

Check in with CANS - Agenda
Monthly Conference Call with DOE-Child and Adult Nutrition Services
September 6, 2018 2:30PM CT/1:30PM MT

Call in number: 866-410-8397, Participant code: 6507733610

*6 = Mute Line; #6 = Unmute Line

Website: <http://doe.sd.gov/cans>

Email: DOE.SchoolLunch@state.sd.us

Summer Food Service Program:

- **SFSP Post season survey** by sponsors was sent out August 24 and **is due to Julie McCord by September 11, 2018.**
- **SAVE the DATE - SFSP Wrap Up Call** sharing tabulation of the survey, discussing the past summer and plans for summer 2019 is set for:
Wednesday, October 3, 2018, at 2:00 CT/1:00 MT
Call in telephone number is 1-866-410-8397 (Call organizer: Julie McCord)
Participant code is 5292688688#
- **South Dakota Turnip the Beet Award Information** – SFSP and NSLP Seamless Summer sponsors are eligible for this award and nominations forms are available on the [SD DOE SFSP website](#) – **submission deadline October 10, 2018 to Julie.mccord@state.sd.us.**
- [SFSP 2018 Nutrition Guide for Sponsors](#) was recently released and is available for your review.

Food Distribution

- Schools can spend up to 105% of their annual entitlement on FFAVORS and/or on their monthly iCAN orders.
- FFAVORS Survey: Survey 145 reopened to allow schools to add entitlement money. Survey closes September 10.
- Past Due Invoices: USDA Food orders will be placed on HOLD if invoices are not paid within 30 days of delivery.
- Loss of USDA Foods: All losses of USDA Foods must be reported to the Child and Adult Nutrition Services office as soon as possible. This includes reporting USDA Foods that are lost as a result of a freezer malfunction.

iCAN School Nutrition Program Applications:

- iCAN SNP Applications were due August 14, 2018. If you have not yet started your application, please do so as soon as possible. Please remember it takes time for the application to be reviewed before it is approved.
- Claims for August can be filed on September 10, unless your application is not approved.

Reminders:

- Verification Process Webinar will be 09/26/18 at 9:30 AM
- Verification Reporting Webinar will be 10/10/18 at 2:30 PM

Administrative Reviews:

- Several schools have received offsite assessments; this is the first step for your Admin. Review. Please be aware that this assessment takes the collaboration of several people and takes time to complete. It is not good planning to wait until the day before it is due to begin working on it.
- Once the assessment is returned to the CANS office, your review will be assigned to a program specialist who will contact you to move the review forward. If you have any questions regarding the process, contact DOE.SchoolLunch@state.sd.us.
- It is important to respond to review deadlines immediately to prevent a hold on your claims for reimbursement payment.

iMATCH

- Direct Certification lists were emailed out to iMATCH users, as early year matching did not occur for most schools.
- Once the school has active enrollment in the district, matching will occur in the iMATCH system.
- A recorded iMATCH Webinar will be available by the end of September.
- iMATCH Q&A session available during the October 4 Check In With CANS call.

Fresh Fruit and Vegetable Program

- Site selection emails have been sent with award information included.
- Selected schools – begin providing the program once school begins, however, schools will not be able to submit FFVP claims until the NSLP iCAN application has been approved.
- As a reminder, excess funds (or over-expenditures) from the 1st allocation (beginning of SY thru 9/30) cannot be carried forward into the 2nd allocation (Oct 1 thru end of SY).
- Other reminders:
 - Remember to complete: [FFVP Link for Quiz](#) ←Click here
 - Optional FFVP Webinar Training on 8/30 at 2PM CT – See Nutrition Bulletin for details

Training Info:

- Optional FFVP Webinar Training on 8/30
 - View CANS-FFVP webpage for resources from the training

Equipment Grants for SY 2017-18

- The equipment assistance grant application will be posted to the SD CANS website <http://doe.sd.gov/cans/nslp.aspx> by September 2018
- Applications are due October 27, 2018.
- Grants to qualifying SFAs will be announced no later than January 2019
- Grant funds should be obligated by June 30, 2019, if there are concerns with this time frame please contact the CANS office.
- Any funds not used must be returned to the State Agency prior to September 30, 2019.
- Grant recipients should fully expend their NSLP equipment assistance grants by September 30, 2019.

School Garden Grants

- The purpose of this mini-grant is to actively engage schools in developing a garden and implementing nutrition education components to show children how food is being produced (grown in the garden), how that connects with the food items served in the school cafeteria and encouraging them to increase their consumption of fruits and vegetables. A team approach including the school, parents and community is recommended. The sub-grant can be used in schools, after school programs, and summer programs that qualify as Team Nutrition entities. Entities can apply for up to \$1,000 each school year. It is acceptable to request smaller amounts. For more information on this mini grant and to receive the application please visit [Here](#)

Team Nutrition (TN)

Did you know that Team nutrition can help you obtain and/or plan trainings?*

- **Travel Stipends.** TN can pay for mileage, per diem, hotel, and registration at state rates for participants who need assistance to attend the training. Approximately \$6,000 is available, so if one would assume \$150 per person as a rough estimate TN could help 40 people, or even at \$100 per person TN could help 60 people. The reimbursement would run through SDSU and would be made after attendance at the event.
- **Printed Materials.** TN has \$1,000 budgeted for any materials that would need to be printed, or supplies needed for trainings.
- **Consultant/Trainer.** TN have \$9,000 available to bring in a consultant/trainer, which could be broken up into different trainings, or one trainer could travel across the state on different dates. Lots of options with this.
- **Online Registration/Help Setting Up Event.** TN has access to many students and has built in free access to an online registration system through the university that can help market and promote the event.

*You must be a Team Nutrition School to receive funding. Not a Team Nutrition School? All you have to do is register here: <https://www.fns.usda.gov/tn/team-nutrition>.

National School Lunch Week

- **Who:** All SFAs that participate in the National School Lunch Program
- **What:** President John F. Kennedy created National School Lunch Week in 1962. This year's National School Lunch Week Theme is "School Lunch: Lots 2 Love". The theme is all about showing off school lunch successes and secrets in your districts. The CANS office would love to see how your school celebrates National School Lunch Week!
- **When:** October 15th—19th, 2018
- **Where:** In your cafeterias and schools!
- **Why:** National School Lunch Week celebrations are a great way to promote your lunch program to students and parents! You can use this week to plan new and exciting items and activities to help increase participation in your programs.
- You can find more information and resources for your National School Lunch Week Celebrations on the School Nutrition Association website!

Professional Standards Reminder: Any learning or training you receive about any aspect of the School Nutrition Programs can be counted as training time towards the professional standards annual training requirement.

Please retain documentation to show what topics were trained. For example, agenda, topics, handbook, certificate, etc. And record training on a Tracking Tool – we suggest using the [SD Tracker Tool](#) posted on the CANS NSLP website.

This Conference call was 30 minutes long and can credit for 30 minutes of training.

Learning Topics discussed during this call were:

- 3000 Administration/3120 Direct Certification
- 1100 Menu Planning/1170 USDA Foods
- 3200 Program Management/3260 Prep for Administrative Review