



Department of Education  
Certification  
800 Governors Drive  
Pierre, South Dakota 57501  
[certification@state.sd.us](mailto:certification@state.sd.us)  
Telephone: 605.773.3553

### **Additional Authorization Instructions & Requirements**

To add a professional preparation or advanced degree to your certificate, submit the following to the Department of Education, Certification, 800 Governors Drive, Pierre, SD 57501.

Submission of this application does **not** change the expiration date of your certificate. You can also add authorizations at the time of your scheduled renewal.

Submit the following:

- Non-refundable \$24 processing fee in the form of a money order, cashier's check, or personal check payable to the Department of Education;
- Transcripts verifying program completion;
- Copy of Praxis II test scores, where applicable; and
- University sign-off.

All professional preparations will need to be validated with an approved Praxis II test where applicable. Additional information on the required tests and the passing scores can be found at <http://doe.sd.gov/oatq/praxis/>

Questions can be directed to [certification@state.sd.us](mailto:certification@state.sd.us).



**south dakota**  
**DEPARTMENT OF EDUCATION**

Learning. Leadership. Service.

**UNIVERSITY SIGN-OFF**

**APPLICANT**

<hr/>			<hr/>
<b>Social Security Number</b>			<b>Date of Birth</b>
<hr/>			<hr/>
<b>Last Name</b>	<b>First</b>	<b>Middle</b>	<b>Phone (Day)</b>
<hr/>			<hr/>
<b>Street Address</b>			<b>Phone (Evening)</b>
<hr/>			<hr/>
<b>City</b>	<b>State</b>	<b>Zip</b>	<b>Email</b>
<hr/>			<hr/>

**UNIVERSITY AUTHORIZED REPRESENTATIVES**

I hereby certify that \_\_\_\_\_ (applicant) satisfactorily completed the following education program(s).

\_\_\_\_\_  
Date of program completion

\_\_\_\_\_  
Date of program completion

\_\_\_\_\_  
Signature of Authorized Official                      Title                      Date

\_\_\_\_\_  
Print Name of Authorized Official                      (     )  
Telephone #

\_\_\_\_\_  
University                      Address                      Zip

**Mail to:** Department of Education, Certification, 800 Governors Drive, Pierre, SD 57501

## South Dakota Approved Authorizations

### **Administrator**

- \_\_\_ 300 PK-12 Principal [24:53:08:01](#)
- \_\_\_ 301 P-8 Elementary Principal [24:53:08:01](#)
- \_\_\_ 302 7-12 Secondary Principal [24:53:08:01](#)
- \_\_\_ 304 P-12 Career School Superintendent [24:53:08:02](#)

### **School Service Specialist**

- \_\_\_ 400 School Social Worker [24:53:09:05](#)
- \_\_\_ 401 School Counselor [24:53:09:01](#)
- \_\_\_ 402 B-21 School Speech/Language Pathologist [24:53:09:04](#)
- \_\_\_ 404 B-21 School Psychologist [24:53:09:03](#)
- \_\_\_ 406 Birth-21 Special Education Director [24:53:09:06](#)
- \_\_\_ 407 Curriculum Director [24:53:09:07](#)
- \_\_\_ 412 School Library/Media Specialist [24:53:09:02](#)

### **Teachers**

- \_\_\_ 201 Birth- Preschool Education [24:53:07:01](#)
- \_\_\_ 202 K-8 Elementary Education [24:53:07:04](#) or [24:53:07:05](#)
- \_\_\_ 203 K-8 Elementary Education w/5-8 Middle Level [24:53:07:04](#)
- \_\_\_ 204 7-12 Secondary Education [24:53:07:07](#)
- \_\_\_ 205 7-12 Secondary Education w/5-8 Middle Level [24:53:07:07](#)
- \_\_\_ 206 K-12 Special Education [24:53:07:25](#)
- \_\_\_ 209 K-12 Deaf/Hearing Impaired Education [24:53:07:25](#)
- \_\_\_ 211 K-12 Reading Specialist [24:53:07:27](#)
- \_\_\_ 213 K-12 Blind/Visually Impaired Education [24:53:07:25](#)
- \_\_\_ 215 5-8 Middle Level Education [24:53:07:06](#)
- \_\_\_ 218 K-8 Special Education [24:53:07:05](#)
- \_\_\_ 219 Birth – Age 8 Early Childhood [24:53:07:02](#) or [24:53:07:03](#)
- \_\_\_ 221 Birth -- Age 8 Special Education [24:53:07:03](#)
- \_\_\_ 223 K-12 Education [24:53:07:18](#)
- \_\_\_ 224 K-12 Education w/ 5-8 Middle Level [24:53:07:18](#)
- \_\_\_ 225 7-12 Mathematics/Science Composite [24:53:07:28](#)

### **Art Education**

- \_\_\_ 620 K-12 Art Education [24:53:07:19](#)

### **Educational Technology**

- \_\_\_ 671 K-12 Educational Technology Education [24:53:07:21](#)

### **Health/Physical Education**

- \_\_\_ 631 K-12 Comprehensive School Health Education [24:53:07:20](#)
- \_\_\_ 632 K-12 Physical Education [24:53:07:23](#)

### **Language Arts Education**

- \_\_\_ 570 7-12 Language Arts – Composite [24:53:07:08\(2\)](#)
- \_\_\_ 573 7-12 Language Arts: Speech/Debate [24:53:07:08 \(5\)](#)
- \_\_\_ 574 7-12 Language Arts: Drama/Theater [24:53:07:08 \(3\)](#)
- \_\_\_ 575 7-12 Language Arts: Mass Communications [24:53:07:08 \(4\)](#)
- \_\_\_ 576 7-12 Language Arts: English Education(Composition/Literature/Speech)

## **Mathematics Education**

\_\_\_ [580 7-12 Mathematics Education 24:53:07:09](#)

## **Music Education**

\_\_\_ [650 K-12 Music Education – Composite 24:53:07:22](#)

\_\_\_ [651 K-12 Music Education – Vocal Music 24:53:07:22](#)

\_\_\_ [652 K-12 Music Education – Instrumental Music 24:53:07:22](#)

## **Science Education**

\_\_\_ [591 7-12 Science Education – Biology 24:53:07:10\(2\)](#)

\_\_\_ [592 7-12 Science Education – Chemistry 24:53:07:10 \(3\)](#)

\_\_\_ [593 7-12 Science Education – Physics 24:53:07:10\(4\)](#)

\_\_\_ [594 7-12 Science Education – Physical Science 24:53:07:10\(6\)](#)

\_\_\_ [595 7-12 Science Education – Earth Science 24:53:07:10\(5\)](#)

\_\_\_ [597 7-12 Science Education – Composite 24:53:07:10\(1\)](#)

## **Social Science Education**

\_\_\_ [601 7-12 Social Science Education – History 24:53:07:11\(4\)](#)

\_\_\_ [602 7-12 Social Science Education – Political Science 24:53:07:11\(5\)](#)

\_\_\_ [603 7-12 Social Science Education – Geography 24:53:07:11\(3\)](#)

\_\_\_ [604 7-12 Social Science Education – Economics 24:53:07:11\(2\)](#)

\_\_\_ [605 7-12 Social Science Education – Sociology 24:53:07:11](#)

\_\_\_ [606 7-12 Social Science Education – Psychology 24:53:07:11\(6\)](#)

\_\_\_ [608 K-12 South Dakota Indian studies 24:53:07:24](#)

\_\_\_ [609 7-12 Social Science Education – Composite 24:53:07:11 \(1\)](#)

## **Career and Technical Education**

\_\_\_ [510 7-12 Agriculture Education 24:53:07:13](#)

\_\_\_ [520 7-12 Business Education 24:53:07:14](#)

\_\_\_ [530 7-12 Marketing Education 24:53:07:16](#)

\_\_\_ [550 7-12 Family and Consumer Sciences Education 24:53:07:15](#)

\_\_\_ [560 7-12 Industrial Arts](#)

\_\_\_ [561 7-12 Technology Education 24:53:07:17](#)

\_\_\_ [610 7-12 Career and Technical Education 24:53:07:12](#)

## **World Languages Education**

\_\_\_ [541 K-12 Latin 24:53:07:26](#)

\_\_\_ [542 K-12 French 24:53:07:26](#)

\_\_\_ [543 K-12 German 24:53:07:26](#)

\_\_\_ [544 K-12 Spanish 24:53:07:26](#)

\_\_\_ [545 K-12 Russian 24:53:07:26](#)

\_\_\_ [546 K-12 Japanese 24:53:07:26](#)

\_\_\_ [547 K-12 Lakota Languages 24:53:07:26](#)

\_\_\_ [549 K-12 Norwegian 24:53:07:26](#)

\_\_\_ [579 K-12 Other Languages 24:53:07:26](#)

## **Other**

\_\_\_ [951 K-12 American Sign Language Education Endorsement 24:15:06:27](#)

\_\_\_ [953 K-12 Braille Education Endorsement 24:15:06:28](#)

\_\_\_ **Masters Degree: Content Area** \_\_\_\_\_

\_\_\_ **Specialist Degree: Content Area** \_\_\_\_\_

\_\_\_ **Doctorate Degree: Content Area** \_\_\_\_\_