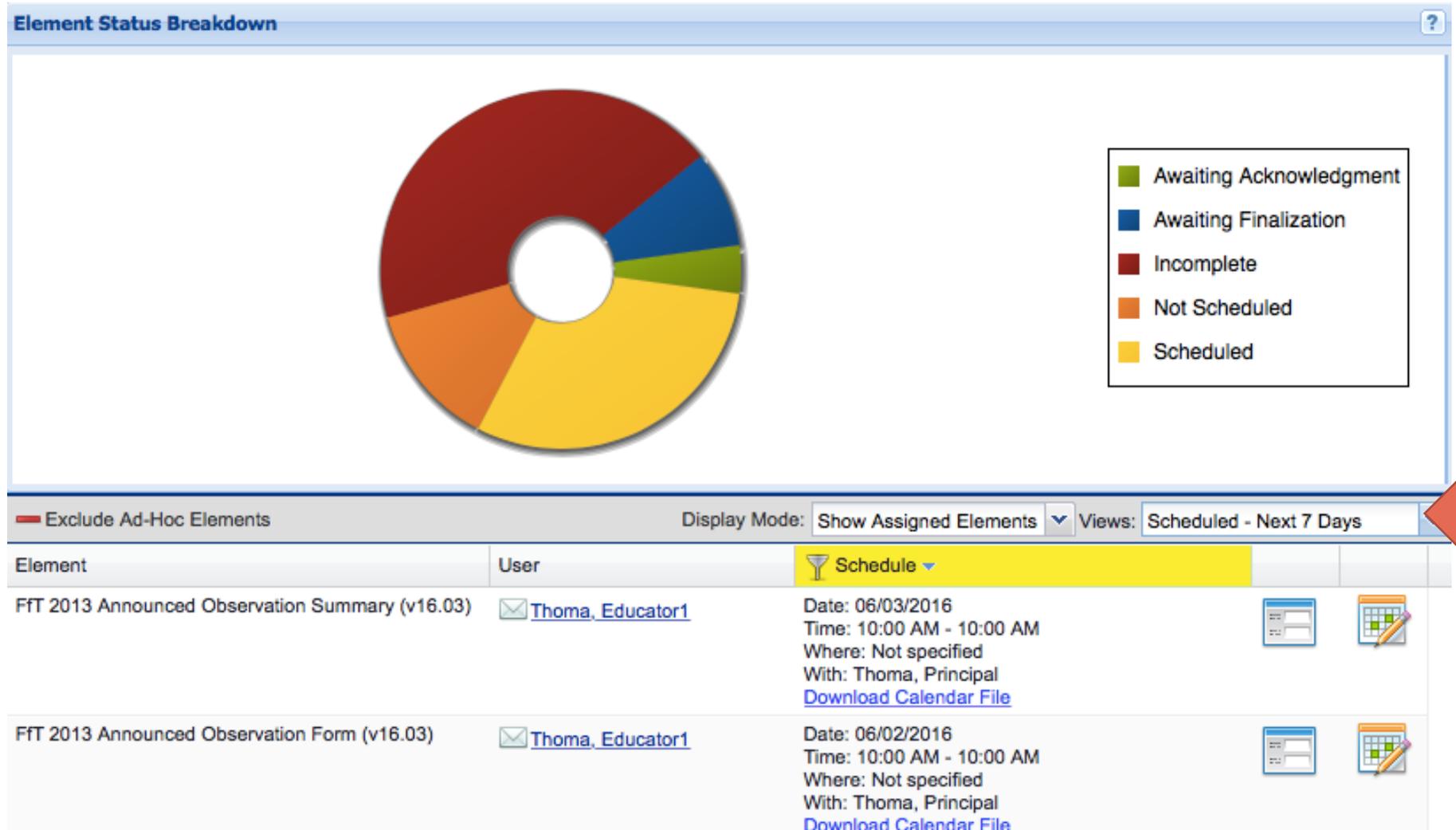
Status	Count
Awaiting Acknowledgment	1
Awaiting Finalization	1
Incomplete	1
Not Scheduled	1
Scheduled	1

Exclude Ad-Hoc Elements Display Mode: Show Assigned Elements Views: Status - Awaiting Finalization

Element	User	Actions
FFT 2013 Pre-Observation Planning Form	Thoma, Educator3	
FFT 2013 Pre-Observation Planning Form	Thoma, Educator1	

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Admin View - Viewing Scheduled Forms



Which tools do I use to manage and conduct daily tasks?

Process View

- conduct day-to-day activities

Admin View

- quickly see the status of all activities

Detail View

- manage multiple activities

How can I see all my Educators' rubric scores in aggregate?

The Rubric Explorer displays data that is collected through a rubric by representing the information in a graphical format (a one-dimensional heat map), which portrays the frequency with which each descriptor in a rubric was selected across users, buildings, departments, or the district as a whole.

The screenshot shows the 'Rubric Explorer' interface. It features a 'Rubric' section with date pickers for 'Start Date' (09/01/2015) and 'End Date' (03/01/2016), and a 'My Reports' dropdown menu. Below this is the 'Filters' section, which contains multiple dropdown menus for 'Classification(s)', 'Eval Type(s)', 'Component(s)', 'Form(s)', 'Rubric(s)', 'User(s)', 'Admin(s)', 'Building(s)', 'Department(s)', 'Grade(s)', 'Group(s)', and 'Position Type(s)'. A red arrow points to the 'Filters' section header. Below the filters is the 'Options' section, which includes checkboxes for 'Show Counts', 'Show Percentages(%)', and 'Include filter data in export', along with a 'Colors' dropdown menu set to 'White To Blue'. A red arrow points to the 'Options' section header. At the bottom, there are buttons for 'View', 'Details', 'View PDF', 'Export to Excel', and 'Save Configuration', and a 'Top' button.

What information is contained within the Rubric Explorer?

Rubric Report - Teachers: Instruction				
Filter				
Criteria	INEFFECTIVE	DEVELOPING	EFFECTIVE	HIGHLY EFFECTIVE
Focus on Learning	Teacher's purpose in a lesson or unit is unclear to students. 1 of 36 (2.8%)	Teacher attempts to explain the instructional purpose, with limited success. 11 of 36 (30.6%)	Teacher's purpose for the lesson or unit is clear, including where it is situated within broader learning. 8 of 36 (22.2%)	Teacher makes the purpose of the lesson or unit clear, including where it is situated within broader learning, linking that purpose to student interests. 6 of 36 (16.7%)
Procedures	Teacher's directions and procedures are confusing to students. 0 of 36 (0%)	Teacher's directions and procedures are clarified after initial student confusion. 9 of 36 (25%)	Teacher's directions and procedures are clear to students. 12 of 36 (33.3%)	Teacher's directions and procedures are clear to students and anticipate possible student misunderstanding. 5 of 36 (13.9%)
Content	Teacher's explanation of the content is unclear or confusing or uses inappropriate language. 1 of 36 (2.8%)	Teacher's explanation of the content is uneven; some is done skillfully, but other portions are difficult to follow. 11 of 36 (30.6%)	Teacher's explanation of content is appropriate and connects with students' knowledge and experience. 10 of 36 (27.8%)	Teacher's explanation of content is imaginative and connects with students' knowledge and experience. Students contribute to explaining concepts to their peers. 4 of 36 (11.1%)

Analyze rubric data to identify areas of focus and/or professional growth.

How can I see growth of an Educator over time?

The **Growth Explorer** displays data that is collected through single or multiple response items (e.g., drop-down lists, check boxes, etc.) by representing the information in a graphical format (a one-dimensional heat map), which portrays the frequency with which each response was selected across users, buildings, departments, or the district as a whole. The user can specify a date to see a snapshot or indicate a time frame to see progress and growth over time for a particular item.

The screenshot shows the 'Growth Explorer' interface with the following sections:

- Report Configuration**
 - Growth**: Start Date: 09/01/2015, End Date: 03/01/2016, My Reports: --Click to Select--
 - Filters**: Classification(s), Eval Type(s), Component(s), Form(s), Question Field(s), User(s), Admin(s), Building(s), Department(s), Grade(s), Group(s), Position Type(s). All dropdowns are set to '--Click to Select--'.
 - Options**: Show Counts: , Show Percentages(%): , Colors: White To Blue, Include In-Progress: , Group By: Month, Tally By: Total Answers, Include filter data in export:
- Buttons**: View, Details, View PDF, Export to Excel, Save Configuration