


RETURNING SFSP SPONSORS

Those sponsors returning, when you go in iCAN SFSP you will see this display – click on the NEW! 2018-2019 Program Year.



Summer Food Service Program

Applications | Claims | Reports | Security | Search | Programs | Year | Help | Log Out

Applications >

Select Program Year

7050666 Status: Active
Private Non-profit Agency
247 Summer Fun Road
Sioux Falls, SD 57104

Currently, there are 3 Program Year(s) available. Select the year you wish to access.

Program Year	Date Range	Application Packet
NEW! 2018 - 2019	10/01/2018 - 09/30/2019	Application Packet on File
2017 - 2018	10/01/2017 - 09/30/2018	Application Packet on File
2016 - 2017	10/01/2016 - 09/30/2017	Application Packet on File

< Back

Click **Enroll** so last year's information comes into the software and you will be updating and confirming entries. A confirmation message will display asking if you want to continue.



Summer Food Service Program

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Applications > Application Packet > Program Year: 2018 - 2019

2018 - 2019 Application Packet

3500200 Status: Active
KADOKA AREA SCHOOL DISTRICT 35-2
800 Bayberry St
Kadoka, SD 57543

Packet Submitted Date:
Packet Approved Date:
Packet Original Approval Date:
Packet Status: Not Enrolled

The Sponsor has not started in the current year (2019).

Click 'Enroll' to enroll for this year based on your prior year's information.

Enroll Cancel

NEW - Under Form Name: Attestation Statement – if have done for NSLP or CACFP may have green check, if not on either then red arrow seen below.

Action	Form Name	Latest Version	Status
View Modify	➔ Sponsor Application	Original	Pending Validation
Add	➔ Budget Detail		
Add	➔ Attestation Statement		
Details	➔ Management Plan	Original	Pending Validation
Details	Food Production Facility List		
Details	Site Field Trip List		
Details	Checklist Summary		
View	Application Packet Notes for Sponsor		
Details	Attachment List		

- - o Annual Audits - if not already completed Annual Audits for NSLP or CACFP contact Jackie 773-3456 for the form needed.
 - o Download Forms – have been updated
- Checklist Items Summer Food Service Program SITES – DO NOT upload templates but the copies of the documents **on your letterhead** which are ready to send.

Application Packet – ORDER MUST ENTER INFORMATION

You will still need to review everything for its accuracy and to enter new training dates (be sure to check box on training date entries, certifications and after attaching checklist items). Make sure you still follow the entry sequence:

- 1) Sponsor Application
- 2) Attestation Statement
- 3) Management Plan
- 4) Food Production Facility List (complete for central kitchen/vended/FSMC) skip otherwise. There are questions to answer here on contracts if you have one for vended or FSMC, the copy of the contract is uploaded in step 7 Budget Detail.
- 5) Site Applications (Summer Food Service Program – listed at bottom of application screen).
- 6) Checklist Summary
 - a. Sponsor Items (Upload the Meal Count Form(s))
 - b. Site Checklist Items (Some items you need to complete and upload others are templates and you must put on your agency / school letterhead and complete and then upload). The **Site Labor Budget form for each feeding location is required** to be uploaded here. **Make copies and total them if you have more than one feeding site for use in the next step Budget Detail.**
- 7) Budget Detail (**Upload** copies of **all contracts**, rental equipment, colony agreements, and Food Service Management Company Contracts).
- 8) Attachment List (This is where you will attach your on-site training later after it is completed, additional documentation for eligibility etc.).
- 9) SUBMIT FOR APPROVAL