**LETTER HOUSEHOLD MAY HAVE**

EMPLOYER COMPLETE

**STATEMENT OF EARNINGS**

This statement is to confirm that the employee \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ received the following amount of gross income **before** deductions for taxes, social security insurance, etc. $ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. This income is received:

( ) weekly

( ) every two weeks

( ) twice a month

( ) monthly

( ) other \_\_\_\_\_\_\_\_\_\_

The date of the paycheck listed above was issued \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Employer Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone Number Email

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Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410;   
  
(2) Fax: (202) 690-7442; or   
  
(3) Email: [program.intake@usda.gov](mailto:program.intake@usda.gov).   
  
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