



800 Governors Drive
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SFSP Training Registration – Due February 22, 2019 UPDATED

Information on Summer Food Service Program will be available at <http://doe.sd.gov/cans/sfsp.aspx>. **Read, complete form and submit** by emailing training registration to Julie McCord at julie.mccord@state.sd.us.

- **Tuesday, March 19, 2019 - SFSP Administrative Webinar, (Office staff/Authorized Representative/Summer Contact) training for Prior Successful Sponsor in 2018, new to SFSP but existing CACFP agency with significant increase in participation during the summer or an after school at risk program, or NSLP School in good standing with the state agency. Time is 2-5 CT/1-4 MT for the webinar. The Administrative training is mandatory and can also be done in person (see below March 28.)**
- **Thursday, March 28, 2019 – New or Prospective Sponsor Summer Food Service Program Administration face to face all day Workshop, 8 am CT – 4:30 pm CT at the MacKay Building, 800 Governors Drive, Pierre, SD with *Snow date of Thursday, April 10, 2019 same time and place.* New Mentor pairings plan to attend.**
- **Tuesday, April 16 – Mitchell; April 30, 2019 Pierre - SFSP Operational Training (Foodservice workers) all day Training, Pierre, *snow date Friday, May 3, 2019***

Agency/School		Phone		Address	
Summer Contact		Title		Email	
Type of Summer Program		City/State		Zip code + 4	
<input type="checkbox"/> 3/19/19 SFSP- Admin Renewal Training Webinar (Prior 2018 SFSP Sponsors with no issues)	<input type="checkbox"/> 3/28/19 New, Potential or those required to attend SFSP Sponsor Admin workshop Pierre – All Day 8-4:30 CT	SFSP Operational workshop 4/16/19 <input type="checkbox"/> Mitchell 4/30/19 <input type="checkbox"/> Pierre	<input type="checkbox"/> NSLP- Extension – feeding only academic summer school children contact Mikayla Hardy	<input type="checkbox"/> NSLP- Seamless Summer Option – contact Mikayla Hardy	
<i>If only feeding students attending academic summer schools – you can only do a NSLP extension – contact DOE.SchoolLunch@state.sd.us.</i>					

Summer Food Service Program (Administrative training attendance is required! Potential and *new* sponsors and *new* Authorized Representative or administrative staff are required to attend the training in Pierre on Thursday, March 28, 2019. Prior successful SFSP, CACFP or NSLP sponsors defined above may attend the webinar March 19, but welcome to attend in person training on 3/28/19 which has more Q & A time.)

<p>Prior Successful Summer Food Service Program Sponsor Training. If new administrative staff – suggest attending Pierre training on March 28.</p> <p><input type="checkbox"/> Check here if registering for Webinar which consist of Computer + Telephone at your location</p> <p>March 19, 2019 (2-5 CT/1-4 MT) SFSP Prior Sponsor Webinar</p> <p>Meeting log in information will be sent later. Meeting logon information will be sent later please enter email address for the person(s) attending this training in box below:</p>	<p>Number of Participants planning to tune in from your school/agency.</p>
<div style="border: 1px solid black; height: 50px;"></div>	
<p><input type="checkbox"/> Check here if registering for <i>NEW Sponsor or have new administrative staff</i> (Authorized representative/claims/office staff).</p> <p>March 28, 2019 – (8:00 – 4:30 CT) Administrative Summer Food Service Program (New or Potential Sponsor or new administrative staff) 800 Governors Drive, MacKay Building, Pierre, SD (Limited seating – sign up early – enter names of attendee(s) below). Snow date April 10, 2019</p>	
<p>Check here if want Operational SFSP <input type="checkbox"/> Mitchell - April 16, 2019 (8:00 – 4:30 CT)</p> <p><input type="checkbox"/> Pierre – April 30, 2019 (8:00 – 4:30 CT) <i>Deadline is March 22, 2019</i></p>	

Enter names of those registering for Administrative (3/28/19 - A) or Operational (4/30/19 - O) Trainings (Those doing the Monitoring should attend both A & O if new to the SFSP):

Name	Title	Summer Duties	SFSP Training A = Administrative O = Operational
			<input type="checkbox"/> A <input type="checkbox"/> O
			<input type="checkbox"/> A <input type="checkbox"/> O
			<input type="checkbox"/> A <input type="checkbox"/> O
			<input type="checkbox"/> A <input type="checkbox"/> O
			<input type="checkbox"/> A <input type="checkbox"/> O

For more SFSP information contact: Julie McCord, (605) 773-3110 or Julie.mccord@state.sd.us.

For NSLP Extension or Seamless Summer Option information contact: Mikayla Hardy, Mikayla.Hardy@state.sd.us or SSO back-up Beth Henrichsen beth.henrichsen@state.sd.us

Notice is further given to individuals with disabilities that this training is being held in a physically accessible place. Accessible parking is also available. Please notify the Department of Education, Office of Educational Services & Support within two weeks of the training if you have special needs for which this agency will need to make arrangements. Call about requests for alternative formats and/or interpreters: Disk, Braille, Large Print, Interpreter, or Other (please specify). Call (605) 773-3413 to make these arrangements.