



Summer 2018 Wrap-Up Call – Debrief Meeting Minutes / NOTES

Was held Wednesday, October 3, 2018 at 2 pm CT / 1 pm MT

These are the minutes and summary notes from the call. The [SFSP Sponsor Summer Survey Results Post 2018](#) are available for your review along with the [2019 Save the Dates](#).

Celebrate Successes!

Thank you for all your hard work this summer to serve kids in South Dakota!

- Share success/wins/ new ideas that were a success from your own organization
 - Rapid City – Meals on Wheels Partnerships allowed adults 60 + that are bringing children to the feeding sites to get a meal for free and the sponsor was reimbursed for those meals (Both Youth and Family Services and YMCA of Rapid City shared this as a success and would assist with other communities in the state how to establish prior the SFSP by contacting the local director and getting this arranged prior the feeding taking place.)

Meal on Wheels is not being incorporated into SFSP. The Rapid City sponsors were able to establish a partnership with their local director to reimburse an adult who was a guardian 60+ bringing children to their site. You would need to talk to your own Senior Meals coordinator/director to see if you could get that going in your community.

- Youth and Family Services also partnered with Black Hills Community Foundation for a grant to assist in feeding meals to adults at no cost to the adults, the funds from the grant covered their meals.
- Volunteer group, assisted with making sure all participants receive a smile and were encouraged to take their milk.
- Feeding SD Partnership for weekend backpacks of food, let the local backpack provider to your community know you are doing the SFSP and approximate number attending so they can coordinate a summer drop for you.
- Lessons learned, challenges encountered and how you overcame them...

Child and Adult Nutrition Services – DOE

Website: <http://doe.sd.gov/cans/sfsp.aspx>

USDA is an equal opportunity provider and employer.

- Local store closed which created additional adult meal participation, also found that due to food insecurity the children were very hungry and they could not be reimbursed for all the additional servings the school wanted to serve so they had to use additional funds of their own to cover those expenses; other things to keep in mind were assisting those without transportation to neighboring areas to purchase food when their SNAP benefits were available. Many didn't have storage for frozen foods, so they don't buy often which is a hardship. Families really appreciated having the program.
- Challenge is not over preparing or under preparing if have an increase in participation.
- Off-site preapprovals /Field trips getting the changes in when they have short notice – suggest getting in menu and date pre-approved and then if changes happen in last couple days prior – email the site location and number attending then. They must be approved prior the field trip, but if rest is approved in advance a modification at the last minute can be approved.

Survey Results – Thank you for responding, we had 84% responding.

- South Dakota surveys returned and summary of results.
 - Best Practices and Outreach
 - <https://www.fns.usda.gov/sfsp/best-practices>
 - Sponsors may partner with groups to assist them in developing local outreach and best practices for their own communities.
 - Suggestions to further get the word out... joint advertising
 - Radio/PSA's <https://www.fns.usda.gov/sfsp/summer-radio-public-service-announcements>
 - USDA Summer Meals Toolkit <https://www.fns.usda.gov/sfsp/summer-meals-toolkit>
 - No Kid Hungry Share Our Strength Center for Best Practices – Summer Meals - see guides or toolkit links <http://bestpractices.nokidhungry.org/programs/summer-meals>
 - Food Research & Action Center FRAC - Expanding Summer Meals resources calendar toolkit to help with planning for a successful summer program - http://frac.org/research/resource-library?type=resource&filter_resource_category=13&filter_topics=18&search=
 - Identify underserved or unserved areas USDA Mapping Tools for Summer Meal Programs along with updated Area Eligibility which was updated October 1 and will apply to summer 2019. <https://www.fns.usda.gov/sfsp/mapping-tools-summer-meal-programs>

- **Grant opportunities**

Below is a list of ideas regarding SFSP grant opportunities through USDA or other organizations that states, sponsors, or partnering organizations can apply for:

- USDA Farm to School/Summer grants for schools Grants for locally grown food - <https://www.fns.usda.gov/farmtoschool/farm-school-grant-program>. Request for Application DEADLINE December 4, 2018.
- USDA Farm to Child Nutrition Resources: <https://www.fns.usda.gov/farmtoschool/farm-school-resources>
- DHHS Administration for Children and Families - <https://ami.grantsolutions.gov/>
- USDA National Institute of Food and Agriculture grants – especially the Community Food Projects grant: <http://nifa.usda.gov/page/search-grant>
- The FNS Summer Meals Toolkit has a link to additional funding sources information: https://fns-prod.azureedge.net/sites/default/files/sfsp/smt-funding_sources.pdf
- National Service (AmeriCorps): <http://www.nationalservice.gov/build-your-capacity/grants/funding-opportunities>

Change - 2019 Planning / REMINDERS

- New Handbook – NEWLY Released 2018 version NUTRITION GUIDE Summer Food Service Program https://fns-prod.azureedge.net/sites/default/files/sfsp/USDA_SFSP_NutritionGuide_v2.pdf
- Procurement Plan must be updated ANNUALLY – Don't miss this Announcement and update your plan with new thresholds. From the July CANS Nutrition Bulletin:

Good news! A recently released memo from the Office of Management and Budget (OMB) has increased the purchasing thresholds, effective immediately. The threshold for micro-purchases has been raised from \$3,500 to **\$10,000**. The threshold for small purchases (also known as informal procurement, 3 bids & a buy, or quotes) has also been raised from \$150,000 to **\$250,000**.

What does this mean for you? This means, effective immediately, program year 2018-2019 your Local Agency can follow these thresholds. Just don't forget the South Dakota small purchase limit for **supplies and services is \$25,000** – that has not changed. Be sure to update your Procurement Plan to reflect any changes.

- ***NEW PROCUREMENT SUPPORT Calls** – Monthly 2nd Wednesday by Procurement Specialist Gerianne.Headrick@state.sd.us (605) 773-4718 (see dates and topics)

CALL in Information:

Dial in phone number 1-866-410-8397

Conference code 3490506657

Topics to discuss and get support on:

NOVEMBER 14, 2018 “Code of Conduct” Required of all sponsors

DECEMBER 12, 2018 “Procurement Plans” Required of all sponsors

January 9, 2019 “Micro-Purchases and Informal Purchases” covering new thresholds, etc.

- USDA Policy Memo SFSP 07-2018 60 Day Claim Submission and 90 Day Reporting Requirements for Child Nutrition Programs. (Guidance has had a few revisions so not sure if this is final version, just letting you know this is in progress – I have attached the most recent Policy Memo.)
- New **2018-2019 Team Nutrition Webinar Series**
2nd Thursday of every month at **2:30 PM** (CST) there will be a 2018-2019 Team Nutrition webinar series. SDSU Extension Family and Community Health Field Specialist, Francesca Willard, will be conducting this monthly webinar series over the course of the next 6 months. Tune in to learn more about what Team Nutrition has to offer and ask Francesca about any specific questions you may have!
 - October 11th – What is Team Nutrition
 - November 8th – Smarter Lunchrooms
 - December 13th – Tips for Applying for Grants
 - January 10th – Farm to School
 - February 14th – Fuel Up to Play 60
 - March 14th – Team Nutrition Resources

Next steps

OCTOBER 10 – Turnip the Beet Award Nomination Deadline.

Monthly State Agency calls - Check in with CANS calls
<https://doe.sd.gov/cans/index.aspx> - next one is **November 1, 2018**.

*There are also monthly updates in the CANS Bulletin
<https://doe.sd.gov/cans/nbulletin/index.aspx/>

Sponsor SFSP Newsletters <https://www.fns.usda.gov/sfsp/summer-meal-newsletters>

AREA ELIGIBILITY using Census Data available starting OCT 1, 2018 – check the address in this website to see if the location could be a SFSP site in summer 2019.

SCHOOL ELIGIBILITY can be reviewed in November after your local school district completes the October claim for each site. Another month between November 2018 and March 2019 may be used if there is a significant change in the community and the school site becomes eligible.

South Dakota Department of Education Summer Food Service Program website <https://doe.sd.gov/cans/sfsp.aspx> will be updated as information is released for summer 2019.