

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require State agencies to report the final results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the State agency to post a summary of the most recent final administrative review results for each SFA on the State agency's publicly available website no later than 30 days after the SA provides the final results of the administrative review to the SFA. The SA must also make a copy of the final administrative review report available to the public upon request.

School Food Authority Name: Meade School District

Date of Administrative Review (Entrance Conference Date): 2/27/18

Date review results were provided to the School Food Authority: 3/23/18

Date review summary was publicly posted: 4/16/18

The review summary must cover access and reimbursement (including eligibility and certification review results), an SFA's compliance with the meal patterns and the nutritional quality of school meals, the results of the review of the school nutrition environment (including food safety, local school wellness policy, and competitive foods), compliance related to civil rights, and general program participation. At a minimum, this would include the written notification of review findings provided to the SFAs Superintendent or equivalent as required at 7 CFR 210.18(i)(3).

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)

- School Breakfast Program
- National School Lunch Program
- Fresh Fruit and Vegetable Program
- Afterschool Snack
- Special Milk Program
- Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)

- Community Eligibility Provision
- Special Provision 1
- Special Provision 2
- Special Provision 3

Review Findings

3. Were any findings identified during the review of this School Food Authority?

- Yes No

If yes, please indicate the areas and what issues were identified in the table below.

YES	NO	REVIEW FINDINGS			
<input checked="" type="checkbox"/>	<input type="checkbox"/>	A. Program Access and Reimbursement			
		YES	NO		
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Certification and Benefit Issuance	
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Verification	
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Meal Counting and Claiming	
Finding(s) Details: <p>Finding 1 (Onsite 126): Four applications (nine students) were determined for incorrect benefits. Incorrect eligibility determination can be attributed to transposing income figures, not including all income listed on the application (like child income), and incorrect income frequency used in the calculation. Three applications (five students) were missing identification of last four digits of the social security number of the head of household. Additional applications were identified to have incorrect income determinations, however, benefits did not change. This condition was also observed during the annual audit conducted for SY16-17.</p>					
<input checked="" type="checkbox"/>	<input type="checkbox"/>	B. Meal Patterns and Nutritional Quality			
		YES	NO		
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Meal Components and Quantities	
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Offer versus Serve	
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Dietary Specifications and Nutrient Analysis	
Finding(s) Details: <p>Finding 2 (Onsite 400): Food bar ran out of mandarin oranges during middle school lunch service. The food service staff was able to bring more quantity out; however, 15 students went through the line that did not have access to the fruit component. All components must be made available for students to select.</p> <p>Finding 3 (Onsite 410): The menu review from the review period identified that the menu planner does not have recipes for the sandwich and salad entrée options. As specified in 7 CFR 210.18(g)(2)(i)(A), crediting documentation must be maintained (such as a CN label, Product Formulation Statement, or accurate recipe) to demonstrate compliance with the meal pattern.</p> <p>Finding 4 (Onsite 500, Onsite 501): Although the reviewer did not observe incomplete meals due to Offer Versus Serve (OVS), it was identified that OVS is an area in need of additional training at the Middle School, as employees cycle through various kitchen and OVS duties.</p> <p>Finding 5 (Onsite 502): Signage observed during the day of review explained what constitutes a reimbursable meal to students; however, the signage did not include the requirement to select at least ½ cup fruit or vegetable. Signage is required to include language regarding the selection of ½ cup fruit and/or vegetable for a reimbursable meal.</p>					

<input checked="" type="checkbox"/>	<input type="checkbox"/>	<p>C. School Nutrition Environment</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">YES</th> <th style="width: 10%;">NO</th> <th></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td>Food Safety, Storage, & Buy American</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td>Local School Wellness Policy</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td>Competitive Foods</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td>Other: Other Federal Programs – After School Snack</td> </tr> </tbody> </table> <p>Finding(s) Details:</p> <p>Finding 6 (Offsite 1000 Series): Local Wellness Policy is missing the following required elements:</p> <ul style="list-style-type: none"> • Language permitting the marketing of only foods and beverages which meet lunch nutrition standards (1000) • Permitting of parents, students, representatives of the SFA, teachers of PE, school health professionals, school board, school administrators, and general public to participate in the development of the policy (1000) • Identify how stakeholders are provided the opportunity to participate (1000) • Description to report policy content, implementation measurements, and assessment to the public • Documentation of the most recent update was not maintained. (1002) • Policy does not specify that stakeholders are made aware of their ability to participate in the development, review, update, and implementation of the policy. (1003) • Documentation of outreach to stakeholders (parents, students, PE teachers, representatives of the SFA, school health professionals, school administrators, school board members, general public) for Committee participation/update not maintained/completed. (1004) <p>Finding 7 (Onsite 1403, 1411): Reviewer observed pineapple from Indonesia and Mandarin Oranges from China. 7 CFR 210.21 requires that all foods served be agricultural commodities that are produced in the United States; and food products that are processed in the United States substantially using agricultural commodities that are produced in the United States.</p> <p>Finding 8 (Onsite 1407): Food Safety Checklist is completed monthly, however, the checklist and SOPs identify for the checklist to be completed daily at the Middle School. The food safety checklist may be completed monthly, but the SOPs and checklist must identify an accurate reflection of frequency.</p> <p>Finding 9 (Onsite 1700): The menu review from the review period identified popcorn as an available afterschool snack on 1/23/18. Popcorn is not considered as a creditable grain. As specified in 7 CFR 210.10(c)(2)(iv), all grains crediting toward the meal pattern must be made with enriched and whole grain meal or flour, in accordance with the most recent FNS guidance. This will result in a fiscal calculation for 29 afterschool snacks.</p>	YES	NO		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Food Safety, Storage, & Buy American	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Local School Wellness Policy	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Competitive Foods	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Other: Other Federal Programs – After School Snack
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<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p>D. Civil Rights</p> <p>Finding(s) Details: No findings observed in this module.</p>															