

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require State agencies to report the final results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the State agency to post a summary of the most recent final administrative review results for each SFA on the State agency's publicly available website no later than 30 days after the SA provides the final results of the administrative review to the SFA. The SA must also make a copy of the final administrative review report available to the public upon request.

School Food Authority Name: Gregory School District

Date of Administrative Review (Entrance Conference Date): 11/30/2017

Date review results were provided to the School Food Authority: 12/20/17

Date review summary was publicly posted: 1/9/18

The review summary must cover access and reimbursement (including eligibility and certification review results), an SFA's compliance with the meal patterns and the nutritional quality of school meals, the results of the review of the school nutrition environment (including food safety, local school wellness policy, and competitive foods), compliance related to civil rights, and general program participation. At a minimum, this would include the written notification of review findings provided to the SFAs Superintendent or equivalent as required at 7 CFR 210.18(i)(3).

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)

- School Breakfast Program
- National School Lunch Program
- Fresh Fruit and Vegetable Program
- Afterschool Snack
- Special Milk Program
- Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)

- Community Eligibility Provision
- Special Provision 1
- Special Provision 2
- Special Provision 3

Review Findings

3. Were any findings identified during the review of this School Food Authority?

- Yes No

This institution is an equal opportunity provider.

If yes, please indicate the areas and what issues were identified in the table below.

YES	NO	REVIEW FINDINGS			
<input checked="" type="checkbox"/>	<input type="checkbox"/>	A. Program Access and Reimbursement			
		YES	NO		
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Certification and Benefit Issuance	
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Verification	
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Meal Counting and Claiming	
Finding(s) Details: 1) Finding 1 (Onsite 126, 131): One application containing one student was denied benefits, but should have been approved as reduced. According to 7 CFR 210.7 and the USDA Eligibility Manual for School Meals, agencies must correctly approve each child’s eligibility for free and reduced price lunches based on specific requirements. 2) Finding 2 (Onsite 128): Household applications are all converted to annual/monthly income, regardless of income frequency. To reduce potential mathematical error, household application income frequencies should only be converted when there are multiple income frequencies reported on the application. According to 7 CFR 210.7 and the USDA Eligibility Manual for School Meals, agencies must correctly approve each child’s eligibility for free and reduced price lunches based on specific requirements.					
<input checked="" type="checkbox"/>	<input type="checkbox"/>	B. Meal Patterns and Nutritional Quality			
		YES	NO		
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Meal Components and Quantities	
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Offer versus Serve	
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Dietary Specifications and Nutrient Analysis	
Finding(s) Details: 1) Finding 3 (Onsite 401, 501): Reviewer observed 10 nonreimbursable meals at breakfast and 15 nonreimbursable meals at lunch. The person at point of service during breakfast did not seem to understand that students must have at least three items on their tray, so several students only had two items. The person at point of service during lunch did not seem to understand that a full cup of leafy greens is needed for a 1/2 cup vegetable. Similarly with kiwi, it takes at least two whole kiwis to equal 1/2 cup of fruit. Students must also be educated so they know what they must have on their trays. This finding will result in fiscal action. 2) Finding 4 (Onsite 410): No beans/peas (legumes) subgroup was offered during the week of menu review. At least 1/2 cup beans/peas (legumes) vegetable subgroup must be offered during the week. According to 7 CFR 210.10, Meals offered to each age/grade group must include the food components and food quantities specified in the meal pattern. Repeat violations in this area may result in fiscal action. Future findings in this area may result in fiscal action.					

<input checked="" type="checkbox"/>	<input type="checkbox"/>	C. School Nutrition Environment	
		YES	NO
		<input checked="" type="checkbox"/>	<input type="checkbox"/>
			Food Safety
		<input checked="" type="checkbox"/>	<input type="checkbox"/>
			Local School Wellness Policy
		<input checked="" type="checkbox"/>	<input type="checkbox"/>
			Competitive Foods
		<input type="checkbox"/>	<input checked="" type="checkbox"/>
			Other
<p>Finding(s) Details:</p> <ol style="list-style-type: none"> 1. Finding 5 (Offsite 1000-1006): Local Wellness Policy does not contain all required elements. According to 7 CFR 210.31, each local educational agency must establish a local school wellness policy for all schools participating in the National School Lunch Program and/or School Breakfast Program under the jurisdiction of the local educational agency. <ul style="list-style-type: none"> o Identify the position of the LEA or school official(s) or school official(s) responsible for the implementation and oversight of the local school wellness policy. o Identify how eligible individuals (listed previously) are provided an opportunity to participate in the development, implementation, and periodic review and update of the policy. o A description to measure implementation of the policy. o A description of the assessment of the policy at least once every three years. o A description to report the policy content, implementation measurements, and assessment to the public. o A description of how the policy is made available to the public (reviewer could not locate on the school website). o Policy must be reviewed and updated at least once every three years; annually is recommended. Reviewer could not locate a date on the policy. o Reviewer could not determine who is involved with reviewing and updating the policy and whether their participation meets minimum requirements. o Assessment of the policy must occur at least once every 3 years. Must be completed by June 30, 2020. o Assessment must be made available to the public (at least once every 3 years). 2. Finding 6 (Offsite 1100/Onsite 1104-1105): Ice cream does not meet smart snacks requirements. Drinks in vending machine do not meet middle school requirements. Smart snacks must meet the most restrictive grade level who has access during the school day. 7 CFR 210.11 defines the school day as the period from the midnight before, to 30 minutes after the end of the official school day. More information regarding Smart Snacks requirements can also be found on the CANS/NSLP webpage: http://doe.sd.gov/cans/nslp.aspx under the School Meal Program Requirements section/Smart Snacks heading. 3. Finding 7 (Onsite 1400, 1404, 1407): No food safety plan was available on site. According to 7 CFR 210.13 Facilities Management, School Food Authorities must develop a written food safety program that covers any facility or part of a facility where food is stored, prepared, or served. Reviewer emailed the CANS Food Safety booklet to Food Service Director while on site. 			

<input type="checkbox"/>	<input checked="" type="checkbox"/>	D. Civil Rights Finding(s) Details:
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