

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require State agencies to report the final results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the State agency to post a summary of the most recent final administrative review results for each SFA on the State agency's publicly available website no later than 30 days after the SA provides the final results of the administrative review to the SFA. The SA must also make a copy of the final administrative review report available to the public upon request.

School Food Authority Name: Dakota Valley School District

Date of Administrative Review (Entrance Conference Date): 03/27/18

Date review results were provided to the School Food Authority: 04/17/18

Date review summary was publicly posted: 04/18/18

The review summary must cover access and reimbursement (including eligibility and certification review results), an SFA's compliance with the meal patterns and the nutritional quality of school meals, the results of the review of the school nutrition environment (including food safety, local school wellness policy, and competitive foods), compliance related to civil rights, and general program participation. At a minimum, this would include the written notification of review findings provided to the SFAs Superintendent or equivalent as required at 7 CFR 210.18(i)(3).

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)

- School Breakfast Program
- National School Lunch Program
- Fresh Fruit and Vegetable Program
- Afterschool Snack
- Special Milk Program
- Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)

- Community Eligibility Provision
- Special Provision 1
- Special Provision 2
- Special Provision 3

Review Findings

3. Were any findings identified during the review of this School Food Authority?

- Yes No

This institution is an equal opportunity provider.

If yes, please indicate the areas and what issues were identified in the table below. ☒

YES	NO	REVIEW FINDINGS	
☒	☐	A. Program Access and Reimbursement	
		YES	NO
		☒	☐
		☐	☒
		☒	☐
<p>Finding(s) Details:</p> <p>1) Finding 1 (Onsite 126): Six applications containing twelve students did not contain a SSN or have the box checked stating there is no SSN. The SSN is required information. According to 7 CFR 210.7 and the USDA Eligibility Manual for School Meals, agencies must correctly approve each child’s eligibility for free and reduced price lunches based on specific requirements.</p> <p>2) Finding 2 (Onsite 128): Multiple applications should have been determined based on annual income, but monthly income was calculated instead. When an application reports several frequencies of income, all income must be calculated into annual and the determination must be made using the annual income within the eligibility guidelines</p> <p>3) Finding 3 (Onsite 316): Lunch meal counts were over claimed by a total of 4 meals. This was due to consolidation errors when entering counts from the electronic point of service into iCAN. According to 2 CFR 210.8 Claims for Reimbursement, School Food Authorities shall establish internal controls which ensure the accuracy of meal counts prior to the submission of the monthly claim for reimbursement.</p>			
☒	☐	B. Meal Patterns and Nutritional Quality	
		YES	NO
		☒	☐
		☐	☒
		☐	☒
<p>Finding(s) Details:</p> <p>1) Finding 4 (Onsite 403): On the day of review only one choice of milk was served for breakfast. According to 7 CFR 210.10(d)(1)(i) Schools must offer students a variety (at least two different options) of fluid milk.</p> <p>2) Finding 5 (Onsite 406): During the onsite review it was noted that a teacher was picking up student trays for preschoolers who eat separately back in the classroom. This is no longer considered co-mingling and according to 7 CFR 210.10(p)(1) schools serving lunches to children ages 1 through 4 under the National School Lunch Program must serve the food components and quantities required in the lunch meal pattern established for the Child and Adult Care Food Program.</p>			

<input checked="" type="checkbox"/>	<input type="checkbox"/>	C. School Nutrition Environment		
		YES	NO	
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Food Safety
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Local School Wellness Policy
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Competitive Foods
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Other
		Finding(s) Details: 1) Finding 7 (Onsite 1403/1411): During the on-site review food components were found to be non-compliant with the Buy American provision (7 CFR 210.21(d)). Food items included green chili peppers, black olives, and edamame succotash blend as products from countries other than USA. 2) Finding 6 (Offsite 1000-1006): Local Wellness Policy does not contain all required elements. According to 7 CFR 210.31, each local educational agency must establish a local school wellness policy for all schools participating in the National School Lunch Program and/or School Breakfast Program under the jurisdiction of the local educational agency. The local school wellness policy is a written plan that includes methods to promote student wellness, prevent and reduce childhood obesity, and provide assurance that school meals and other food and beverages sold and otherwise made available on the school campus during the school day are consistent with applicable minimum Federal standards. 3) Finding 8 (Onsite 1601): The SFA did not notify eligible households of the availability and location of free meals for students via the Summer Food Service Program. Notifying families of the availability of free meals during the summer is a requirement of the National School Lunch Program.		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	D. Civil Rights		
		N/A		