

INITIAL EDUCATOR CERTIFICATES

Name of Application	Description	Certificate Type	Requirements
Initial Educator Application	Initial application for individuals who meet all South Dakota requirements for teacher, administrator, education specialist and/or educator permit.	Teacher Administrator Education Specialist Educator Permit	Must complete the specific degree program or meet requirements for the Educator Permit.
Out-of-State Initial Application	Initial application for individuals who have an educator certificate from a state other than South Dakota.	Teacher Administrator Education Specialist	Must have completed one of the following: <ul style="list-style-type: none"> • Approved Educator Program • Alternative certification and three or more years of experience in the past five years
Out-of-Country Initial Application	Initial application for individuals who completed an educator program and/or hold certification in a country other than the United States. Applicant intends to remain in United States. <i>Note: Applicants with a J1 or H1B Visa who do not plan to stay in the United States may apply for an International Exchange Teacher Educator Permit.</i>	Teacher Administrator Education Specialist	Must provide a transcript analysis by an approved foreign transcript evaluation agency.
Initial Educator Permit ONLY Application	Initial application for individuals who do not have a teacher, administrator or education specialist certificate type and are applying for an educator permit.	Educator Permit	Must meet the requirements of the Educator Permit type.

RENEWAL EDUCATOR CERTIFICATES

Name of Application	Description	Certificate Type	Requirements
Educator Certification Renewal	Renewal Application for individuals who currently hold a certificate for teacher, administrator, education specialist and/or an educator permit.	Teacher Administrator Education Specialist Educator Permit	Must meet all renewal requirements.
Temporary Certificate	One-year certificate issued to an applicant with an invalid certificate who requires one year to complete the increased certification requirements.		May not be renewed.
Provisional Certification Renewal	Renewal Application for Out-of-State applicants who have not completed South Dakota Indian Studies.	Teacher Administrator	Must have previously applied for Out-of-State Provisional Certificate and completed all renewal requirements.
Educator Permit ONLY Renewal	Renewal Application for applicants who are renewing only an Educator Permit and will not apply for other endorsements or certifications. Applicants who hold other South Dakota certifications can add educator permits through the Educator Certification Renewal.	Educator Permit	

UPDATES TO EDUCATOR CERTIFICATES

Name of Application	Description	Comments
Request a Change Based on an Existing Certificate	For certificate holders who wish to make a change to their existing certificate at a time other than renewal. Changes include: <ul style="list-style-type: none"> • Conversion from a professional to advanced certificate • Adding an endorsement based on passage of a state-designated test • Adding an endorsement based on a transcript analysis • Adding an endorsement based on an out-of-state active educator certificate (specifically for individuals who received a South Dakota certificate based on reciprocity prior to July 1, 2017) 	This change will not extend the expiration date of a certificate.
Duplicate Request or Profile Change	For certificate holders who request the following: <ul style="list-style-type: none"> • Duplicate copy of certificate • Name change • Address or email change 	This change will not extend the expiration date of a certificate. There will not be a cost unless a duplicate certificate is requested.