

CHILD AND ADULT CARE FOOD PROGRAM & SUMMER FOOD SERVICE PROGRAM

**SCHOOL YEAR
2025-26**





This calendar provides information about deadlines, trainings, and other requirements related to the Child and Adult Care Food Program and Summer Food Service Program. Please note the calendar is intended to be a helpful tool, but it does not provide a comprehensive list of all important items. You will receive further communication from Child and Adult Nutrition Services throughout the program year. We hope this calendar makes your job a bit easier!

Acronyms and terms used in this calendar:

CACFP: Child and Adult Care Food Program
CANS: Child and Adult Nutrition Services
DCH: Day Care Home
DOE: South Dakota Department of Education
FDP: Food Distribution Program or USDA Foods in Schools
FSMC: Food Service Management Company
iCAN: Online application, claim, and review system
IEG: Income Eligibility Guidelines
SFSP: Summer Food Service Program
USDA: U.S. Department of Agriculture
WIC: South Dakota Women, Infant, and Children programs

Annual requirements:

- Civil Rights training for all staff involved in program administration and operation
- Review and update procurement plans
- Complete annual CACFP training

Every month:

- Update iCAN user access
- Reminder to complete CACFP annual training requirements by Sept. 30
- 10- Monthly claims for reimbursement due for prior month of operation through iCAN
- 25- State DOE processes reimbursement payments



JULY

SUNDAY MONDAY TUESDAY WEDNESDAY THURSDAY FRIDAY SATURDAY

1

New F/R Apps, IEGs, and
reimbursement rates go into effect

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State offices closed

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Monthly claims for reimbursement
due for prior month of operation
through iCAN

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State DOE processes
reimbursement payments

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CACFP DCH annual training
(tentative)

Ongoing

- Update iCAN user access
- Reminder to complete CACFP annual training requirements by Sept. 30



AUGUST

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Ongoing <ul style="list-style-type: none">Update iCAN user accessReminder to complete CACFP annual training requirements by Sept. 30					1 <ul style="list-style-type: none">Summer Feeding (SFSP/ SSO) Turnip the Beet Award Nomination form available—due to CANS on Sept. 12CACFP final training reminder—must be completed by Sept. 30	2
3	4	5	6	7	8	9
10 Monthly claims for reimbursement due for prior month of operation through iCAN	11	12	13	14 Check in with CANS call, 2:30 p.m. CT/1:30 p.m. MT	15	16
17	18 CACFP iCAN applications open (tentative)	19	20	21	22	23
24	25 State DOE processes reimbursement payments	26	27	28	29	30
31						



SEPTEMBER

SUNDAY MONDAY TUESDAY WEDNESDAY THURSDAY FRIDAY SATURDAY

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State offices closed

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Check in with CANS call,
2:30 p.m. CT/1:30 p.m. MT

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Monthly claims for reimbursement
due for prior month of operation
through iCAN

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SFSP Turnip the Beet Award
Nominations due to CANS

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State DOE processes
reimbursement payments

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CACFP iCAN applications
due date

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- End of program year for CACFP and SFSP.
- Last chance! **CACFP** annual training must be completed today

Ongoing

- Update iCAN user access
- Reminder to complete CACFP annual training requirements by Sept. 30



Farm to School Month

OCTOBER

SUNDAY MONDAY TUESDAY WEDNESDAY THURSDAY FRIDAY SATURDAY

Ongoing

- Update iCAN user access
- Reminder to complete CACFP annual training requirements by Sept. 30

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CACFP & SFSP Start of new program year

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Check in with CANS call, 2:30 p.m. CT/1:30 p.m. MT

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Monthly claims for reimbursement due for prior month of operation through iCAN

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State offices closed

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SFSP year-end survey opens (tentative)

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State DOE processes reimbursement payments

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CACFP DCH & SFSP USDA Area Eligibility Mapper update sent out



NOVEMBER

SUNDAY MONDAY TUESDAY WEDNESDAY THURSDAY FRIDAY SATURDAY

Ongoing

- Update iCAN user access
- Reminder to complete CACFP annual training requirements by Sept. 30

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SFSP Sponsor's begin planning for summer operations

Check in with CANS call,
2:30 p.m. CT/1:30 p.m. MT

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Monthly claims for reimbursement
due for prior month of operation
through iCAN

State offices closed

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- CACFP review notifications sent to sponsors (tentative)
- SFSP training Save the Date

State DOE processes reimbursement payments

State offices closed



This Month:
Enjoy your holiday break!

DECEMBER

SUNDAY

MONDAY

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

SATURDAY

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Check in with CANS call,
2:30 p.m. CT/1:30 p.m. MT

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Monthly claims for reimbursement
due for prior month of operation
through iCAN

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- State DOE processes reimbursement payments
- State offices closed

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Ongoing

- Update iCAN user access
- Reminder to complete CACFP annual training requirements by Sept. 30



JANUARY

SUNDAY MONDAY TUESDAY WEDNESDAY THURSDAY FRIDAY SATURDAY

Ongoing

- Update iCAN user access
- Reminder to complete CACFP annual training requirements by Sept. 30

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State offices closed

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SFSP training announcements
sent to sponsors (new, experi-
enced, and site)

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Check in with CANS call,
2:30 p.m. CT/1:30 p.m. MT

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Monthly claims for reimbursement
due for prior month of operation
through iCAN

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State offices closed

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State DOE processes
reimbursement payments

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CACFP DCH & SFSP Free and
Reduced Percentage data
shared (based on October data)
by CANS

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FEBRUARY

SUNDAY MONDAY TUESDAY WEDNESDAY THURSDAY FRIDAY SATURDAY

1	2 SFSP FDP entitlement allocation order forms sent out (tentative)	3	4	5 Check in with CANS call, 2:30 p.m. CT/1:30 p.m. MT	6	7
8	9	10 Monthly claims for reimbursement due for prior month of operation through iCAN	11	12	13	14
15	16 State offices closed	17	18	19	20 SFSP training registration deadline for all new and experienced sponsors (tentative)	21
22	23 SFSP FDP orders due (tentative)	24	25 State DOE processes reimbursement payments	26	27 SFSP New Sponsor program inquiry deadline	28

Ongoing

- Update iCAN user access
- Reminder to complete CACFP annual training requirements by Sept. 30

National Nutrition Month



MARCH

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3 SFSP required Administrative Training for Experienced Sponsors (tentative)	4	5 Check in with CANS call, 2:30 p.m. CT/1:30 p.m. MT	6	7
8	9	10 Monthly claims for reimbursement due for prior month of operation through iCAN	11 SFSP required Administration training for New Sponsors (tentative)	12 SFSP Grab and Go training for New Sponsors (tentative)	13	14
15	16 SFSP applications open in iCAN (tentative)	17	18	19	20	21
National CACFP Week						
22	23 CACFP WIC information sent to sponsors (tentative)	24	25 State DOE processes reimbursement payments	26	27	28
29	30	31	Ongoing <ul style="list-style-type: none"> Update iCAN user access Reminder to complete CACFP annual training requirements by Sept. 30 			



APRIL

SUNDAY

MONDAY

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

SATURDAY

Ongoing

- Update iCAN user access
- Reminder to complete CACFP annual training requirements by Sept. 30

1

CACFP annual training reminder, all required training due Sept. 30

2

Check in with CANS call, 2:30 p.m. CT/1:30 p.m. MT

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SFSP sponsor reminder—open site location notification required to your community

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Monthly claims for reimbursement due for prior month of operation through iCAN

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National CACFP Association Conference Las Vegas, Nevada

SFSP site operation training available on Canvas (tentative)

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State DOE processes reimbursement payments

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MAY

SUNDAY MONDAY TUESDAY WEDNESDAY THURSDAY FRIDAY SATURDAY

Ongoing

- Update iCAN user access
- Reminder to complete CACFP annual training requirements by Sept. 30

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SFSP CANS preapproval visits for new sponsors (tentative)

SFSP site additions and changes
deadline

Check in with CANS call,
2:30 p.m. CT/1:30 p.m. MT

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Monthly claims for reimbursement
due for prior month of operation
through iCAN

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SFSP applications must be
approved for summer operation

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- State DOE processes
reimbursement payments
- State offices closed

SFSP sponsor conducted staff
training must be completed



JUNE

SUNDAY MONDAY TUESDAY WEDNESDAY THURSDAY FRIDAY SATURDAY

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SFSP sponsor complete on-site monitoring

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Check-in with CANS call, 2:30 p.m. CT/ 1:30 p.m. MT (tentative)

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SFSP sponsor review notifications sent (tentative)

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Pathways to Child Nutrition Conference

Monthly claims for reimbursement due for prior month of operation through iCAN

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State offices closed

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State DOE processes reimbursement payments

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CACFP annual training reminder, all required training due Sept. 30

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Ongoing

- Update iCAN user access
- Reminder to complete CACFP annual training requirements by Sept. 30



doe.sd.gov/cans/