

## NCLB reporting requirements

No Child Left Behind requires school districts to publicly report accountability and assessment results for the district and each of its schools. It also requires schools to provide individual student results to parents. **These are three separate reporting requirements.**

To help facilitate the distribution of these reports, the South Dakota Department of Education has created a template that may be used to report most of the required data for both the Accountability and Assessment Reports. This Excel template is available on several of the DOE website pages: Accountability/AYP - <http://doe.sd.gov/NCLB/index.asp>; Title I, Part A Basic Programs - <http://doe.sd.gov/oess/TitleI.asp>; Consolidated Title Reviews - <http://doe.sd.gov/oess/reviews.asp> and under the Section 1111-State Plans Supporting documents -<http://doe.sd.gov/oess/TitleI.asp#sec1111>.

Distributing this completed template to parents will allow districts to meet most reporting requirements. In addition, districts must display the entire state and district report card, along with each school's individual report card where they are accessible to the public. Districts must also distribute individual student reports to parents.

**Please note that the website link for the Accountability and Assessment Reports has changed from previous years. Please update any district documentation, including district websites, to reflect the new web address for these reports.**

### **Report #1: Accountability Report**

The Accountability Report provides the public with information about student achievement on the Dakota STEP or Dakota STEP-A. **It is based on the scores of students who were continuously enrolled in a single district from Oct. 1 to the last day of the testing window.** This information is provided via the state's online 2011 Report Card: <http://www.doe.sd.gov/reportcard/index.aspx> (FAY Math/Reading Scores tab). Adequate yearly progress, or AYP, determinations are based on the scores of only those students who make full academic year (FAY).

Each Accountability Report must include:

- A comparison of student achievement at the district level and each school level with the state's annual measurable objectives (or AMOs) in reading and math for the following student subgroups:
  - all students
  - ethnic groups
  - students with disabilities
  - students who are limited English proficient
  - economically disadvantaged
  - gender
  - migrant students
- Participation rate for each of the subgroups listed above.

- Information about the academic indicators the district uses for AYP determinations. The indicator for high school is graduation rate, and the indicator for elementary and middle schools is attendance. Academic indicator information must be reported for each of the student subgroups listed above.
- AYP information, including the number and name of each school district and school identified for improvement, corrective action, or restructuring under NCLB
- Percentage of classes not taught by “highly qualified teachers” and disaggregated information including:
  - Highest quartile of poverty schools not having classes taught by highly qualified teachers; and
  - Lowest quartile of poverty schools not having classes taught by highly qualified teachers.
- Beginning with the 2009 Report Card, there is a new federal requirement to report the state’s National Assessment of Educational Progress, or NAEP, results. The most recently available NAEP results in grades four and eight on reading and math must be reported on district and state annual Report Cards.

## **Report #2: Assessment Report**

The Assessment Report **reflects the achievement of all students in a district or school** – not just those who completed the full academic year. The Assessment Report must include Dakota STEP and STEP-A results in reading, math and science.

Important to note: The information you need to complete your district Assessment Report for 2011 is now available. **You can access it via the link on the state website; however, you must click on the “State Assessment Report” link:**

**<http://www.doe.sd.gov/reportcard/index.aspx#StateAssessment> rather than going into the 2011 Report Card link**, which is strictly for accountability purposes.

The Assessment Report must include the percentage of students tested and student achievement at each achievement level (advanced, proficient, basic, and below basic) for the following student subgroups:

- all students
- ethnic groups
- students with disabilities
- students who are limited English proficient
- economically disadvantaged
- gender
- migrant students

Districts must also report the most recent two-year trend data in student achievement for each subject and grade.

### **Distribution of Accountability and Assessment Reports**

Districts must distribute Accountability and Assessment Reports, including the state, the district and the school level reports, via several means to ensure that the broadest number of stakeholders receive the information. This distribution must be completed at the beginning of the school year.

Districts must report all of the required data. If a subgroup is less than 10 students, the report should indicate that the subgroup is not reported.

The following forms of distribution are required for both District and School level Assessment and Accountability Reports:

- Each report must be distributed to the school board.
- Each report, including the colored bar graphs showing student proficiency from the department's Web site, must be posted at the district office, each school office, and community locations such as the post office, library or community center.
- Each parent must receive the state, the district and the school report. The school report should be specific to the school the child attends. NOTE: A district that sends a district newsletter to each postal box holder fulfills this requirement by providing all the required information in the newsletter.

In addition:

- The reports may be posted on the district's Web site, along with links to the Department of Education's accountability and assessment Web sites. The reports may be covered in the local newspaper – either completely or in a synopsis that directs stakeholders to Web sites for further information.

**Helpful hint:** The South Dakota Department of Education has created a template that may be used to report most of the required data for both the Accountability and Assessment Reports. This template is available at: <http://doe.sd.gov/oess/TitleI.asp#sec1111>.

### **Report # 3: Individual Student Reports**

Districts are required to provide individual student results on the Dakota STEP or STEP-A to parents, principals and teachers. School districts must deliver this information to these individuals within 30 calendar days of the beginning of the school term. This information is currently available through the student information system (via Infinite Campus) and also through the eMetric Web site at <https://solutions1.emetric.net/sdstep/>. If this link does not work, please contact the DOE for more information (For eMetric log-in information, contact Gay Pickner at the department.)

The department has a parent information piece that schools can use to help parents understand what their child's test scores mean. You can find it at <http://www.doe.sd.gov/oats/documents/DSprfctst.pdf>.

Questions regarding NCLB reporting requirements can be directed to Dr. Kris Harms or your Title I program representative at the South Dakota Department of Education. Main number: (605) 773-6400.