

Check in with CANS - Agenda
Monthly Conference Call with DOE-Child and Adult Nutrition Services
November 2, 2017 2:30PM CT/1:30PM MT

Call in number: 866-410-8397, Participant code: 6507733610

*6 = Mute Line; #6 = Unmute Line

Website: <http://doe.sd.gov/cans>

Email: DOE.SchoolLunch@state.sd.us

Summer Food Service Program: November 15, 2017 we are hosting a Mobile Feeding information and planning Call for anyone interested in learning more about mobile feeding in the summer program. SFSP Targeted Call – Mobile Feeding is November 15, 2017 at 10 CT/9 MT; call in to 1 866 410-8397; Participant code 5292688688#

Verification of School Free and Reduced Price Meal Applications:

- **Due November 15 in iCAN.** We suggest entering the verification information at the same time as your claim information to save time!
- Recent webinar training slides are posted on the website at: <http://doe.sd.gov/cans/nslp.aspx> under section *Training & Webinars*.
- Please refer to the Verification Reporting Slides, the SY2017-18 Eligibility Manual for more information or contact the CANS office.

iCAN School Nutrition Program Applications:

- A revised Permanent Agreement and Free and Reduced Policy Statement for SY2017-18 is going through the internal approval process. When these documents are finalized they will be emailed to schools this school year and will need a signature from Authorized Representative.
- More information will accompany the announcement.

Fresh Fruit and Vegetable Program

- Reminder to keep track of remaining allocation amounts, as we have had several sites overspend their first allocation.
- Please reference the email sent by Rob Ingalls on July 24, 2017 – this email has the allocation amounts listed.
- Additionally, you can check your remaining allocation in iCAN by clicking Claims → FFVP Claims → Click the current month. This will display the Remaining Balance per site, within the current allocation period.

Special Diet Updated Federal Guidance:

- A new recorded webinar and the Power Point was posted to the CANS NSLP website to outline changes. This and other helpful resources can be found on the CANS NSLP website: <http://doe.sd.gov/cans/nslp.aspx> under the sections School Meal Program Requirements >> Meal Modification.
- The NSLP memo is still under revision.
- School Special Diet guidance is a little different than the Child and Adult Care Food Program (CACFP) and Summer Food Service Program (SFSP) guidance. This year these will be separated into two memos and webinars.

USDA Farm to School Grants Available for Schools:

- The purpose of the USDA Farm to School Grant Program is to assist eligible entities in implementing farm to school programs that improve access to local foods in eligible schools. Each year the USDA

awards up to \$5 million in competitive grants for training, supporting operations, planning, purchasing equipment, developing school gardens, developing partnerships, and implementing farm to school programs. The Healthy Hunger-Free Kids Act of 2010 tasked USDA with supporting farm to school efforts through grants, training, technical assistance, and research. For FY 2018, we offer the following grants:

- **Implementation grants** are intended to help schools, school districts, state and local agencies, Indian tribal organizations, small- and medium-sized agricultural producers or groups of small- and medium-sized agricultural producers, and non-profit entities working with schools or school districts to scale or further develop existing farm to school initiatives. Implementation awards range from \$50,000 - \$100,000.
- **Planning grants** are for schools or school districts, state and local agencies, Indian tribal organizations, small- and medium-sized agricultural producers or groups of small- and medium-sized agricultural producers, and non-profit entities working with schools or school districts that are just getting started on farm to school activities. These funds are intended to help these entities organize and structure their efforts for maximum impact by embedding known best practices into early design considerations. Planning awards range from \$20,000 - \$50,000.
- Find out more information as well as the grant application at the USDA FNS Farm to School website: <https://www.fns.usda.gov/farmentoschool/farm-school-grant-program>
- **Grant applications are due December 8, 2017.**

Flexibilities in the School Meal Patterns for School Year 2017-2018

- In May 2017, U.S. Department of Agriculture (USDA) Secretary Sonny Perdue announced several menu planning flexibilities that covers the whole grain rich requirement, low fat (1%) flavored milk, and the sodium requirement.
- Food and Nutrition Service ([FNS](#)) [memo SP32-2017](#) contains the full USDA FNS guidance, the following is a brief summary:
- **Whole Grain-Rich Requirements**
 - For SY 2017-2018, exemptions from the whole grain-rich requirements in the National School Lunch Program (NSLP) and School Breakfast Program (SBP) are available.
 - State agencies may approve school food authority (SFA) exemption requests for specific products, if the SFA can demonstrate hardship(s) in procuring, preparing, or serving compliant whole grain-rich products that are accepted by students. Exemptions are allowed for any type of grain product(s) (for example, pasta, bread, brown rice, etc.) and for one or more different products.
 - SFAs that receive an exemption are considered compliant with the whole grain-rich requirements during an Administrative Review or a performance-based certification review if their grain offerings are consistent with the exemption granted by the State agency and at least half of the grains offered weekly are whole grain-rich. However, at a minimum, SFAs must comply with the SY 2013-2014 requirement to offer at least half of the grains which meet the whole grain-rich criteria.
 - The Whole Grain-Rich Exemption Request can be found on the CANS NSLP website: <http://doe.sd.gov/cans/nslp.aspx> under the section called *School Meal Documents: Menu Planning: References, Worksheets, and Production Records*.
- **Sodium Limits**
 - For SY 2017-2018, schools must continue to meet Sodium Target 1:

Target 1 Sodium in mg				
	Grade: K-8	Grade: K-5	Grade: 6-8	Grade: 9-12
Breakfast	≤540	≤540	≤600	≤640
Lunch	≤1,230	≤1,230	≤1,360	≤1,420

- Schools are encouraged to continue to work towards creating low-sodium menus that students enjoy. There is no exemption request process to use this flexibility.

- **Low-Fat Flavored Milk**
 - Through SY 2017-2018, exemptions allowing the service of low-fat (1% milk fat), flavored milk for school lunch and breakfast, and as a competitive food available for sale on campus during the school day. In order to qualify for the exemption, schools must demonstrate hardship by documenting a reduction in student milk consumption or an increase in school milk waste.
 - The Low Fat Flavored Milk Exemption Request can be found on the CANS NSLP website: <http://doe.sd.gov/cans/nslp.aspx> under the section called *School Meal Documents: Menu Planning: References, Worksheets, and Production Records*.

Changes to the CANS National School Lunch/ School Breakfast Website

- [CANS School Lunch and Breakfast website](#)
- Website sections will remain in a standard order.
- Sections collapse and expand to find the resources you are looking for.
- The website sections and subsections are:
 - Administrative Review: Information and Resources (*for the AR*) and Training (*for the AR*)
 - Application and Claim Information: iCAN School Nutrition Program Application and Claim Information
 - Direct Certification: iMATCH
 - Equipment Grants (*application and when the time comes the awards*)
 - School Meal Documents: Menu Planning: References, Worksheets, and Production Records.
 - School Meal Program Resources
 - Afterschool Snacks
 - National School Lunch / Breakfast Program (NSLP/SBP) (*meal pattern and dietary specification resources*)
 - Seamless Summer Option (SSO)
 - Special Milk Program (SMP) – *The current Special Milk Program website will be moved to this location in the coming weeks.*
 - School Meal Programs Requirements (*requirements for everything else except the meal patterns*)
 - CANS School Nutrition Program Numbered Memos
 - Community Eligibility Provision
 - Farm to School
 - Food Service Management Company (FSMC) Contracts
 - Food Safety
 - Meal Modification (formerly Special Diets)
 - Nonprogram Food Revenue
 - Paid Lunch Equity
 - Smart Snacks
 - Unpaid Meal Charge Policy
 - Wellness Policy
 - Trainings and Webinars (*a list of upcoming trainings, when available, and webinars or PowerPoints*)
 - Useful Resources and Links: National School Lunch Week Resources, USDA Guidance, School Food Waste Audit Guide

Upcoming Trainings:

- November 15: **Procurement, A Practical Approach** (7 hrs.) in Pierre
This 7 hour workshop will give you a great, common sense approach for procurement in your district. The training will include information on how to decide which procurement method to use, how to write a bid specification for different products and how to send out a request for quote. All while following your local, state and federal regulations. This is a CANS sponsored event, see registration link below.

Registration is free. Preference will be given to SFAs. Attendance to any of these courses counts towards Professional Standards training requirements. Registration details are posted on the [CANS NSLP](#) website under the Professional Standards and Training Opportunities section and in the CANS monthly bulletin.

Administrative Reviews: **Reminder**

- Once you receive your offsite assessment, your review begins. They are sent out in blocks throughout the school year.
- Several schools have received offsite assessments; this is the first step for your Admin. Review. Please be aware that this assessment takes the collaboration of several people and takes time to complete. It is not good planning to wait until the day before it is due to begin working on it.
- Once the assessment is returned to the CANS office, your review will be assigned to a program specialist who will contact you to move the review forward. If you have any questions regarding the process, contact DOE.SchoolLunch@state.sd.us.
- It is important to respond to review deadlines immediately to prevent a hold on your claims for reimbursement payment.

iMATCH – Exclude Boxes **Reminder**

- Users should receive email notifications when new matches occur.
- Recently added preset ‘exclude’ boxes to help streamline system loading times.
 - It is suggested to uncheck the ‘Exclude’ boxes to ensure that you are seeing your full list of directly certified students. Keeping the ‘exclude’ boxes checked would exclude students with SNAP and TANF from being displayed, and could also exclude transfer students from being displayed.
 - For more information [Click Here](#) to see updated Matching List Instructions from the CANS-NSLP webpage.

Professional Standards Reminder: Any learning or training you receive about any aspect of the School Nutrition Programs can be counted as training time towards the professional standards annual training requirement.

Please retain documentation to show what topics were trained. For example, agenda, topics, handbook, certificate, etc. And record training on a Tracking Tool – we suggest using the [SD Tracker Tool](#) posted on the CANS NSLP website.

This Conference call was 30 minutes long and can credit for 30 minutes of training.

Learning Topics discussed during this call were:

- 1000 Nutrition: 1160 Special Diets & 1230 School Gardens – 15 minutes
- 3000 Administration: 3200 Program Management & 3100 Free & Reduced Price Meal Benefits - 15 minutes