Child Nutrition Update
With CANS and SNA SD
Sept. 2019
Welcome!

- Cheriee Watterson, CANS Office Administrator
- Rob Ingalls, CANS Program Specialist
- Janelle Peterson, Rapid City School District Food Service Director
Agenda

Questions from you!

- Procurement Review
- Administrative Review
- iCAN Application
- iMATCH Direct Certification
- Equipment Grants Available!
Procurement Review
What to Expect
Let’s Kahoot!
Type in your browser: kahoot.it

Procurement kahoot before procurement session to warm up our brains!
### Thresholds

<table>
<thead>
<tr>
<th>Micro-purchases</th>
<th>≤$10,000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Informal</td>
<td></td>
</tr>
<tr>
<td>&lt;$250,000 (Food/Perishables)</td>
<td></td>
</tr>
<tr>
<td>&lt;$25,000 (Supplies &amp; Services)</td>
<td></td>
</tr>
<tr>
<td>Formal</td>
<td>≥$250,000</td>
</tr>
</tbody>
</table>

Micro-purchase & Simplified (aka Informal), and Formal Thresholds changed per Memo FM-03-2018 Subject: Changes to the Micro-Purchase and Simplified Acquisitions Threshold, dated Sept. 26, 2018 and 2 CFR 200.88

SD Law: SDCL 5-18A-14, SDCL 5-18A-22(12)
If your school receives any funds through the state – you must follow state thresholds.
Procurement Plan

▷ A written plan is required
▷ Must be used when making any purchases using your school’s Non-Profit Food Service Account

A Procurement Plan is required -- 2 CFR 200.318  General procurement standards. (a)
The non-Federal entity must use its own documented procurement procedures which reflect applicable State, local, and tribal laws and regulations, provided that the procurements conform to applicable Federal law and the standards identified in this part.

Your procurement plan sets out how you will make all purchases made using school food service funds.
Procurement Plans Include

- Responsible persons
- Items purchased
- Suppliers available
- Methods to use

Document procurement procedures which reflect applicable State, local, and tribal laws and regulations, conform to applicable Federal law and standards identified. They include the Who, What, When, Where, How, and Why!

- Who is responsible for making the purchases, micro, small, and formal
- What items will you purchase – foods, services, supplies
- When will you make those purchases – weekly, twice a month, twice a week, once a year, etc.
- Where – what qualified suppliers are available – make sure you are not unfairly restricting competition.
- How will you make the purchase – using a micro, small, or formal procurement method
- Why are those purchases necessary, reasonable, and allocable for the operation of the school lunch program
Does your school have a local threshold? If you have a local or tribal threshold, that must be recorded in your procurement plan.
Code of Conduct must be written. It should be in your procurement plan. Employees with any **real or apparent conflict of interest** may participate in the selection, award, or administration of a purchase/procurement.

§200.318 General procurement standards (c)(1) & (2) ...*No employee, officer, or agent may participate in the selection, award, or administration of a contract supported by a Federal award if he or she has a real or apparent conflict of interest. ...* non-Federal entities may set standards for situations in which the financial interest is not substantial or the gift is an unsolicited item of nominal value. The standards of conduct must provide for disciplinary actions to be applied for violations of such standards by officers, employees, or agents of the non-Federal entity.
Code of Conduct

What’s your schools line in the sand?

The feds teach us – the value of a cup of coffee.
Code of Conduct

- Gifts and donations
- Prizes
- Bid responses that do not apply to the school food service operation

Basically if the vendor or potential vendor is offering you something that cannot be used for the operation of your school food service, then you shouldn’t accept it.
Example Plan

- CANS website: [https://doe.sd.gov/can](https://doe.sd.gov/can)
- Procurement Section
- Procurement Plan Example
  - Must be tailored to your practices
  - Updated often
Procurement Plan Workshops

- Aberdeen, October 10, 2019 – 1 pm to 5 pm CDT @ Northern State Library
- Watertown, October 11, 2019 – 8 am to 12 pm CDT @ the Watertown Public Library
- Mobridge, October 15, 2019 – 1 pm to 5 pm CDT @ A. H. Brown Public Library
- Pierre – October 16, 2019 – 1 pm to 5 pm CST @ Mackay Library
- Chamberlain, October 24, 2019 – 8 am to 12 pm @ the Chamberlain Community Center
- Huron, October 25, 2019 – 8 am to 12 pm @ the Huron Arena
- Sioux Falls, October 31, 2019 – 1 pm to 5 pm @ the Sioux Falls School District Central Services Center
- Sioux Falls, November 1, 2019 – 8 am to 12 pm @ the Sioux Falls School District Central Services Center
- Martin, November 7, 2019 - 1 pm to 5 pm @ the Library Community Room
- Rapid City, November 8, 2019 – 8 am to 12 pm at Western Dakota Tech
- Yankton, November 13, 2019 – 1 pm to 5 pm @ the Yankton Extension Office
- Mitchell, November 14, 2019 – 8 am to 12 pm @ the Mitchell Career & Technical Education Academy

Link to registration is on our webpage, www.doe.sd.gov/cans. Scroll down and click on Announcements. You can click on whichever workshop you would like to attend to register.
Micro-purchases

- What’s in your Procurement Plan?
  - Purchase of $10,000 or Less
  - Purchases spread equitably/fairly among qualified vendors
  - Price must be reasonable

Definition: 2 CFR 200.67
Methods of Procurement to be followed: 2 CFR 200.320 (a) Procurement by micro-purchases. Procurement by micro-purchase is the acquisition of supplies or services, the aggregate dollar amount of which does not exceed the micro-purchase threshold (§200.67 Micro-purchase). To the extent practicable, the non-Federal entity must distribute micro-purchases equitably among qualified suppliers. Micro-purchases may be awarded without soliciting competitive quotations if the non-Federal entity considers the price to be reasonable.

CANNOT be used to avoid doing proper procurement.
The definition of Equitable has evolved since this concept was first presented nationally. Purchases can be equitable by spreading the same dollar amount among vendors OR purchases can be equitable by rotating purchases equally among vendors.

This must be spelled out in your procurement plan.
Review Period

The Previous Completed School Year
The Review: An Overview

- Notification & Request Documents
- Schedule Review – most completed Off-Site
- A Sample of Procurements Selected
  - Supporting Documentation Requested
- Provide Technical Assistance and/or Corrective Action
- Approve Corrective Action Taken by SFA
- Close Review

It follows a very similar format to the AR.
1. Notification occurs in the form of an email to the AR and FSD.
2. An email is at the beginning of the year that asks the SFA to list all procurements broken down by type.
3. A same of procurements from each type is selected by the SA and supporting documents are requested.
4. Reviews generally do not require an onsite visit and can be handled by phone and email.
5. Technical assistance or corrective action is provided when necessary.
6. SFA submits documents to support corrective action is complete.
7. SA approves corrective action.
8. The review is closed.
The review starts with a notification letter or email to the school. The following items are requested when the review begins and a schedule with deadline is established.
**Procurement Review Tool**

You complete the Procurement Review Tool spreadsheet:

- With all of the vendors paid using school food service funds
- Using previous school year purchases
  - Food, services, & supplies
The tool assists the SA in selecting the procurements to review.

Generally, there is a maximum for each different category:

- Micro-Purchase Method: Up to 2
- Small Purchase Procedures: Up to 4
- Sealed Bids/Competitive Proposals: Up to 6
- FSMC (Contract Companies): All
- Processing Contracts: Up to 3
For the Tool You Need to Tell Us:

- What method of purchasing was used?
  - Micro
  - Informal (Small)
  - Formal (IFB or RFP)
  - All vendors paid
  - Number of purchases at each vendor

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Procurement Vendor/Contract Selection Chart

- Micro-purchases - up to 2
- Informal - up to 4
- Formal - up to 6
- FSMC Contract - All
- Processing - up to 3

According to the USDA Procurement tool – this is typically the maximum number of procurements that must be reviewed. That is, if there are procurements that equal or exceed the numbers listed in each category. Occasionally additional procurements may be selected.
Submit Requested Supporting Doc’s

- Original solicitation or quotes
  - Responses, Score Matrix, Evaluations
- Purchase Orders, Receipts, Invoices
  - At Least 3 From Each Vendor
- Original Agreement or Contact
- Contract Renewals or Amendments
- Contract performance documentation
We will be looking for the Buy American clause in your procurement plan and purchases.

Applies to domestic agricultural commodities that produced in the US and a food product that is processed in the US substantially (51%) using agricultural commodities that are produced in the US.
Findings

Listed in Procurement Review Tool
- Broken out by each section
- Technical assistance provided
- Corrective action (CA) required
Corrective Action Possibilities

• Update Code of Conduct
• Update Procurement Plan
• Unallowable Costs
• Contract Re-bid
Close the Review

- SFA provides responses to Corrective Action
- State Agency approves Corrective Action
Contracted to conduct many procurement reviews in SY 2019-20
Administrative Review
Preparing for the AR
The Administrative Review is organized into five monitoring areas:

- Access and Reimbursement, which corresponds to Performance Standard 1;
- Nutritional Quality/Meal Pattern, which corresponds to Performance Standard 2;
- Resource Management, which covers the financial side of the program;
- General Program Compliance;
- and Other Federal Program Reviews, which are comprised of both Critical and General areas.

On this slide you can see that within each monitoring section are several modules, each of which addresses a specific review area.

For each module you see listed here, both pre-visit (off-site) and on-site visit materials have been developed where appropriate, to allow for the most efficient collection, submittal and analysis of data and information for a given review area.

<table>
<thead>
<tr>
<th>Section 1</th>
<th>Section 2</th>
<th>Section 3</th>
<th>Section 4</th>
<th>Section 5</th>
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</thead>
<tbody>
<tr>
<td>Access &amp; Reimbursement</td>
<td>Nutritional Quality/Meal Pattern</td>
<td>Resource Management</td>
<td>General Program Compliance</td>
<td>Other Federal Program Reviews</td>
</tr>
<tr>
<td>•Eligibility Determination</td>
<td>•Meal Components</td>
<td>•Resource Management</td>
<td>•Professional Standards</td>
<td>•Afterschool Snack</td>
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<tr>
<td>•Benefit Issuance</td>
<td>•Offer versus Serve</td>
<td>•Nonprofit School Food Service Acct</td>
<td>•SFA On-site Monitoring</td>
<td>•Seamless Summer Option</td>
</tr>
<tr>
<td>•Direct Certification</td>
<td>•Dietary Specifications &amp; Nutrient Analysis</td>
<td>•Paid Lunch Equity</td>
<td>•Local Wellness Policy</td>
<td>•Fresh Fruit and Vegetable Program</td>
</tr>
<tr>
<td>•Meal Counting, Claiming &amp; Reimbursement</td>
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<td>•Revenue from Non-program Foods</td>
<td>•Competitive Foods</td>
<td>•Special Milk Program</td>
</tr>
<tr>
<td>•Verification</td>
<td></td>
<td>•Indirect Costs</td>
<td>•Civil Rights</td>
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<td>•Water</td>
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<td>•SBP &amp; SSO Outreach</td>
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<td>•Food Safety</td>
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<td>•Health Inspections</td>
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There is a three step process used in the administrative review to determine the SFA’s level of compliance with Federal Regulations.

The first step involves the use of the offsite assessment tool. The offsite assessment is intended to be conducted in advance of the on-site portion of the review. The offsite tool will be emailed directly to the authorized representative, food service director, and claim rep, which essentially starts the review timeline. The offsite tool can be found on the CANS NSLP website.

During the offsite assessment process, a variety of methods will be used to fill out the tool (for example, examination of recently filed reports, a series of pre-review questions for the SFA to fill out, and a collection of information provided during annual renewal).

The offsite assessment tool will provide CANS reviewers with some baseline evaluation information about the different processes in place. This information could alert the reviewer to potential areas of non-compliance or technical assistance needs well in advance of the on-site portion of the administrative review.

The information communicated during the offsite assessment will be validated by the reviewer onsite through a series of questions that will be answered based on staff interviews and reviewer observation.

The reviewer will also document any technical assistance that is provided to the SFA at any point during the review. Areas of non-compliance may result in fiscal action.

Prior to the offsite assessment, you will also receive a self evaluation packet. These packets are usually sent out in early May.
Pre-Visit Procedures

- Notify Authorized Representative and Food Service Director
- Initiate Off-Site Assessment Tool
- Select sites for review
- Obtain pre-visit information
- Ask for and review SFA documentation

A lot of work is done before we come onsite! The process will begin when we notify the Authorized Rep and the FSD via email. The email will contain information about the review, action steps, due dates, and contact information. It will also contain attachments: offsite assessment tool, offsite assessment tool instructions, glossary & hints. Once the offsite assessment tool is received back in our office (completed by you), you will be contacted by your reviewer. You and your reviewer will discuss the offsite and we will gather any clarification form you that is needed. We will then discuss which site(s) will be visited and what will take place. We will also share with you the other documentation we will collect prior to our visit: week of menu, claim, etc.

Plug: to lessen the number of questions possibly needed by the reviewer, please review the mini webinars on the CANS/NSLP webpage!

Offsite Assessment-look for questions numbered throughout this PP.
Review Period

- Most recent month claim submitted
- Period of onsite review
- Special Circumstances
  - Are taken into consideration
  - May require FNS approval or special procedures

The review period is the most recent month for which a claim for reimbursement was submitted, provided that it covers at least ten (10) operating days. The month of claim to be reviewed will be decided between the reviewer and the agency. Please do not just pick your own month of claim for review now!

Period of onsite review, or the day of review, which is the day(s) on which the on-site review of the individual sites selected for review occurs.

There may be some special circumstances determined necessary for some reviews. Please keep in mind special circumstances may need approval from FNS.
As previously mentioned, you and your reviewer will schedule a time for an onsite visit. Please be aware that you may have an onsite conducted by CANS staff or by a Department of Public Safety (DPS) health inspector. DPS health inspectors have been trained by us to conduct the onsite portion of the review. Your reviewer will conduct an entrance conference to talk about how the day will go. We will “interview” staff, observe lunch and breakfast (if applicable) prep and service, inspect documents (SOPs), check for logs, USDA poster, health inspections, etc. Following all meal service observations, an exit conference will be scheduled. We try to conduct the exit onsite before we leave, but sometimes we may have to schedule a conference call for a later date.
Within 30 days of the onsite, you will receive a written report including findings needing corrective action responses. Remember, findings are not always a bad thing! Your reviewer will give you a deadline for the CA responses to be returned. Please note that the AR report will be sent to the authorized rep and cc’d to others involved in the review. We expect a single response back from the authorized rep.
Findings/Corrective Action

▶ Documentation starts as soon as SFA is notified of review
▶ Findings are documented during previsit, onsite, and post visit
▶ Once acceptable and lasting CA is received and approved, review is closed

Findings can be documented as soon as SFA is notified of review. Findings are documented during previsit, onsite, and post visit. Once acceptable and lasting CA is received and approved, the reviewer will close the review. The SFA will receive a packet including the AR documents, a close letter, and AR report.
Each year the USDA FNS releases updates and changes. CANS/the state does not add any forms, documents, or procedures to the review. This review is very large and is prescribed by the USDA/FNS.
Indirect Costs

► Asked annually in your iCAN application
► SFA must have approval from their Cognizant Agency
► LEAs are required to treat each item of cost in a consistent manner as a direct or indirect cost

CANS asks about this annually in your iCAN application. SFA must have documentation and approval from their Cognizant Agency on file before using. Cognizant Agency is determined by which federal entity the Sponsor receives the most federal dollars from:

- Public Schools = SD DOE
- BIE Schools = BIE

USDA Memo SP60-2016 – Indirect Cost Guidance

LEAs are required to treat each item of cost in a consistent manner as a direct or indirect cost

E.g. Custodian cannot be bundled in indirect cost for all programs, except charged as a direct cost to FS
Direct vs. Indirect Costs

**Direct Costs** – can be “identified specifically” it is not an estimate
- Can be determined by asking some questions:
  - Who benefits from the cost?
  - Is it only attributable to the school food service?
- Can be substantiated through written documentation such as time cards, invoices, receipts, etc.

**Indirect Costs** – Costs incurred for a common or joint purpose benefiting more than one cost objective, and not readily assignable to the cost objectives specifically benefitted

We are limiting our conversation to costs charged to the Nonprofit School Food Service Account (NPSFSA).

We are not accountants, but we have the wonderful Susan and Bobbi to answer very specific questions about direct and indirect costs.

Examples of Typical Direct and Indirect Costs for SNPs:

**Direct Costs**
- Wages and salaries of food service workers; Cost of purchased food; Food service supplies; Media/promotional materials relating to the food service; Capital expenditures relating to food service (e.g., food service equipment purchases)
- EXAMPLE: Dedicated Food Service Staff – 100% of their salary benefits the school meal programs. This is a direct cost.
- Janitorial Staff – may work for the entire school & school meal programs, the part of their time that is actually spent in the cafeteria/kitchen is a direct cost.

**Indirect Costs**
- Payroll services; Human resources; Workers’ compensation; Procurement; Gas; Electricity; Sewer; Water; Trash; Superintendent’s Office
Contracted to conduct some Administrative Reviews in SY 2019-20
Your annual online renewal with CANS happens in the iCAN system. Every SFA operates under a permanent agreement with CANS to operate the SNP. A PDF copy of that permanent agreement is saved in your iCAN annual agreement each year. In addition to the permanent agreement there is information that is required to be collected or validated each new school year that annual process occurs in iCAN.

Through the iCAN system, SFAs submit monthly claims for reimbursement.
iCAN Log in screen.
Users must submit a request to gain access or change security access to iCAN.
It is a secure system. iCAN contains millions of dollars of federal reimbursement and hundreds of thousands of pounds of food.
Users that have access to more than one program with the CANS office will see this menu. If you only have access to the School Nutrition Program, you will bypass this screen and log directly into the SNP Welcome page. This page contains important information about the program and announcements about the annual application. Each color that you see is a different program. The gray button operate behind the scenes.
By Selecting >> Applications
You will see a list of options including the Application Packet, Verification Report, Community Eligibility Provision Report, and Download Forms.
You can always toggle between school years to see previous years applications.
Here we can see the Application Packet with Sponsor Application, Checklist items, and Site applications.
By Selecting >> Claims
You will see a list of options including your monthly SNP Claims, current claim reimbursement rates, and a summary of payments.
You can always toggle between school years to see previous years claims for reimbursement.
In Claims you can:
See what months claims have been submitted, processed, received by CANS, the Date processed is the date CANS processes the payments, and the total amount earned. You can also see if the claim was original or revised with the “adjustment number.” And just like in the application, you can toggle to a previous school year to look at your claims and the historic claim rates.
iMATCH

Direct Certification of Students for Free Meals
We will first touch on how to obtain the direct certification list for your SFA, or school district.

After logging in, select Student Eligibility, Administration, and then DC Matching. Click the Matched tab, and make sure all of the match methods are selected.

The PrimeroEdge software has added some ‘exclude’ boxes to help with load times.

**It would be suggested uncheck the ‘exclude’ checkboxes.**

From here, you can click apply.

After clicking apply, the system will display all students in your SFA that are identified as directly certified for free meal benefits. We will touch more on this topic in the following slide.

To re-iterate the point regarding Exclude checkboxes -

The PrimeroEdge software has added some ‘exclude’ boxes to help with load times. When the ‘exclude’ boxes are selected (as preset), the system would **not** display the
following conditions:

- Students that have been previously notified by using the automated iMATCH notification letters
- Transfer students that had benefits in a previous school district
- Students that had a lower level of benefits (like TANF), and are now matched at a higher level of benefits (like SNAP)

After clicking apply, the system will display all students in your SFA that are identified as directly certified for free meal benefits, and exporting the file.
Once ‘Apply’ is clicked, the Direct Certification list will be displayed based on the information selected.

From here, we can export the file into Excel format, as identified by the red box. This may come in handy when loading information into your Point of Service System.

Additionally, the iMATCH system features a Notification Letter capability. When set up, the system can automatically generate notification letters. Each student’s individual letter can be clicked to print, identified by the blue border on the right.

- All that is needed is to enter the Determining Official name and contact information on a screen, and you are ready to go. If you plan to use these notification letters, remember to update your annual iCAN agreement.

- As you can see though, currently, the automated notification letters are not available for Transfer students, as recognized by the green ovals.

For more information and instructions, please review the iMATCH Manual, as found on the CANS-NSLP webpage.
Schools can use the ‘File Search’ tab to locate students to determine if they have benefits.

The File Search tab can be found in the same section as the Matched tab – click Student Eligibility, Administration, DC Matching, and then click File Search.

Select the radio button which you wish to search by.
- Please note that ‘State ID’ was recently added to the system, however, this search criteria is in regard to a unique identifier provided by the SNAP office. South Dakota’s DSS office currently does not utilize a unique individual ID, so this search criteria will not currently yield results.

Schools commonly use this feature to validate Case Numbers written on applications, however, all search categories conduct state-wide searches.

If the school chooses to validate the case number in the iMATCH system, the student’s eligibility can be considered as ‘directly certified’, which can extend to other enrolled children in the household. These directly certified students are also exempt from the Verification Selection Pool. If the case number cannot be found in the system, the school should follow up with the household.
An additional note – the full case number must be entered in the File Search. Case numbers in South Dakota are 9 digits long, and always have at least 1 lead-zero. So, for example, if a household provided a six-digit case number on a household application without any lead-zeros, you may need to enter three lead-zeros, and then the case number provided.

If results are displayed after clicking Apply, the search criteria is active for benefits – whether it be the student or the case number. Update the Point of Service system as needed.

See the iMATCH Manual for instructions on how to complete a Manual Match from the File Search tab.
The iMATCH system matches enrollment information from Infinite Campus with students identified from Department of Social Services that receive monetary assistance benefits from SNAP and TANF. Various criteria between the two files is automatically compared. Criteria have certain ‘point values’ assigned, for scoring an automatic match. When the comparison of the two files reaches 44 points, an automatic match occurs.

If the comparison of enrollment file and direct certification file result in a high point score, but not high enough to make an automatic match, the comparison of files can be found in the Potential Matches tab.

The Potential Matches tab features a probability ranking, which provides the likelihood that a student listed from the DSS file matches a particular student entry from the enrollment information listed in Infinite Campus list for your school.

Prior to observing your list, you can select High and/or Medium probability to observe. Additionally, if a user has already reviewed particular entries in the Potential Matches tab, the ‘Compare Status’ checkboxes allow the user to only display entries which have not yet been reviewed.

Please Note: The system has recently changed settings to automatically default display
both High and Medium probability. You can un-check Medium, and click apply to only display ‘High’.

- Please stay caught up with at least the High probability potential matches. We will walk through how to review or manually match Potential Matches in the following slide.
As previously indicated, the Potential Matches list provides a list of students that have a high and medium probability of matching, but did not meet the required amount of points for an automatic match to occur.

It is best practice to observe the High-probability student files first. Make sure that the ‘High’ probability checkbox is checked, then click apply.

The column on the left, labelled ‘PrimeroEdge Student Details’ (identified on the slide by the green border and number 1) is the enrollment file from the school’s Infinite Campus.
- Here, we can see the Student ID, Last Name, First Name, and also Eligibility that was reported in the Student Information Enrollment File.
- Please keep in mind that the Eligibility displayed in the enrollment file may not be accounting for the Free Direct Certification eligibility, as this page is displaying Potential Matches – not those that have already been matched.

The column on the right, labelled ‘Certification File Details’ (identified by on the slide by the blue border and number 2) is the Direct Certification file from Department of Social Services.

The iMATCH system has made a comparison between the two files, and determined that
the enrollment file on the left, and the direct certification file on the right, have very similar student data, but not similar enough for an automatic match to occur. This is where you come in.

You will see a link toward the middle of the two lists, labelled ‘Compare’. This link is identified on the slide by the red border, and number 3.

When we click the ‘Compare’ link, the user will be able to look at specifics between the Enrollment file from the left side, and the Direct Certification file from the right side.

We will look at more detail on the following slide.
Potential Matches

- Matching Criteria
- Reviewing possible Match
- Making the Match

Here, we can see the ‘score card’ displaying the matching criteria, and comparing the student enrollment information with the direct certification information.

Since we are handling sensitive data, we do need to redact specific information for the purposes of this training.

We can see that the Student Details (also known as the enrollment information from Infinite Campus) and the File Details (also known as the Direct Certification File from Department of Social Services) have some consistent fields. The fields highlighted in green are consistent between the two files.

Only the school can know for sure if these two entries are the same student. If this is the same student, the data files can be manually matched.

If the school has determined that the student identified in the enrollment file from the Student Details column is the same student as the student identified in the direct certification file from the File Details column, the school can make a manual match.

In order to make a manual match, the user would need to first add a comment or reason in the textbox provided, then click the ‘Match’ button displayed toward the bottom of the
scorecard – identified on this slide by the red border, and red arrow.

The user also has the capability of marking the student as ‘reviewed’. Marking a student as reviewed could be used if the user has identified that the student files displayed are not the same student.
Let’s Kahoot!
Type in your browser: kahoot.it

Do kahoot before/after to give folks a break, move slide as needed.
Contact Us

CANS Office

- Email: DOE.SchoolLunch.com
- Phone: 605-773-3413
- Website: doe.sd.gov/cans
Contact Us

Janelle Peterson

- Child Nutrition Director, Rapid City School District
- Past President, School Nutrition Association of SD
Resources

Annual State Conference
Aberdeen, SD
July 21-23, 2020
Training credit Key Area:
2 - Operations:
  ► 2400 Purchasing & Procurement, 30 minutes
3 - Administration:
  ► 3320 Compliance with Regulations & Policies, 30 minutes

ASBO session, 2 hrs.
Slides alone, 1 hr.
Non-Discrimination Statement

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(1) Mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;

(2) Fax: (202) 690-7442; or

(3) Email: program.intake@usda.gov.

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