

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require State agencies to report the final results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the State agency to post a summary of the most recent final administrative review results for each SFA on the State agency's publicly available website no later than 30 days after the SA provides the final results of the administrative review to the SFA. The SA must also make a copy of the final administrative review report available to the public upon request.

School Food Authority Name: Groton Area School District

Date of Administrative Review (Entrance Conference Date): 3/28/17

Date review results were provided to the School Food Authority: 4/27/17

Date review summary was publicly posted: 7/7/2017

The review summary must cover access and reimbursement (including eligibility and certification review results), an SFA's compliance with the meal patterns and the nutritional quality of school meals, the results of the review of the school nutrition environment (including food safety, local school wellness policy, and competitive foods), compliance related to civil rights, and general program participation. At a minimum, this would include the written notification of review findings provided to the SFAs Superintendent or equivalent as required at 7 CFR 210.18(i)(3).

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)

- School Breakfast Program
 National School Lunch Program
 Fresh Fruit and Vegetable Program
 Afterschool Snack
 Special Milk Program
 Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)

- Community Eligibility Provision
 Special Provision 1
 Special Provision 2
 Special Provision 3

Review Findings

3. Were any findings identified during the review of this School Food Authority?
 Yes No

This institution is an equal opportunity provider.

If yes, please indicate the areas and what issues were identified in the table below.

YES	NO	REVIEW FINDINGS		
X	<input type="checkbox"/>	A. Program Access and Reimbursement		
		YES	NO	
		X	<input type="checkbox"/>	Certification and Benefit Issuance
		X	<input type="checkbox"/>	Verification
		<input type="checkbox"/>	X	Meal Counting and Claiming
Finding(s) Details:				
<p>1) Finding 1: Offsite 120: The SFA is not correctly utilizing the 30-day carryover. They are carrying benefits over until the last day in September regardless of when school is started. Students should receive the previous years benefits for 30 operating days into the next school year if no application or direct certification is received.</p> <p>2) Finding 2: Offsite 200: The SFA did not select enough applications for verification and had to request an extension to select another application for verification and complete the process. Using the standard method of verification, the SFA should have selected three percent of 36 applications.</p>				
X	<input type="checkbox"/>	B. Meal Patterns and Nutritional Quality		
		YES	NO	
		X	<input type="checkbox"/>	Meal Components and Quantities
		<input type="checkbox"/>	X	Offer versus Serve
		<input type="checkbox"/>	X	Dietary Specifications and Nutrient Analysis
Finding(s) Details:				
<p>1) Finding 3: Onsite 410: The minimum daily grain quantities at lunch were not met on the following days for the following grade groups:</p> <ul style="list-style-type: none"> o Wednesday 3/22: grades 9-12 o Friday 3/24: grades K-5, grades 9-12 <p>Over the course of the week the minimum grain quantity at lunch was not met for the 6-8 grade group.</p> <p>At breakfast on 3/22 the baking powder biscuit that was served is not whole grain rich (WGR). It is also not a creditable grain product, therefore the minimum grain of 1 ounce equivalent was not served. Beginning July 1, 2014 all grains served must be whole grain rich as stated in 7 CFR 210.10. Whole-grain rich products must contain at least 50 percent whole grains and the remaining grains in the product must be enriched. The Whole Grain Resource can be found on the CANS NSLP webpage and can be used for more information.</p> <p>2) Finding 4: Onsite 404 & 502: There is no signage at breakfast explaining what a reimbursable meal is. Signage at breakfast and lunch must include the requirement to select at least ½ cup fruit and/or vegetable.</p>				
X	<input type="checkbox"/>	C. School Nutrition Environment		
		YES	NO	
		<input type="checkbox"/>	X	Food Safety
X	<input type="checkbox"/>	Local School Wellness Policy		

		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Competitive Foods
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Other
		<p>Finding(s) Details:</p> <ol style="list-style-type: none"> 1) Finding 6: Offsite 1000-1006: The Local Wellness Policy does not meet the minimum requirements as specified in 7 CFR 210.31 and 220.7. 2) Finding 7: Offsite 1601: The SFA did not notify eligible households of the availability and location of free meals for students via the Summer Food Service Program. Notifying families of the availability of free meals during the summer is a requirement of the National School Lunch Program. 		
X	<input type="checkbox"/>	<p>D. Civil Rights</p> <p>Finding(s) Details:</p> <ol style="list-style-type: none"> 1) Finding 5: The wrong Non-Discrimination statement was used on the notice of verification letter sent home to the families selected. <ul style="list-style-type: none"> o FNS Instruction 113-1: Nondiscrimination Statement. All information materials and sources, including Web sites, used by FNS, State agencies, local agencies, or other subrecipients to inform the public about FNS programs must contain a nondiscrimination statement. It is not required that the nondiscrimination statement be included on every page of the program information Web site. At the minimum, the nondiscrimination statement, or a link to it, must be included on the home page of the program information. 		