

Claim for Reimbursement Due Dates and Important Information

Reimbursement rates for the program year are available on the CANS website. Claims for reimbursement are filed through the iCAN system.

To receive reimbursement each sponsor agency will submit a monthly Claim for Reimbursement by the 10th day, following the last day of the month covered by the claim month. If for some reason, you cannot submit claims by the due date, the sponsor agency has no later than 60 days from the end of the month served to file the claims and receive reimbursement. Agencies on have 60 days to file a revision if you find an error in the claim for reimbursement.

Final Reimbursement Claim Submission Deadline – 60 days

Final claim for reimbursement shall be submitted in the iCAN system no later than 60 days following the last day of the full month covered by the claim. When the 60th day falls on a Saturday, Sunday, or Federal holiday, the claim is due on the next business day.

Claim Month	Due Date	(60 days) Final Deadline
July 2018	Aug 10, 2018	Sept 29, 2018
August 2018	Sept 10, 2018	Oct 30, 2018
September 2018	Oct 10, 2018	Nov 29, 2018
October 2018	Nov 10, 2018	Dec 31, 2018
November 2018	Dec 10, 2018	Jan 29, 2019
December 2018	Jan 10, 2019	Mar 1, 2019 **
January 2019	Feb 10, 2019	April 1, 2019**
February 2019	Mar 10, 2019	April 29, 2019
March 2019	April 10, 2019	May 30, 2019
April 2019	May 10, 2019	July 01, 2019
May 2019	June 10, 2019	July 30, 2019
June 2019	July 10, 2019	Aug 29, 2019

**during a leap year, the due date is one day earlier

Effective October 2018:

Upward Revision

When errors have been made on the original claim submitted, Sponsors may submit a revision to that claim. Revised claims for an upward adjustment in reimbursement must be submitted within 60 days after the end of the claiming month (see Claim Due Dates chart above).

Federal guidance can be found under 7 CFR 210.8(b)(1)(4), 215.10(b), 220.11(b), 225.9(d)(6), 226.10(e).

Effective April 2016:

Claims are due in the iCAN system on the 10th day following the claim month (e.g. September claim is due by October 10th). Claims will be locked in “view only” on the next business day. If the 10th falls on a weekend or holiday, claims are due by 8 AM CT on the following business day after the weekend or holiday, after 8AM CT claims will be locked in “view only” until payment processing is complete.

Four-day week schools: Note that meals can be claimed only on days when classes are held that meet the state requirements for class time.