

SD-ACT

Schedule of Events 2026 – Window 2

March 10-13, 2026 & March 16-20, 2026

Date	Event	Description
Now Available	SD-ACT Website	Access SD-ACT Website for important information, dates, webinars, and more.
Beginning September 8, 2025	Accommodations	Assess Student Needs ☐ Refer to the <i>ACT State and District Accessibility Supports Guide</i> (available from your ACT-hosted website) for information on which accessibility supports require approval and which do not. ☐ Identify examinees who need only designated supports and/or universal supports, which do not require requests to be submitted. ☐ Identify examinees who need ACT-authorized accommodations and/or English-learner supports, which do require requests to be submitted. ☐ View on demand Accommodations Webinar.
September 8, 2025- January 28, 2026 *Hard Deadline	Accommodations Test Event 2	Request ACT-Authorized Accommodations for Test Event 2 (Initial and Reconsideration) ☐ Access Test Accessibility and Accommodations (TAA). See the TAA User Guide for more information. ☐ Associate your test date with the request in TAA for students previously authorized for an accommodation. For more information, see Associating Additional Test Dates. ☐ Request ACT-authorized accommodations and/or supports for eligible examinees through TAA. For more information, see Requesting Accommodations and English-Learner (EL) Supports. <i>Note: Submit requests as soon as possible to ensure sufficient time for reconsideration, if needed.</i> IMPORTANT: ACT cannot guarantee an extension to the deadline in the case of unforeseen events (e.g., acts of nature, power/internet outage, and staff changes).
November 3, 2025	ACT Now Opens	☐ Log in to ACT Now and agree to Terms and Conditions. ☐ Add and invite schools to administration. ☐ Accept or review invitation. ☐ Invite test event staff.
November 3, 2025- January 16, 2026	Prepare for Testing	Complete these tasks in ACT Now: ☐ Accept or review school participation invitation. ☐ Add, review, and edit students. ☐ Verify student test event assignments and test mode. ☐ Assign/Reassign students to a different test event, if needed. ☐ Upload and assign alternate format non-college reportable accommodations. <i>Note: State will upload students in early January.</i>
November 3, 2025- January 21, 2026	Prepare for Testing	Work with your technical coordinator to complete these tasks: ☐ Complete the TestNav installation and checks on student devices. ☐ Validate configuration and freeze the test environment for online testing. <i>Note: For more information, see Technical Guide for Online Testing.</i> ☐ Work with your technical coordinator to complete technical readiness using the Technical Readiness test rooms in TCM. <i>Note: For more information, see Technical Readiness Checklist.</i>
November 3, 2025- January 30, 2026	Prepare for Test Event 2	Complete these tasks in ACT Now: ☐ Add, review, and edit students. <i>Note: A DTC/TC needs the Import Student role to add students via file upload.</i>

		☐ Assign alternate format non-college reportable accommodations to students as needed. ☐ Verify student test event assignments and test mode. ☐ Reassign student to different test event, if needed. ☐ Invite test event staff (i.e., room supervisors and proctors). ☐ Verify that the Accommodations and Supports Roster in TCM lists all examinees approved for ACT-authorized accommodations. <i>Note: Students added by this date will be included in your initial shipment of materials.</i>
November 3, 2025- March 20, 2026	Prepare for Test Event 2	☐ Create test rooms in TCM for paper and online testing. <i>Note: All examinees need to be assigned to an appropriate test room within TCM. The student test mode and timing code must match their room assignment.</i> IMPORTANT: Test coordinators must not open test rooms in TCM until test day.
November 13, 2025	Pre-Test Administration Webinar	Register for Pre-Test Administration Webinar. Provides Test Coordinators with an overview of how to prepare to administer a successful test day in ACT Now.
November 12, 2025- March 17, 2026	Accommodations Office Hours	Register for Accommodations Office Hours. Choose which office hours to attend dependent on your district's needs.
4-6 Weeks Before Testing	Student MyACT Account	Have students create MyACT accounts. It is suggested that students use a personal email address for this. IMPORTANT: To take advantage of the free score reports, students must select the schools they want their scores sent to within two days of starting their test.
January 13, 2026	Test Day Administration Webinar	Register for Test Day Administration Webinar. Training provides Test Coordinators with an overview of how to administer a successful test day. Participants will understand procedures for administering the ACT in ACT Now, including receiving and returning materials.
January 28, 2026 *Hard Deadline	Due Date for Accommodations for Test Event 2	☐ Associate your test date with the request in TAA for students previously authorized for an accommodation. <i>Note: No accommodations after this date will be considered.</i>
February 2, 2026- March 23, 2026	Train Test Event Staff (Room Supervisors and Proctors)	Train test event staff (room supervisors and proctors): ☐ Check that all staff have active ACT Now accounts and can launch Test Center Manager (TCM) on their devices. ☐ Direct staff to TCM user resources and ACT policies modules. ☐ Preview Task Cards in TCM. <i>Note: Because all room supervisors will use TCM, devices and Wi-Fi will be required for test day.</i>
February 9-27, 2026	Prepare for Test Event 2	☐ Add and assign any additional students testing to Test Event 2 in ACT Now. This includes students not in the initial materials shipment. <i>Note: Materials, including barcode labels, will be delivered the week prior to test day.</i> Adding Students After This Date ☐ Students testing online may be added and assigned to a test event until test day. ☐ Students testing on paper may test during this test event with materials already received at the school; materials will not be shipped for them. The test coordinator must assign a test event to each student.
February 12, 2026- March 20, 2026	Accommodations	Request Qualified Exceptions to the Deadline (QED) ☐ Request qualified exceptions to the deadline for ACT-authorized accommodations and/or supports for eligible examinees who will test in the last test event. For more information, see General Information on Qualified Exceptions to the Deadline . For each eligible examinee: ☐ Complete the Qualified Exception to the Deadline (QED) form . ☐ Upload form to Other Documentation in TAA. ☐ Verify all required documentation is complete and accurate, including the QED form, before selecting submit in TAA. IMPORTANT: If the examinee is denied for any reason under the Qualified Exceptions to the Deadline window, ACT will not review any reconsideration request for the examinee for this administration.

February 16-19, 2026	Prepare for Test Event 2	☐ Receive initial test materials if you selected Test Event 2 as your first test event.
February 16- March 19, 2026	Prepare for Test Event 2	☐ Prepare physical test rooms and materials. ☐ Complete Pre-Test Checklist found in TCM. ☐ Online Testing Only: Access each online test room in TCM to print Student Authorization Tickets. ☐ Keep tickets locked in storage until test day. Paper Testing Only: ☐ Download <i>Test Day Instructions for Paper Testing</i> in case of an internet outage on test day. More information is available on your ACT-hosted webpage.
February 23-26, 2026	Prepare for Test Event 2	☐ Check in the materials and prepare them for testing <i>Note: The receipt date is based on what was selected in ACT Now for materials delivery.</i>
Once Materials Arrive	Prepare for Test Event 2	☐ Distribute MyACT Instructions for Students and <i>Taking the ACT</i> to all students. ☐ Print any additional <i>MyACT Instructions for Students</i> from the Reports tab in the Students tile in ACT Now. <i>Note: Students have an additional two calendar days after they finish testing to complete their non-test information in MyACT. Completing the non-test information is optional for students participating in non-college reportable testing</i>
March 10-13, 2026 & March 16-20, 2026	Prepare for Test Event 2	Online Testing: Standard or Accommodations/Supports Complete in TCM: ☐ Open test rooms after checking in students. ☐ Unlock test rooms. ☐ Administer the test. ☐ Use TCM to complete test administration activities, including the room report and verbal instructions. Paper Testing: Accommodations/Supports Complete in TCM ☐ Open test rooms after checking in students. ☐ Administer the test. ☐ Use TCM to complete test administration activities, including the room report and verbal instructions
March 10-13, 2026 & March 16-20, 2026	During Testing	Complete these activities to support test event staff: ☐ Ensure room supervisors and proctors have what they need. ☐ Monitor test room progress in TCM. ☐ Review and approve irregularities, if applicable. ☐ Ensure all testing details are present in TCM for any room that tested. ☐ Complete Post-Test Checklist in TCM.
Within 72 hours after testing	Return Materials for Test Event 2	Online Testing: Standard or Accommodations/Supports ☐ Arrange for the secure destruction or retention of materials as described in the Post-Test Checklist in TCM.
March 24, 2026	Return Materials for Test Event 2	Paper Testing: Accommodations/Supports ☐ Prepare all materials to be picked up the day after the testing window closes. For information on returning materials and which materials to return, see the Post-Test Checklist in TCM. ☐ If your materials have not been picked up within three days, contact FedEx. Receipt deadline at ACT: March 27, 2026 IMPORTANT: Late-arriving answer documents will not be scored. <i>Note: Keep unused answer documents for future test date.</i>
3-8 weeks after answer documents are received by ACT and online tests are submitted	Reporting Information	Schools and districts access preliminary data in ACT Success. ☐ Access student reports from ACT Success <i>Note: Data is not considered final until the final reporting date (TBD).</i>