ENTITY NAME participates in a program known as E-Rate. This program provides funding for affordable broadband and Internet connectivity which is vital to all aspects of education today.

The amount of E-rate funding that ENTITY NAME can receive is directly linked to the National School Lunch Program. The percentage of students who qualify for the National School Lunch Program is used in the formula for computing the ENTITY NAME’s amount of E-rate funding.

You can greatly assist ENTITY NAME to qualify for the largest possible amount of E-rate funding by providing us with some very general income related information. Please take the time to complete the attached form and return it to [Insert contact person’s name/address] before [Insert date]. This information will remain confidential and will be reported only as a total group, not by individual families, and will not be used for any other purposes except E-rate.

We need everyone to complete and return this survey to be able to compute the information we need for the E-rate application.

Thanks for your participation in helping ENTITY NAME to use all available resources to best serve all students. If you have any questions, please call our office at [Insert telephone number].