

# SD-ACT News Alert- Jan. 14, 2026

This is a special news alert only regarding the SD-ACT. This message was sent to assessment coordinators public school districts and several approved programs. If you have any questions email [doeassessment@state.sd.us](mailto:doeassessment@state.sd.us). Thank you and have a good rest of your week!

---

- ACT Now is cleaned up and only juniors should be in the system. If you see any 10th or 12th graders, please let us know via email.
- ONLY juniors will take the SD-ACT during the Spring 2026 administration. If you have juniors that became seniors at semester time, they will NOT test this spring.
- The Office of Assessment will handle student movement during the testing window. You can always email [doeassessment@state.sd.us](mailto:doeassessment@state.sd.us) proactively if you are aware of a student that needs to be added or dropped.
- You will notice that accommodations are not showing for students in ACT Now yet. ACT is currently working on uploading the accommodations. ACT recommends that you run an accommodations support roster report a week prior to testing to verify that you can see all the students that should be receiving accommodations.
- In ACT Now, students who take the alternate assessments were mistakenly added. These students will need to be marked as "Will Not Test" so they do not get added into the system with updates of students. **We plan to take care of this at the state level.** However, you are able to complete this by selecting the students who will take the alternate assessments, click Event Assignment (not the drop-down arrow next to it), and select Will Not Test. Let us know if you need assistance.
- Here are the steps to complete by Friday:

1. [Confirm Participation](#)

- Log into ACT Now
- Click on Administration tab on the left side of screen
- Click Confirm

2. [Add event staff](#)

- You will want to add School Coordinators and Test Event Staff such as the Room Supervisors (certified teacher), and Proctors that are helping with the assessment (these proctors can be admin, teachers, paras, or other non-certified staff). [Read more about each role.](#)
- Log into ACT Now, select on the Administration Tab, and then click on the Users Tab.
- Select "Invite Individual"
- Add the person's email address, and then complete the form.
- Once this is completed, test event staff can complete modules in Test Center Manager (TCM). There is a toggle at the top of ACT Now to get to TCM.



3. [Assign all students](#) to a test event

- Log into ACT Now
- Select Students tab on the left side of screen
- Select the Organization tab
- Select See Students next to the school
- Select students
- Select Event Assignment (not the dropdown)
- Select the test event
- If you want to select a test event that is not showing, you will need to select the correct test event for when materials will be sent. To do this Select the Administration tab, click Edit (on Org Participation tab), and change the dates to the correct test window and receipt week.

4. View [Schedule of Events](#)