

ADMINISTRATOR RENEWAL REQUIREMENTS

Renewal Requirements for Administrator Certification

- **All applicants renewing an Administrator Certificate must complete the following:**
 - Minimum of one clock hour of suicide awareness and prevention training;
 - Adhere to the South Dakota Code of Professional Ethics for Administrators; and
 - Verify completion of the required transcribed credits and continuing education contact hours.
- **Renewal of a Professional Administrator Certificate**
 - Verify completion of six education-related credits that include a minimum of three transcribed credits or specialized learning experience hours. The remaining credits may include continuing education contact hours or transcribed credits.
- **Renewal of an Advanced Administrator Certificate**
 - Verify completion of six education-related transcribed credits, specialized learning experience hours, or continuing education contact hours.
- **Renewal Requirements for an Invalid Administrator Certificate**
 - Must complete six transcribed credit hours.

Renewal Requirements for Education Specialist Certification

- **All applicants renewing an Educator Specialist Certificate must complete the following:**
 - Minimum of one clock hour of suicide awareness and prevention training;
 - Adhere to the South Dakota Code of Professional Ethics for Teachers; and
 - Complete National Board of School Counselors or Nationally Certified School Psychologist certification or recertification during the previous five years or any combination of six education-related transcribed credits, specialized learning experience hours, or continuing education contact hours.
- **Renewal Requirements for an Invalid Education Specialist Certificate**
 - Must complete six transcribed credit hours.