

## **Starting the School Year with iMATCH**

Q: I can't remember my password. What should I do?

A: Email <a href="mailto:DOE.SchoolLunch@state.sd.us">DOE.SchoolLunch@state.sd.us</a>

Q: I'm new and will be using iMATCH, where do I start?
A: Go to the CANS NSLP page <a href="http://doe.sd.gov/cans/">http://doe.sd.gov/cans/</a>
<a href="mailto:nslp.aspx">nslp.aspx</a> and fill out the iMATCH USER ID Request Form

Q: Where is my list of matched students to start the school year?
A: Go to iMATCH <a href="https://imatch.sd.gov/login.aspx">https://imatch.sd.gov/login.aspx</a>
Student Eligibility —> Administration —> DC Matching —> Matched tab— remember to check 'active' and 'inactive', uncheck the Exclude boxes, and click Apply

Q: Is there a User Manual for iMATCH?

A: Yes— <a href="https://doe.sd.gov/cans/documents/iMATCH-SFA.pdf">https://doe.sd.gov/cans/documents/iMATCH-SFA.pdf</a>

Also review the 'high-probability' in the Potential Matches tab. See the iMATCH Manual for details.

Please Note: Students which spent the previous school year in a different district may be displayed as a Transfer Student once your school year begins.

For more information contact:

SD Child and Adult Nutrition Services:

1-605-773-3413 phone | DOE.SchoolLunch@state.sd.us

PrimeroEdge Customer Support:

1-866-442-6030 phone | support@primeroedge.com