

Quick Guide to Explain User Roles in Cambium Systems

Assessment Coordinator (AC)

This is the one point of contact identified by the district to oversee assessments. This is the one who will receive all assessment related communications from the State. This person is officially identified in the [SD Ed Directory](#) .

District Administrator (DA)

This is any district level personnel who needs access to the system, but isn't the Assessment Coordinator. This account has identical permissions to the Assessment Coordinator account. *Someone with an AC account should not have this account, too.*

School Coordinator (SC)

This is anyone identified by the AC to help with assessments at their specific school. This account has permissions identical to the AC but for their specific school only. *Someone with an AC or DA account should not have this account, too.*

Teacher (TE)

This is the account intended for teachers of the subjects that are assessed: ELA, Math, and Science. This is the **only** account that has rosters. TE accounts can only see the results for students rostered to them. Students can be rostered to more than one TE at a time. *Someone with an AC, DA, or SC account should not have this account, too, unless rostering is necessary.*

Proctor (PR)

Proctor accounts are for any other teachers who will be helping with assessments, but do not need to see any student results. *Someone with an AC, DA, SC, or TE account should not have this account, too.*

TE-Science

Only function of this account is to link certified individual's email to the State-provided science resource tools, Gizmos and Tuva. *Only **one** account is needed per individual.*

Paraprofessional (PARA)

Account for the non-certified staff members who will be in the room to help monitor testing. This account must access TIDE to sign the Non-Disclosure agreement. That is the only access for this account. Non-Certified staff cannot administer any of the assessments. They can only help a certified staff member monitor a class that is testing. *Someone with any other account would be certified staff, so should not have this account.*

For specific information on access and permissions granted to the different accounts please refer to the document "[User Roles and Access to South Dakota CAI Assessment Systems](#)".