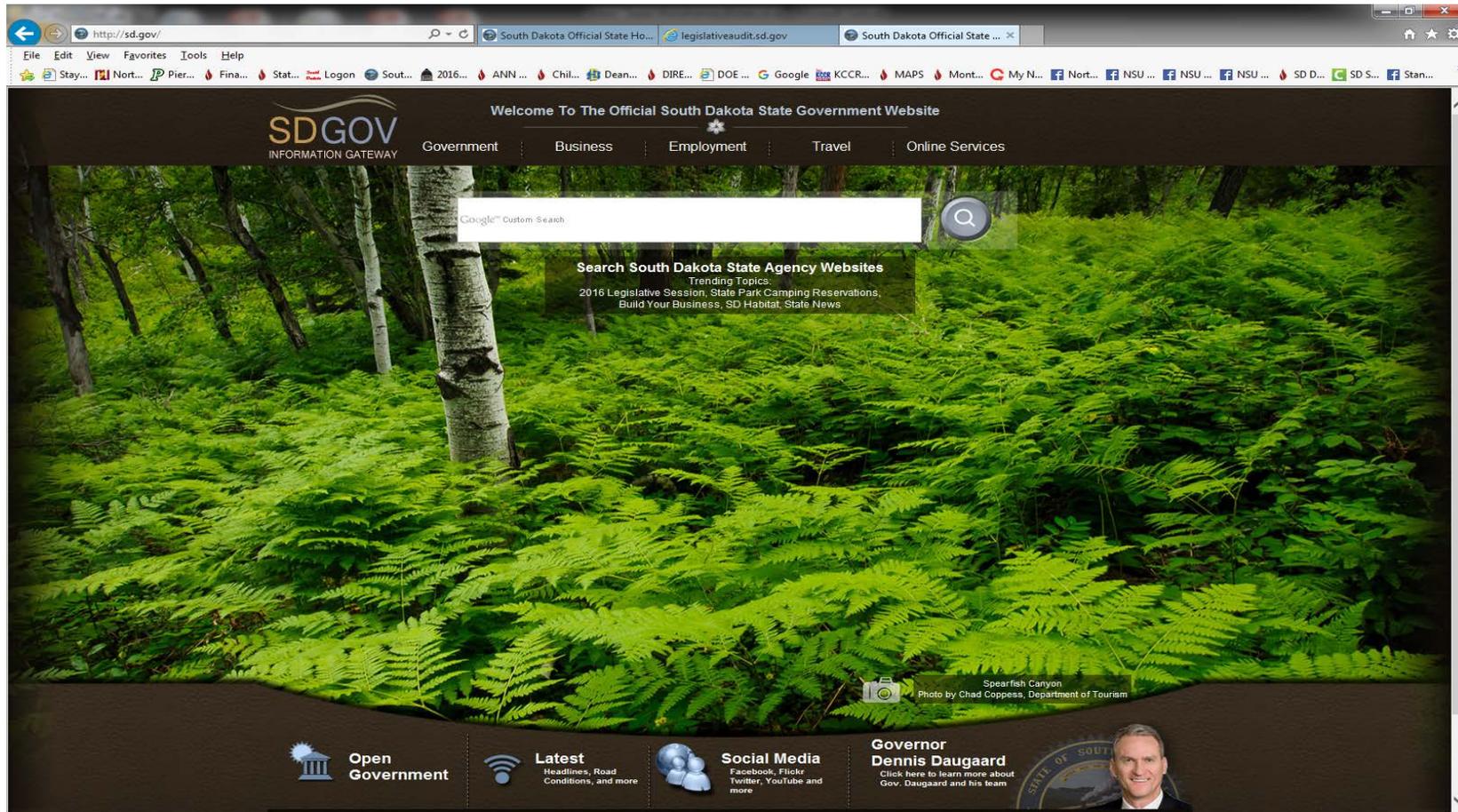


How to View a Contract or Grant

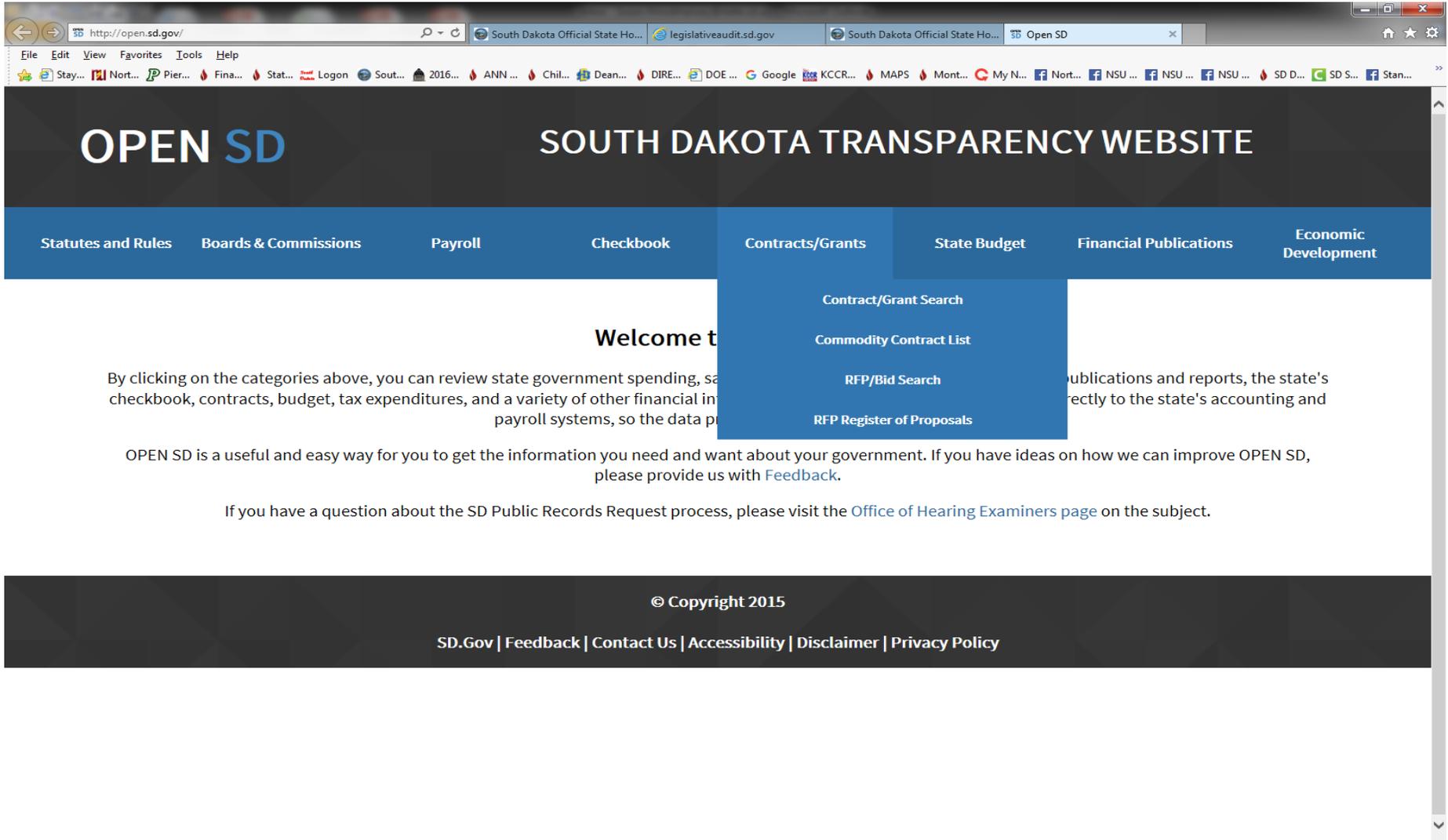
Step 1 On State of South Dakota Home Page, click on Open Government

<http://sd.gov/>



How to View a Contract or Grant

Step 2 On the Open SD website, click on "Contracts/Grants" on blue banner near the top then select "Contract/Grant Search" from the dropdown list



The screenshot shows a web browser window with the URL <http://open.sd.gov/>. The page header features the "OPEN SD" logo and the text "SOUTH DAKOTA TRANSPARENCY WEBSITE". A blue navigation bar contains the following menu items: Statutes and Rules, Boards & Commissions, Payroll, Checkbook, Contracts/Grants, State Budget, Financial Publications, and Economic Development. The "Contracts/Grants" menu is expanded, showing a dropdown list with the following options: Contract/Grant Search, Commodity Contract List, RFP/Bid Search, and RFP Register of Proposals. The main content area includes a "Welcome to" heading and a paragraph explaining that users can review state government spending, checkbook, contracts, budget, tax expenditures, and payroll systems. It also mentions that OPEN SD is a useful way to get information about government and provides a link for feedback. At the bottom, there is a copyright notice for 2015 and a footer with links for SD.Gov, Feedback, Contact Us, Accessibility, Disclaimer, and Privacy Policy.

OPEN SD SOUTH DAKOTA TRANSPARENCY WEBSITE

Statutes and Rules Boards & Commissions Payroll Checkbook **Contracts/Grants** State Budget Financial Publications Economic Development

Contract/Grant Search

Commodity Contract List

RFP/Bid Search

RFP Register of Proposals

Welcome to

By clicking on the categories above, you can review state government spending, sa
checkbook, contracts, budget, tax expenditures, and a variety of other financial in
payroll systems, so the data p

ublications and reports, the state's
rectly to the state's accounting and

OPEN SD is a useful and easy way for you to get the information you need and want about your government. If you have ideas on how we can improve OPEN SD,
please provide us with [Feedback](#).

If you have a question about the SD Public Records Request process, please visit the [Office of Hearing Examiners page](#) on the subject.

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How to View a Contract or Grant

Step 3 Search all State Agencies or Select an Agency

Enter district name in the "Vendor Name contains" data field

Click on "Search"

The screenshot shows a web browser window with the URL <http://open.sd.gov/contracts.aspx>. The browser's address bar and tabs are visible at the top. The website's header features the "OPEN SD" logo and the text "SOUTH DAKOTA TRANSPARENCY WEBSITE". Below the header is a navigation menu with the following items: Statutes and Rules, Boards & Commissions, Payroll, Checkbook, Contracts/Grants, State Budget, Financial Publications, and Economic Development. The main content area is titled "Grants and Contracts" and includes the text "as required by SDCL 1-56-10 and SDCL 1-27-46 as of 9/9/2016 9:38:01 AM". The search interface contains a dropdown menu for "Department or Agency" set to "ALL ()", two text input fields for "Vendor Name contains:" and "Document Description contains:", and a "Filter:" section with radio buttons for "All" (selected), "Contracts Only", and "Grants Only". At the bottom of the search area are two buttons: "Search" and "Reset". The footer of the page includes the copyright notice "© Copyright 2015" and a row of links: "SD.Gov | Feedback | Contact Us | Accessibility | Disclaimer | Privacy Policy".

Step 4 Select the contract or grant you wish to view by clicking on the blue contract number