

## STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require State agencies to report the final results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the State agency to post a summary of the most recent final administrative review results for each SFA on the State agency's publicly available website no later than 30 days after the SA provides the final results of the administrative review to the SFA. The SA must also make a copy of the final administrative review report available to the public upon request.

**School Food Authority Name:** Wessington Springs School District

**Date of Administrative Review (Entrance Conference Date):** 2/15/17

**Date review results were provided to the School Food Authority:** 3/1/17

**Date review summary was publicly posted:** 7/7/2017

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The review summary must cover access and reimbursement (including eligibility and certification review results), an SFA's compliance with the meal patterns and the nutritional quality of school meals, the results of the review of the school nutrition environment (including food safety, local school wellness policy, and competitive foods), compliance related to civil rights, and general program participation. At a minimum, this would include the written notification of review findings provided to the SFAs Superintendent or equivalent as required at 7 CFR 210.18(i)(3).

### General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)

- School Breakfast Program  
 National School Lunch Program  
 Fresh Fruit and Vegetable Program  
 Afterschool Snack  
 Special Milk Program  
 Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)

- Community Eligibility Provision  
 Special Provision 1  
 Special Provision 2  
 Special Provision 3

### Review Findings

3. Were any findings identified during the review of this School Food Authority?  
 Yes       No

This institution is an equal opportunity provider.

If yes, please indicate the areas and what issues were identified in the table below.

YES	NO	REVIEW FINDINGS		
X	<input type="checkbox"/>	<b>A. Program Access and Reimbursement</b>		
		<b>YES</b>	<b>NO</b>	
		<input type="checkbox"/>	X	Certification and Benefit Issuance
		X	<input type="checkbox"/>	Verification
		X	<input type="checkbox"/>	Meal Counting and Claiming
Finding(s) Details:				
<ol style="list-style-type: none"> <li>1) Finding 1 (Offsite 200): SFA verified two applications, but should have only verified one based on the number of applications times three percent.</li> <li>2) Finding 2 (Onsite 316): Three too many meals were claimed for the month of January, 2017 based on edit-check reports from Infinite Campus compared to the claim. Two of the meals were adults claimed as student meals. Infinite Campus reports must be accurate and must match to ensure that claims are accurate.</li> </ol>				
X	<input type="checkbox"/>	<b>B. Meal Patterns and Nutritional Quality</b>		
		<b>YES</b>	<b>NO</b>	
		X	<input type="checkbox"/>	Meal Components and Quantities
		<input type="checkbox"/>	X	Offer versus Serve
		<input type="checkbox"/>	X	Dietary Specifications and Nutrient Analysis
Finding(s) Details:				
<ol style="list-style-type: none"> <li>1) Finding 3 (Onsite 401): One incomplete meal was counted during breakfast service. The meal contained juice and Scooby graham cracker snacks only. All reimbursable breakfast meals under offer vs. serve must contain at least 3 food items.</li> </ol>				
X	<input type="checkbox"/>	<b>C. School Nutrition Environment</b>		
		<b>YES</b>	<b>NO</b>	
		X	<input type="checkbox"/>	Food Safety
		X	<input type="checkbox"/>	Local School Wellness Policy
		<input type="checkbox"/>	X	Competitive Foods
X	<input type="checkbox"/>	Other		
Finding(s) Details:				
<ol style="list-style-type: none"> <li>1) Finding 5 (Onsite 1400): <ul style="list-style-type: none"> <li>• The written food safety plan does not contain all required elements. SOP #21, Safe Food Transportation, Storage, and Handling for all Child nutrition Programs, was not included in the food safety plan.</li> <li>• Some policies were reviewed/signed in 2015 and some were reviewed/signed in 2016.</li> <li>• The Daily Food Safety Checklist was being completed monthly.</li> </ul> </li> <li>2) Finding 6 (Onsite 1405): The most recent food safety inspection was posted in the kitchen.</li> <li>3) Finding 7 (Onsite 1410): Several fresh fruit items did not meet the Buy American regulation. According to §210.21 (d) Procurement, all foods used in the program must be domestic products. If a domestic product is</li> </ol>				

		<p>not available, documentation must be on file as to why domestic products cannot be procured.</p> <p>4) Finding 4 (Offsite 1005, 1006): No assessment has been conducted regarding the compliance and progress of the Local Wellness Policy. An assessment must occur at least every three years to 1) assess the extent to which the school is in compliance with the policy, 2) assess the progress made toward attaining goals set forth in the policy, and 3) assess the extent to which the policy compares to the state or national model. The assessment must be made available to the public.</p> <p>5) Finding 8 (Offsite #1601): SFA did not inform households of the availability of SFSP. No documentation available.</p>
<input type="checkbox"/>	X	<p><b>D. Civil Rights</b></p> <p>Finding(s) Details:</p>