

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require State agencies to report the final results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the State agency to post a summary of the most recent final administrative review results for each SFA on the State agency's publicly available website no later than 30 days after the SA provides the final results of the administrative review to the SFA. The SA must also make a copy of the final administrative review report available to the public upon request.

School Food Authority Name: Armour School District

Date of Administrative Review (Entrance Conference Date): November 29, 2017

Date review results were provided to the School Food Authority: December 4, 2017

Date review summary was publicly posted: December 20, 2017

The review summary must cover access and reimbursement (including eligibility and certification review results), an SFA's compliance with the meal patterns and the nutritional quality of school meals, the results of the review of the school nutrition environment (including food safety, local school wellness policy, and competitive foods), compliance related to civil rights, and general program participation. At a minimum, this would include the written notification of review findings provided to the SFAs Superintendent or equivalent as required at 7 CFR 210.18(i)(3).

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)

- School Breakfast Program
- National School Lunch Program
- Fresh Fruit and Vegetable Program
- Afterschool Snack
- Special Milk Program
- Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)

- Community Eligibility Provision
- Special Provision 1
- Special Provision 2
- Special Provision 3

Review Findings

3. Were any findings identified during the review of this School Food Authority?

- Yes No

This institution is an equal opportunity provider.

If yes, please indicate the areas and what issues were identified in the table below.

YES	NO	REVIEW FINDINGS	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	A. Program Access and Reimbursement	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	YES	NO
<input checked="" type="checkbox"/>	<input type="checkbox"/>		Certification and Benefit Issuance
<input type="checkbox"/>	<input checked="" type="checkbox"/>		Verification
<input type="checkbox"/>	<input checked="" type="checkbox"/>		Meal Counting and Claiming
<p>Finding(s) Details:</p> <p>1) Finding 1 (Onsite 128): Income on all applications was converted to annual, even if only one frequency was reported. If only one frequency is reported, no conversion is necessary. One application was missing the SSN and the box was not checked stating there is no SSN. According to 7 CFR 210.7 and the USDA Eligibility Manual for School Meals, agencies must correctly approve each child's eligibility for free and reduced price lunches based on specific requirements.</p>			
<input checked="" type="checkbox"/>	<input type="checkbox"/>	B. Meal Patterns and Nutritional Quality	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	YES	NO
<input checked="" type="checkbox"/>	<input type="checkbox"/>		Meal Components and Quantities
<input checked="" type="checkbox"/>	<input type="checkbox"/>		Offer versus Serve
<input type="checkbox"/>	<input checked="" type="checkbox"/>		Dietary Specifications and Nutrient Analysis
<p>Finding(s) Details:</p> <p>1) Finding 2 (Onsite 404, 502): Reviewer observed no signage explaining what constitutes a reimbursable meal for breakfast or lunch for all applicable grade groups, including that students must take at least 1/2 cup fruit and/or vegetable for Offer vs. Serve. According to 7 CFR 210.10 Meal Requirements for Lunches and Requirements for Afterschool Snacks and USDA Memo SP10-2012 (v.9), students receive instruction on what constitutes a reimbursable meal through meal identification signage.</p> <p>2) Finding 3 (Onsite 410): Fruit offerings for breakfast and lunch do not meet minimum requirements (see below). According to 7 CFR 210.10, Meal Requirements for Lunches and Requirements for Afterschool Snacks, meals offered to each age/grade group must include the food components and food quantities specified in the meal pattern. Repeat violations in this area may result in fiscal action.</p> <p><u>Breakfast</u> 10/30: 7/8 cup fruit was offered. At least 1 cup fruit must be offered daily at breakfast. Weekly: 4 3/4 cups fruit was offered during the week. At least 5 cups of fruit must be offered for the week.</p> <p><u>Lunch K-8</u> 10/31: Potatoes were recorded on the production record as a grain. Potatoes are a starchy vegetable. 11/2: 3/8 cup fruit was offered. At least 1/2 cup fruit must be offered daily at lunch. Weekly: 2 3/8 cups fruit was offered during the week. At least 2 1/2 cups fruit must be offered for the week.</p>			

		<p><u>Lunch 9-12</u></p> <p>10/30: 1/2 cup fruit was offered. At least 1 cup fruit must be offered daily at lunch.</p> <p>10/31: 1 ounce equivalent grain was offered. At least 2 ounce equivalents grain must be offered daily. (On this day, potatoes were recorded on the production record as a grain. Potatoes are a starchy vegetable).</p> <p>11/1: 1/2 cup fruit was offered. At least 1 cup fruit must be offered daily at lunch.</p> <p>11/2: 1/2 cup fruit was offered. At least 1 cup fruit must be offered daily at lunch.</p> <p>11/3: 3/8 cup fruit was offered. At least 1 cup fruit must be offered daily at lunch.</p> <p>Weekly: 2 7/8 cups fruit was offered during the week. At least 5 cups fruit must be offered for the week.</p>															
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<p>C. School Nutrition Environment</p> <table border="1"> <thead> <tr> <th>YES</th> <th>NO</th> <th></th> </tr> </thead> <tbody> <tr> <td><input type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> <td>Food Safety</td> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td>Local School Wellness Policy</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> <td>Competitive Foods</td> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td>Other</td> </tr> </tbody> </table> <p>Finding(s) Details:</p> <p>1) Finding 5 (Offsite 1000-1006): The Local Wellness Policy (LWP) does not contain all required elements. According to 7 CFR 210.31 and 220.7, each local educational agency must establish a local school wellness policy for all schools participating in the National School Lunch Program and/or School Breakfast Program under the jurisdiction of the local educational agency. The local school wellness policy is a written plan that includes methods to promote student wellness, prevent and reduce childhood obesity, and provide assurance that school meals and other food and beverages sold and otherwise made available on the school campus during the school day are consistent with applicable minimum Federal standards.</p> <p>2) Finding 6 (Onsite 1501, 1502): Some food labels were not available to the reviewer because certain products were not currently in stock. According to 7 CFR 210.15 Reporting and Recordkeeping, all program documentation must be on file for at least three years, plus the current year.</p>	YES	NO		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Food Safety	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Local School Wellness Policy	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Competitive Foods	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Other
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<input checked="" type="checkbox"/>	<input type="checkbox"/>	<p>D. Civil Rights</p> <p>Finding(s) Details:</p> <p>1) Finding 4 (Onsite 811): The “And Justice for All” posters displayed were outdated and not large enough. According to Civil Rights Instruction 113-1, the appropriate “And Justice for All” poster must be prominently displayed where it may be read by customers. All “And Justice for All” posters must be displayed in a specific size: 11” width x 17” height.</p>															