

Check in with CANS - Agenda
Monthly Conference Call with DOE-Child and Adult Nutrition Services
October 5, 2017 2:30PM CT/1:30PM MT

Call in number: 866-410-8397, Participant code: 6507733610

*6 = Mute Line; #6 = Unmute Line

Website: <http://doe.sd.gov/cans>

Email: DOE.SchoolLunch@state.sd.us

Summer Food Service Program:

- SFSP Debriefing Meeting – Survey results <http://doe.sd.gov/cans/documents/17SFspon.pdf>
 - Save the Dates 2018 - <http://doe.sd.gov/cans/documents/18-%20SFSP-DATES.pdf>
 - New call: November 15, 2017 Mobile Feeding Information / Planning Call
 - SFSP Debriefing Agenda with Resources requested found under Documents at DOE SFSP website - <http://doe.sd.gov/cans/sfsp.aspx>

iCAN School Nutrition Program Applications:

- **August/September Claims:** the iCAN system will not let you submit more than a couple of days from August onto your September claim. Nearly all schools will have to complete the August and Sept. claims separately. However, the SFA can enter those claims at the same time on October 10 (the due date for the September claim).
- **Application Approval:** If your iCAN application is not approved, the system will not let you submit a claim. **Final August claims may be submitted through Oct. 30** after that date no claims can be accepted unless you have a one-time exception available.

DoD FFAVORS is open for entitlement transfers for SY2017-18:

- Use **iCAN FDP Survey 132** to move entitlement into DoD FFAVORS.
- If you have remaining entitlement and would like to transfer some or all into DoD for use in purchasing fresh produce you can open survey 132 and change the amount you would like sent to DoD.
- To change the amount, simply change the Units to Process, from the original amount to the new total amount you want sent to DoD.
- Remember, if you want to bring in additional Non-Allocated items you may want to retain some entitlement to cover the USDA value of those items.
- **Survey will close for the school year on Monday, October 9, 2017.**
- Contact Mark Moen mark.moen@state.sd.us, at 605-280-7617 with questions.

Administrative Reviews:

- Several schools have received offsite assessments; this is the first step for your Admin. Review. Please be aware that this assessment takes the collaboration of several people and takes time to complete. It is not good planning to wait until the day before it is due to begin working on it.
- Once the assessment is returned to the CANS office, your review will be assigned to a program specialist who will contact you to move the review forward. If you have any questions regarding the process, contact DOE.SchoolLunch@state.sd.us.
- **It is important to respond to review deadlines immediately to prevent a hold on your claims for reimbursement payment.**

iMATCH – Exclude Boxes

- Users should receive email notifications when new matches occur.
- Recently added preset 'exclude' boxes to help streamline system loading times.

- You may unselect the 'exclude' checkboxes, unless your district regularly uploads a file into an electronic Point of Service system.
- For more information [Click Here](#) to see updated Matching List Instructions from the CANS-NSLP webpage.

iMATCH – FDPIR

- CANS has been working with the Oglala Sioux Tribe to obtain student participation in the Food Distribution Program on Indian Reservations (FDPIR).
- The first FDPIR file has been uploaded into iMATCH. FDPIR-matched students currently have a 'blank' benefit type identified; we are working with PrimeroEdge on the display.
- CANS anticipates to receive FDPIR files quarterly.

Special Diet Updated Federal Guidance:

- Clarification: many schools have called and emailed questions regarding milk substitutions. A signed statement from a recognized medical authority is not necessary when the milk substitute falls into the guidelines laid out for milk substitutes. (see chart below)
- A signed statement from a recognized medical authority is required when the substitute does not meet the guidelines or something other than milk is being substituted.

Fresh Fruit and Vegetable Program: If not completed, please complete the following as soon as possible:

- Sponsor Application in iCAN: [Click Here for instructions](#)
- Attestation/Addendum: Authorized Rep (as listed on SNP App) or Superintendent sign and return form by email.
- Quiz: Please make sure at least one representative from the school district completes the FFVP Quiz [FFVP Link for Quiz](#)
- Please contact Rob Ingalls at 605-773-2977 or Rob.Ingalls@state.sd.us with questions.

USDA Farm to School Grants Available for Schools:

- The purpose of the USDA Farm to School Grant Program is to assist eligible entities in implementing farm to school programs that improve access to local foods in eligible schools. Each year the USDA awards up to \$5 million in competitive grants for training, supporting operations, planning, purchasing equipment, developing school gardens, developing partnerships, and implementing farm to school programs. The Healthy Hunger-Free Kids Act of 2010 tasked USDA with supporting farm to school efforts through grants, training, technical assistance, and research. For FY 2018, we offer the following grants:
 - **Implementation grants** are intended to help schools, school districts, state and local agencies, Indian tribal organizations, small- and medium-sized agricultural producers or groups of small- and medium-sized agricultural producers, and non-profit entities working with schools or school districts to scale or further develop existing farm to school initiatives. Implementation awards range from \$50,000 - \$100,000.
 - **Planning grants** are for schools or school districts, state and local agencies, Indian tribal organizations, small- and medium-sized agricultural producers or groups of small- and medium-sized agricultural producers, and non-profit entities working with schools or school districts that are just getting started on farm to school activities. These funds are intended to help these entities organize and structure their efforts for maximum impact by embedding known best practices into early design considerations. Planning awards range from \$20,000 - \$50,000.
- Find out more information as well as the grant application at the USDA FNS Farm to School website: <https://www.fns.usda.gov/farmentoschool/farm-school-grant-program>
- Grant applications are due December 8, 2017.

Upcoming Trainings:

- **October 12: Procurement, A Practical Approach** (7 hrs.) in Pierre
This 7 hour workshop will give you a great, common sense approach for procurement in your district. The training will include information on how to decide which procurement method to use, how to write a bid specification for different products and how to send out a request for quote. All while following your local, state and federal regulations. This is a CANS sponsored event, see registration link below.
- **October 16-20: Orientation to School Nutrition** (30.5 hrs.) in Pierre
This 4 ½ day seminar is targeted to new and aspiring school nutrition program directors with five years or less experience. This course will provide an overview of school nutrition programs, define the role and responsibilities of a director, and review the relationship between local policies and state/federal regulations. This is a CANS sponsored event, see registration link below.
- **October 23 & 24: Financial Management: A Course for School Nutrition Directors** (12 hrs.) in Pierre
We recommend that Business Managers and Food Service leads attend this course together. The training includes pricing guides, recording financial data consistently, determining compliance with regulatory requirements (PLE, non-program foods), and assessing your school nutrition program for better financial outcomes. This is a CANS sponsored event, see registration link below.
- **October 26: School Wellness Policy - Implementing the Final Rules** (6 hrs.) in Pierre
The school health program in the SD DOE and SD Health in collaboration with [Action For Healthy Kids](#) will offer training on *School Wellness Policy - Implementing the Final Rules* on October 26, 2017 from 8:30-3:30 p.m. at Red Rossa in Pierre, SD. The training is designed to provide continued support to schools/school districts as they work to comply with [the new wellness policy rules](#) and to help schools/school districts strengthen and effectively implement their wellness policies. [Registration](#) information and in-depth details about the training in the [School Wellness Policy on-line binder](#). *This is not a CANS sponsored event.*
- **November 15: Procurement, A Practical Approach** (7 hrs.) in Pierre
This 7 hour workshop will give you a great, common sense approach for procurement in your district. The training will include information on how to decide which procurement method to use, how to write a bid specification for different products and how to send out a request for quote. All while following your local, state and federal regulations. This is a CANS sponsored event, see registration link below.

Registration is free. Preference will be given to SFAs. Attendance to any of these courses counts towards Professional Standards training requirements. Registration details are posted on the [CANS NSLP](#) website under the Professional Standards and Training Opportunities section and in the CANS monthly bulletin.

Verification of School Free and Reduced Price Meal Applications:

- CANS is hosting webinars specific to how to conduct and report results of verification activities. We will work through the Verification process and the Verification Collection Report, also known as the 742 form in two separate webinars.
 - The Verification Process webinar is scheduled for October 11 at 9:30am CST. *(Repeat of earlier webinar that had technical difficulties)*
 - The Verification Reporting webinar is scheduled for October 11 at 2:30pm CST.
 - Click the link below to join both webinars. Call-in number is 866-410-8397. Conference ID is 7587919653. Click the hyperlink (blue words) to [Join Skype Meeting](#)
- The PowerPoint slides are posted on the website at: <http://doe.sd.gov/cans/nslp.aspx> under the Training & Webinars heading. If you have trouble getting into Skype, you can follow along with the PowerPoint.

- Remember, you can begin verification activities once the application approval process for the current school year begins and there are approved applications on file. Please refer to the SY17-18 Eligibility Manual for more information or contact the CANS office. The sooner the process starts, the easier it is to meet the November 15 reporting deadline!

Equipment Grants for SY 2017-18

- A prime opportunity for schools to obtain or replace equipment is provided by the Fiscal Year (FY) 2017 Agriculture Appropriations Act. If you are in need of funding to purchase equipment to serve healthier meals that meet the updated meal patterns, with emphasis on more fruits and vegetables in school meals, improve food safety, and expand access. Priority must be given to schools with 50% or more eligible free/reduced price meals. In addition, SAs must give priority to schools that did not receive a previous NSLP Equipment Assistance Grant award under the American Recovery and Reinvestment Act of 2009 and the FY 2010 and Agriculture Appropriations Acts FY 2013, FY 2014, FY 2015 and FY 2016.
- [Click here](http://doe.sd.gov/cans/nslp.aspx) for Application. It is posted on the CANS NSLP website (<http://doe.sd.gov/cans/nslp.aspx>) under section Fiscal Year 2017 Equipment Assistance Grants.
- Application deadline is October 27, 2017.

Upcoming CEP Webinar

- **SNA Webinar: Community Eligibility: Strategies to Improve Your ISP**
Wednesday, October 11, 2 p.m. Eastern | [Register here](#).
Community eligibility is a huge success for its ability to reduce schools' paperwork and increase participation in school breakfast and lunch. Still, nearly 45 percent of eligible schools have not yet implemented this beneficial option. Schools that were early adopters of community eligibility will have to update their identified student percentages (ISP), which is the percentage of students who are certified for free school meals without an application, for the 2018–2019 school year. Since the ISP determines the level of reimbursement a school will receive and influences whether or not the school will operate in the black, taking steps to improve a school district's ISP will ensure that the ISP accurately reflects the level of poverty among the student population, making community eligibility a more viable option. This webinar will cover best practices for improving direct certification; making sure children who are homeless, migrant, or in foster care are certified without an application; and conducting SNAP outreach to help improve a school districts' ISP.
- This is not a CANS hosted webinar.

Professional Standards Reminder: Any learning or training you receive about any aspect of the School Nutrition Programs can be counted as training time towards the professional standards annual training requirement.

Please retain documentation to show what topics were trained. For example, agenda, topics, handbook, certificate, etc. And record training on a Tracking Tool – we suggest using the [SD Tracker Tool](#) posted on the CANS NSLP website.

This Conference call was 60 minutes long and can credit for 50 minutes of training.

Learning Topics discussed during this call were:

- 1000 Nutrition: 1170 USDA Foods & 1230 School Gardens – 15 minutes
- 3000 Administration: 3200 Program Management - 30 minutes
- 3000 Administration: 3100 Free & Reduced Price Meal Benefits - 15 minutes

Fluid Milk Substitute Nutrient Requirements

Nutrient	Per Cup (8 fl oz)	Percentage
Calcium	276 mg	28%
Protein	8 g	16%
Vitamin A	500 IU	10%
Vitamin D	100 IU	25%
Magnesium	24 mg	6%
Phosphorus	222 mg	23%
Potassium	349 mg	10%
Riboflavin	0.44 mg	26%
Vitamin B12	1.1 mg	18%