

Check in with CANS - Agenda
Monthly Conference Call with DOE-Child and Adult Nutrition Services
December 6, 2018 2:30PM CT/1:30PM MT

Call in number: 866-410-8397, Participant code: 6507733610

*6 = Mute Line; #6 = Unmute Line

Website: <http://doe.sd.gov/cans>

Email: DOE.SchoolLunch@state.sd.us

Summer Food Service Program

- Waivers submitted on website: <http://doe.sd.gov/cans> under Announcements on behalf of South Dakota
- SFSP Permanent Agreement Revision sent November 30, 2018 need signatures prior to December 18, 2018, if you haven't returned them yet, please send to [Courtney Martin](#).
- SFSP survey for Summer 2019 was sent December 4, 2018 by email from [Julie McCord](#), responses due by December 14, 2018 back to her. The responses are used in the South Dakota 2019 Strategic Plan which our office develops and is due to USDA before Christmas.

iCAN School Nutrition Program Applications:

- Reminder: If key personnel (authorized representative, food service director, claim representative) change, or program procedures change mid-year, please update the annual agreement with the CANS office, and re-submit for approval.

iMATCH – File Search Feature Reminder

- When a household application is received with a case number, use the File Search tab to validate the case number. Enter the full 9-digit lead-zero case number into the File Search tab and click apply.
 - If the case number is active, results will be provided.
 - If you don't receive results, the case number is either inactive, incorrect, or for a household member that is not school-age. Consult with the submitting household, and feel free to contact the CANS office with any questions.
- See the recorded **iMATCH Training Webinar** ([iMATCH Basics Webinar Training – 40 minutes](#)) or the **iMATCH User Manual** (<http://doe.sd.gov/cans/documents/iMATCH-SFA.pdf>) for more information.

Fresh Fruit and Vegetable Program – Program Reminders

- Participating schools should plan to serve the program at least twice per week. If something happens which doesn't allow two service days in a week, it is OK, just keep the remaining award in mind for future planning.
- Participating schools can only provide fresh fruits and fresh vegetables – fruit juice, canned, frozen, pickled, and dried product is not allowed.
- Submit claims by the 10th of the following month.

Procurement

- Local Agency Procurement Support (LAPS) Conference Call Series
- These calls will be held monthly. There will be a specific topic for each call, but any and all procurement questions will be addressed. These calls will be held the 2rd Wednesday of every month at 2pm Central.
 - December 12 – Procurement Plan
 - January 9 – Micro purchases and informal purchasing
- Dial in phone number will be 1-866-410-8397 and the conference code number will be 3490506657

- If you have ideas procurement topics you would like to go over, please email Geriann at geriann.headrick@state.sd.us or call 605-773-4718

SNA Industry Conference

- The goal of this conference is to bring Industry and School Food Service Partners together to gain a better insight into each other's roles. This conference should empower you to make the very best procurement, bid, and contract decisions for your programs. This conference will have information that pertains to Business Managers, School Nutrition Directors, Managers, Distributors, Brokers, Manufactures, and anyone that is interested in partnering for quality products and lowering their bottom line.
- January 28-29, 2019 in Sioux Falls
- Registration is now available at <https://www.snasd.org/>

Team Nutrition

Webinar Series

- Join us on the 2nd Thursday of every month at 2:30 PM (CST)/1:30 PM (MST) for our 2018-2019 Team Nutrition webinar series.
- SDSU Extension Family and Community Health Field Specialist, Francesca Benson (previously Willard), will be conducting this monthly webinar series over the course of the next 6 months. Tune in to learn more about what Team Nutrition has to offer, grant-specific topics, tips on applying for grants, and much more! Learn and understand more about Team Nutrition and be able to ask Francesca about any specific questions you may have! See below for tentative dates and topics for the 6-month webinar series!
 - December 13th – Tips for Applying for Grants
 - January 10th – Farm to School
 - February 14th – Fuel Up to Play 60
 - March 14th – Team Nutrition Resources
- Please click the following link to join the webinar:
<https://sas.illuminate.com/m.jnlp?sid=2007004&password=M.40769048AB4F450D3FCF09DEB370F6>
- If you would like to be included on the listserv for reminder emails and links to upcoming webinars email Francesca at Francesca.Willard@sdstate.edu.

Equipment Grants for SY 2018-19 – DEADLINE EXTENDED!

- The equipment assistance grant application is posted on the SD CANS NSLP website <http://doe.sd.gov/cans/nslp.aspx>
- Applications are due December 21, 2018.
- Grants to qualifying SFAs will be announced no later than January 2019
- Grant funds should be obligated by June 30, 2019, if there are concerns with this time frame please contact the CANS office.
- Any funds not used must be returned to the State Agency prior to September 30, 2019.
- Grant recipients should fully expend their NSLP equipment assistance grants by September 30, 2019.

Professional Standards Reminder: Any learning or training you receive about any aspect of the School Nutrition Programs can be counted as training time towards the professional standards annual training requirement.

Please retain documentation to show what topics were trained. For example, agenda, topics, handbook, certificate, etc. And record training on a Tracking Tool – we suggest using the [SD Tracker Tool](#) posted on the CANS NSLP website.

This Conference call was 30 minutes long and can credit for 30 minutes of training.

Learning Topics discussed during this call were:

- 1000 Nutrition: 1210 Nutrition Activities
- 3000 Administration: 3200 Program Management
- 3000 Administration: 3100 Free & Reduced-Price Meal Benefits
- 3000 Administration: 3500 Facility & Equipment Planning
- 3000 Administration: 3300 Financial Management