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Claim for Reimbursement Due Dates and Important Information

Reimbursement rates for the program year are available on the CANS website. Claims for reimbursement will be filed through the iCAN system.

If for some reason, you cannot submit claims by the due date, the sponsor agency has 60 calendar days from the end of the month served to file the claims and receive reimbursement. File a revision if you find an error in the claim for reimbursement. You can file a downward adjustment (where it decreases the amount due to you) at any time. You must file an upward adjustment within 90 calendar days for the end of the month served.

Claim Month	Due Date	(60 days) Final Deadline	(90 days) Upward Revisions
July	Aug 10	Sept 29	Oct 29
August	Sept 10	Oct 30	Nov 29
September	Oct 10	Nov 29	Dec 29
October	Nov 10	Dec 30	Jan 29
November	Dec 10	Jan 29	Feb 28
December	Jan 10	Mar 1 **	Mar 31**
January	Feb 10	April 1**	May 01**
February	Mar 10	April 29	May 29
March	April 10	May 30	June 29
April	May 10	June 29	July 29
May	June 10	July 30	Aug 29
June	July 10	Aug 29	Sept 28

**during a leap year, the due date is one day earlier

Effective April 2016:

Claims are due in the iCAN system on the 10th day following the claim month (e.g. September claim is due by October 10th). Claims will be locked in “view only” on the next business day. If the 10th falls on a weekend or holiday, claims are due by 8 AM CT on the following business day after the weekend or holiday until the payment processing is complete.

Four-day week schools: Note that meals can be claimed only on days when classes are held that meet the state requirements for class time.