

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require State agencies to report the final results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the State agency to post a summary of the most recent final administrative review results for each SFA on the State agency's publicly available website no later than 30 days after the SA provides the final results of the administrative review to the SFA. The SA must also make a copy of the final administrative review report available to the public upon request.

School Food Authority Name: Kadoka School District

Date of Administrative Review (Entrance Conference Date): 10/31/17

Date review results were provided to the School Food Authority: 11/17/17

Date review summary was publicly posted: 12/14/17

The review summary must cover access and reimbursement (including eligibility and certification review results), an SFA's compliance with the meal patterns and the nutritional quality of school meals, the results of the review of the school nutrition environment (including food safety, local school wellness policy, and competitive foods), compliance related to civil rights, and general program participation. At a minimum, this would include the written notification of review findings provided to the SFAs Superintendent or equivalent as required at 7 CFR 210.18(i)(3).

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)

- School Breakfast Program
- National School Lunch Program
- Fresh Fruit and Vegetable Program
- Afterschool Snack
- Special Milk Program
- Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)

- Community Eligibility Provision
- Special Provision 1
- Special Provision 2
- Special Provision 3

Review Findings

3. Were any findings identified during the review of this School Food Authority?

- Yes No

If yes, please indicate the areas and what issues were identified in the table below.

YES	NO	REVIEW FINDINGS	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	A. Program Access and Reimbursement	
		YES	NO
		<input checked="" type="checkbox"/>	<input type="checkbox"/>
		Certification and Benefit Issuance	
		<input checked="" type="checkbox"/>	<input type="checkbox"/>
		Verification	
		<input checked="" type="checkbox"/>	<input type="checkbox"/>
		Meal Counting and Claiming	
Finding(s) Details:			
<p>1. Finding 1 (Onsite 126): According to 7 CFR 210.7 and the USDA Eligibility Manual for School Meals, agencies must correctly approve each child's eligibility for free and reduced price lunches based on specific requirements.</p> <ul style="list-style-type: none"> • One application with 3 students was approved as reduced, but should have been approved as free. • Three applications did not contain a SSN or have the box checked stating there is no SSN. The SSN is required information. • One application stated they have FDPIR, but did not include the case number. The case number must be included. • Five applications were not completed on the back by the determining official. The back of all applications must be completed, regardless of the determination. • Three applications should have been determined based on annual income, but annual income was not calculated. When an application reports several frequencies of income, all income must be calculated into annual and the determination must be made using the annual income within the eligibility guidelines. <p>2. Finding 2 (Onsite 208): No documentation on applications that confirmation reviews took place prior to the verification process. The USDA Eligibility Manual for School Meals page 103, requires that each application selected for verification must receive a confirmation review to ensure accurate eligibility determination.</p> <p>3. Finding 3 (Onsite 316, 320, 325): October claim was not correctly consolidated by day by category for breakfast and lunch. 7 CFR 210.8 requires schools to have internal controls and edit checks for all meal counting and claiming procedures.</p> <ul style="list-style-type: none"> • Interior <ul style="list-style-type: none"> ▪ Lunch: 10/4, 10/10, 10/12, 10/16-miscategorized meal counts; 10/17-underclaimed one free meal ▪ Breakfast: 10/10-miscategorized meal counts; 10/25-underclaimed one free meal • Midland <ul style="list-style-type: none"> ▪ Lunch: 10/2-miscategorized meal counts; 10/26-underclaimed one free meal • Kadoka Elementary <ul style="list-style-type: none"> ▪ Lunch: 10/2-3, 10/5, 10/9, 10/16-miscategorized meal counts ▪ Breakfast: 10/9, 10/18, 10/23-24, 10/31-miscategorized meal counts • Kadoka Middle School <ul style="list-style-type: none"> ▪ Lunch: 10/3-5,10/9-12, 10/16-17-miscategorized meal 			

		<ul style="list-style-type: none"> counts <ul style="list-style-type: none"> ▪ Breakfast: 10/3-5,10/9-12, 10/16-17-miscategorized meal counts • Kadoka High School <ul style="list-style-type: none"> ▪ Lunch: 10/2-4-miscategorized meal counts ▪ Breakfast: 10/3-4-miscategorized meal counts 															
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<p>B. Meal Patterns and Nutritional Quality</p> <table border="1"> <thead> <tr> <th>YES</th> <th>NO</th> <th></th> </tr> </thead> <tbody> <tr> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td>Meal Components and Quantities</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> <td>Offer versus Serve</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> <td>Dietary Specifications and Nutrient Analysis</td> </tr> </tbody> </table> <p>Finding(s) Details:</p> <p>1. Finding 4 (Onsite 410): Minimum quantities offered for fruits and vegetables are not recorded correctly on the production records. However, when calculations were conducted, some offerings showed as enough and some did not. The items listed below do not add up to the minimum required offerings daily/weekly. See exact items below by day/week. Future findings in this area may result in fiscal action.</p> <p><u>Lunch K-8</u></p> <p>9/21: 1/2 cup vegetable was offered. At least 3/4 cup vegetable must be offered daily.</p> <p>Week: 0 cups of the other subgroup was offered during the week. At least 1/2 cup other vegetables must be offered during the week.</p> <p><u>Lunch 9-12</u></p> <p>9/18: 1/2 cup fruit was offered. At least 1 cup fruit must be offered daily.</p> <p>9/20: 1/2 cup fruit was offered. At least 1 cup fruit must be offered daily.</p> <p>9/21: 1/2 cup fruit was offered. At least 1 cup fruit must be offered daily.</p> <p>1/2 cup vegetable was offered. At least 1 cup vegetable must be offered daily.</p> <p>Week: 2 1/2 cups fruit was offered during the week. At least 4 cups fruit must be offered weekly.</p> <p>3 3/4 cup vegetable was offered during the week. At least 4 cups vegetable must be offered during the week.</p> <p>0 cups of the other subgroup was offered during the week. At least 1/2 cup other vegetables must be offered during the week.</p>	YES	NO		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Meal Components and Quantities	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Offer versus Serve	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Dietary Specifications and Nutrient Analysis			
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<input checked="" type="checkbox"/>	<input type="checkbox"/>	<p>C. School Nutrition Environment</p> <table border="1"> <thead> <tr> <th>YES</th> <th>NO</th> <th></th> </tr> </thead> <tbody> <tr> <td><input type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> <td>Food Safety</td> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td>Local School Wellness Policy</td> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td>Competitive Foods</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> <td>Other</td> </tr> </tbody> </table> <p>Finding(s) Details:</p> <p>1. Finding 5 (Offsite 1000-1006): Local Wellness Policy does not contain all required elements. According to 7 CFR 210.31, each local educational agency must establish a local school wellness policy for all schools participating in the National School Lunch Program and/or School Breakfast Program under the</p>	YES	NO		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Food Safety	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Local School Wellness Policy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Competitive Foods	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Other
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		<p>jurisdiction of the local educational agency. The local school wellness policy is a written plan that includes methods to promote student wellness, prevent and reduce childhood obesity, and provide assurance that school meals and other food and beverages sold and otherwise made available on the school campus during the school day are consistent with applicable minimum Federal standards.</p> <p>2. Finding 6 (Onsite 1105): Two vending machines with drinks contain items that do not meet Smart Snacks requirements, even though students have access to these machines during the school day. 7 CFR 210.11 defines the school day as the period from the midnight before, to 30 minutes after the end of the official school day. More information regarding Smart Snacks requirements can also be found on the CANS/NSLP webpage: http://doe.sd.gov/cans/nslp.aspx under the School Meal Program Requirements section/Smart Snacks heading.</p>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p>D. Civil Rights</p> <p>Finding(s) Details:</p>