

SOUTH DAKOTA BOARD OF EDUCATION MINUTES

Date:	Monday, July 18, 2016—9:00 a.m. Central Time
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Location: Mitchell Technical Institute
1800 E Spruce Street, Mitchell, South Dakota

Public telephonic access:
1-866-410-8397/conference code: 8381998525

Present: Sue Aguilar, Member
Kelly Duncan, Member
Glenna Fouberg, Member
Scott Herman, Member
Marilyn Hoyt, Member
Donald Kirkegaard, President
Deb Shephard, Member
Gopal Vyas, Member

Absent: Kay Schallenkamp, Member

DOE Staff

in attendance: Dr. Melody Schopp, Tiffany Sanderson, Steve Fiechtner, Keley Smith Keller, Bobbi Rank, Ferne Haddock, and Holly Farris.

Others in attendance: Carol Grode-Hanks (MTI) and Doug Greenway (MTI)

Call to Order, Pledge of Allegiance, and Roll Call:

President Kirkegaard called the meeting to order at approximately 9:02 a.m. CT.

Adoption of Agenda:

Motion by Fouberg, second by Duncan, to adopt the July 18, 2016, proposed agenda. Voice vote, all present voted in favor. Motion carried.

Approval of Minutes:

Motion by Aguilar, second by Duncan, to approve the June 20, 2016, minutes. Voice vote, all present voted in favor. Motion carried.

Membership Update:

Secretary Schopp introduced new board member, Gopal Vyas.

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Motion by Fouberg, second by Duncan, to nominate Deb Shepard for vice-president of the board.

Motion by Hoyt, second by Aguilar, to cease nominations and cast a unanimous ballot for Shephard. Voice vote, all present voted in favor. Motion carried.

Conflicts Disclosures (SDCL 3-23-3):

Bobbi Rank, legal counsel, presented the Board with a copy of a letter of intent regarding the interpretation of 2016 HB 1214 by the Government Operations and Audit Committee (GOAC), which is the entity responsible for oversight of the law. This letter of intent was released after the Board's last meeting and is broader in regard to allowance of oral waiver requests and requires the filing of minutes with the Department of Legislative Audit regarding such waivers. Dr. Kelly Duncan requested a waiver for a potential contract between the South Dakota Department of Education (DOE) and Northern State University (NSU) in regard to virtual school college readiness coursework. Neither Dr. Duncan nor the NSU school of education have any connection to this contract, but it is a contract between her employer (NSU) and the DOE which is potentially within the subject matter of the Board because the Board has some general rulemaking authority regarding virtual schools. The contract will allow students to have access to high school courses not otherwise available. NSU will provide access to online college readiness coursework in math, sentence skills, and reading and manage enrollment and payment for the courses and also place orders for districts offering the coursework within districts. NSU will also provide SD DOE with recommendations and information regarding success rate of the courses. The total contract amount will not exceed \$50,000, and NSU will be reimbursed when students complete the coursework. Rates will be from \$125-\$175 depending on the length of the course.

Motion by Shephard, second by Fouberg, to approve a waiver based on the evidence presented and the fact that there is no connection between Duncan and the contract, only a different division of her employer. Roll call vote, all present voted in favor (Duncan abstained). Motion carried.

There was discussion regarding whether a waiver request was necessary regarding dual credit coursework from NSU. Department staff will investigate the details and report back to the Board at the next regular meeting.

There was discussion regarding the process for obtaining waivers for future contracts between Tessiers, Inc., (employer of new board member Vyas) and any postsecondary technical institute, and information was provided.

Board member Shephard disclosed that she is a member of the Build Dakota Scholarship Board. This scholarship was set up as a result of a gift from T. Denny Sanford for scholarships for technical institute students. This relationship does not appear to require a waiver under the new conflicts disclosure law as defined by the statute, but it was being disclosed to the Board in

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case members had questions. No action was taken regarding a waiver because the relationship did not appear to fall within the law.

President Kirkegaard requested the Department to reexamine the Board's mission statement, which is more than twenty years old, to determine whether it accurately reflects the subject matter and jurisdiction of the Board and report back to the Board at the next regular meeting.

Meeting Schedule Review:

The schedule of upcoming board meetings was discussed and amended, and will be posted on the Board's website.

Motion by Fouberg, second by Duncan, to set August 15 as a potential special meeting date if any conflict disclosure issues must be addressed before the next regular meeting. Voice vote, all present voted in favor. Motion carried.

President Kirkegaard declared a recess at 9:51 a.m. CT.

President Kirkegaard declared the meeting back in session at 10:01 a.m. CT.

Annual Vocational Education System Fund Statement Report:

Tamara Darnall, DOE division of finance and management, presented the annual vocational education system fund statement report.

Suicide Awareness and Prevention Training

Steve Fiechtner, DOE, presented information on proposed suicide awareness and prevention training guidelines and resources. During the 2016 legislative session, legislation was passed to require education professional to complete one hour of suicide prevention training prior to receiving an initial or renewed teaching certificate, effective July 2017.

Fiechtner outlined proposed training guidelines and identified resources for training providers. School districts will either be able to utilize an identified training provider or utilize the guidelines to approve training providers on an individual basis. There will also be online training modules available. Fiechtner requested approval of the guidelines and resources as recommended.

In response to Board questions, Fiechtner discussed the identified training providers and why they were chosen. Dr. Schopp further clarified that additional providers may be added to the list as the program expands. Fiechtner noted that interest from school districts is already very high despite the law not going into effect until 2017. The training is a requirement for initial certification and renewals, so both teachers and the DOE need to look ahead, which is a significant reason for delayed implementation of the law until 2017. Whether or not a teacher

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requires the training to receive certification depends on the date of application and the expiration date of any current certificate. If the certificate expires before July 1, 2017, the training requirement does not apply. If a certificate expires after July 1, the training is required. Fiechtner noted that the availability of the online modules should allow the training to be accessed whenever needed.

Motion by Vyas, second by Duncan, to approve the proposed suicide awareness and prevention training guidelines and resources. Voice vote, all present voted in favor. Motion carried.

Technical Institute Reporting Update for 2016-2017:

Keley Smith-Keller, DOE division of career and technical education, presented an informational update on how technical institute reporting to the Board will be adjusted and completed. Three changes are proposed. First, the ten-day enrollment reporting will be provided in September, which will report total enrollment without specific program breakdowns. Second, program-specific enrollment and retention data will be reported in November. Third, graduation and graduation survey reports will be provided in June.

In response to Board questions and requests, Smith-Keller stated that the DOE will also include program-specific enrollment breakdowns in the September report.

Update on Western Dakota Technical Institute (WDT) Accreditation Progress:

Steve Buchholz, WDT, presented an update on WDT's accreditation progress. WDT submitted a report to the Higher Learning Commission in May. WDT has made significant progress in all areas about which the Commission was concerned since then and will continue that progress. Feedback from the Commission has been positive. The next step is submission of a new progress report in March 2017. WDT is currently working on assurance arguments and self-study to show compliance with all Commission concerns and requirements.

Career Decision-Making Guide Update:

Keley Smith-Keller presented an informational update on the career decision-making guide produced by the DOE's division of career and technical education. The guide includes information on parents' role in career decision-making. This project is an enhancement to SDMyLife tools to reinforce students' personal learning plans and career decision-making. It will be launched on the SDMyLife website prior to this fall. There will be a workshop at the SD ACTE conference, an email campaign, inclusion in CTE newsletters, and other avenues where this information will be provided to the public.

Mitchell Technical Institute (MTI) Professional Truck Driving Certificate Program Application:

Tiffany Sanderson, DOE division of career and technical education, presented information on MTI's application for a professional truck driving certificate program. Sanderson stated that all

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requirements of the South Dakota administrative rules were met during the program application process for all of MTI's program proposals on the Board's agenda. Sanderson also provided information on what a certificate program entails and the credential which results from the program.

The MTI Professional Truck Driving program would begin in 2017 as a 16-week, 14-credit program. The current short-term trucking program at MTI helps individuals earn a commercial driver's license. The proposed program would extend that to combine classroom, driving experience, and internship components. This program is needed because there is a large shortage of truck drivers and the need is expected to increase. The program would be open to nontraditional students. The proposed program would begin with 10 student cohorts and increase from there. Instructors will be expected to have at least three years' experience and be a certified truck driver trainer certified by the North American Transportation Management Institute. Sanderson also invited the Board to tour MTI's new truck driver simulator.

In response to Board questions, Carol Grode-Hanks, MTI dean of academics, stated that the proposed program would be credit-earning. Whether or not students could receive financial aid for this program is under review. Currently, the program is not eligible for financial aid. The internship component may assist students with paying for the program, as MTI hopes for partnerships with employers which will offer paid internships. There has been a positive response from some industry partners to date.

Motion by Duncan, second by Vyas, to approve the program as presented. Voice vote, all present voted in favor. Motion carried.

MTI Leadership Studies Certificate Program Expansion Application:

Sanderson and Grode-Hanks presented information on MTI's application to expand its Leadership Studies certificate. After the recent success of the noncredit South Dakota Leadership Academy program, MTI is proposing a Leadership Studies certificate program. The transition from noncredit to credit program would happen this fall and establish a nine-month, 20-credit program. This program is employer-driven, as employers will have to recommend students for participation. This program differs from others in the state because it focuses on student advancement in technical careers. Instructors will be expected to have at least three years of industry experience in leadership positions, with masters degrees preferred by the Higher Learning Commission. Grode-Hanks stated that this program will also be able to transfer to a university program and they have collaborated with Dakota Wesleyan on that idea. The program will also allow industry employees with no formal professional education to develop into industry leaders. Grode-Hanks shared a statement of support from the CEO of Trail King in Mitchell, South Dakota.

In response to Board questions, Grode-Hanks stated that this program will have the same charge per credit, but that it is specifically built so that industry pays fees and financial aid should not be needed.

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Motion by Aguilar, second by Hoyt, to approve the program as presented. Voice vote, all present voted in favor. Motion carried.

MTI Powerline Registered Apprenticeship Certificate Program Expansion Application:

Sanderson and Doug Greenway, MTI, presented information on MTI's application for the Powerline Registered Apprenticeship certificate program expansion. Greenway provided information about registered apprenticeships and what those entail, as well as the career benefits of students completing registered apprenticeships. Sanderson stated that MTI is proposing to add a registered apprenticeship to the powerline construction maintenance program. Instructors would be expected to have three years of experience as journeymen linemen and associate degrees. The MTI powerline construction maintenance program is the largest in the state and over half will go to employers will being employment without formal training programs. The program will assist employers with the process of implementing registered apprenticeships and help students achieve journeyman status. A letter of support from Black Hills Power was presented.

In response to Board questions, Greenway discussed student options to work with employers to have an employer-sponsored apprenticeship or work with MTI for an MTI-sponsored apprenticeship. Greenway also stated that the program will allow more students to seek and obtain journeyman status within the powerline construction maintenance industry. Student would have on-the-job training components, and some exam components and testing which would be completed on campus. Much of the program will also be completed online. Greenway also discussed how the program would be rolled out and stated that MTI focus is on getting this fall's students on track to enroll in registered apprenticeships in June of 2017. MTI has not developed a process for allowing potential students with some prior industry experience to test out of portions of the program, but that may be a good option.

Motion by Vyas, second by Duncan, to approve the proposal as presented. Voice vote, all present voted in favor, motion carried.

2016 Workforce Education Grants Report:

Sanderson presented information on the 2016 workforce education grants. In 2014, the Board approved rules governing the distribution of workforce grants and last summer was the first summer in which grants were awarded. Sanderson provided a summary of the grant recipients and the purposes for which the recipients utilized the grant funds.

Administrative Rule 24:10:47—First Reading:

Sanderson presented the first reading of proposed amendments to ARSD 24:10:47 and requested approval to hold a public hearing in September on the proposed rules. The amended language is due to the passage of SB 132 during the 2016 legislative session. Legislation

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increased grant funds from \$1.5 million to \$2.2 million and required that part of the funds be applied to adult education services. The rules need to be amended to reflect the private, nonprofit entities which may also apply for up to \$250,000 in funds. A new section will be added to the rules regarding these nonprofit entities and outlining preferences for the grant award and other procedures on who may apply for the grant funds.

Motion by Duncan, second by Fouberg, to move the rules to a public hearing. Voice vote, all present voted in favor. Motion carried.

Secretary's Report:

Dr. Schopp presented information on the various workgroups meeting this summer. Schopp also provided an update on preliminary SBAC results, innovation grant recipients, and the shared service grant application process.

In response to Board questions, Schopp provided an overview of the shared services grant application and funding timeline.

Adjournment:

Motion by Hoyt, second by Duncan, to adjourn the meeting. Voice vote, all present voted in favor. Motion carried.

The meeting was adjourned at 11:36 a.m. CT.