

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require State agencies to report the final results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the State agency to post a summary of the most recent final administrative review results for each SFA on the State agency's publicly available website no later than 30 days after the SA provides the final results of the administrative review to the SFA. The SA must also make a copy of the final administrative review report available to the public upon request.

School Food Authority Name: Ethan School District

Date of Administrative Review (Entrance Conference Date): March 28, 2023

Date review results were provided to the School Food Authority: 5/2/2023

Date review summary was publicly posted: 9/8/23

The review summary must cover access and reimbursement (including eligibility and certification review results), an SFA's compliance with the meal patterns and the nutritional quality of school meals, the results of the review of the school nutrition environment (including food safety, local school wellness policy, and competitive foods), compliance related to civil rights, and general program participation. At a minimum, this would include the written notification of review findings provided to the SFAs Superintendent or equivalent as required at 7 CFR 210.18(i)(3).

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)

- School Breakfast Program
 National School Lunch Program
 Fresh Fruit and Vegetable Program
 Afterschool Snack
 Special Milk Program
 Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)

- Community Eligibility Provision
 Special Provision 1
 Special Provision 2
 Special Provision 3

Review Findings

3. Were any findings identified during the review of this School Food Authority?
 Yes No

This institution is an equal opportunity provider.

If yes, please indicate the areas and what issues were identified in the table below.

YES	NO	REVIEW FINDINGS		
X	<input type="checkbox"/>	A. Program Access and Reimbursement		
		YES	NO	
		X	<input type="checkbox"/>	Certification and Benefit Issuance
		<input type="checkbox"/>	X	Verification
		<input type="checkbox"/>	X	Meal Counting and Claiming
Finding(s) Details: 1) Not all selected applications were approved correctly. 2 applications affecting 3 students were approved as reduced and should have been free. 1 application affecting 2 students was approved for free meals but should have been paid. This may result in a fiscal calculation.				
X	<input type="checkbox"/>	B. Meal Patterns and Nutritional Quality		
		YES	NO	
		X	<input type="checkbox"/>	Meal Components and Quantities
		X	<input type="checkbox"/>	Offer versus Serve
		<input type="checkbox"/>	X	Dietary Specifications and Nutrient Analysis
Finding(s) Details: 1) Signage is not posted near or at the beginning of the serving line identifying what constitutes a reimbursable meal for breakfast or lunch. 2) On the day of review, meals that were claimed at the point of service for reimbursement did not contain all required components for breakfast or lunch. All required components were available; however, students did not select the minimum components required. This finding will result in fiscal calculation due to incomplete meals claimed for reimbursement. 4 breakfast meals did not include at least 1/2 cup of fruit or vegetable. These students selected only 1/2 of an orange which is about 1/4 cup of fruit. 3) For the week of menu review, the K-5 lunch menu did not meet the minimum weekly requirement of the dark green and peas, beans and legumes subgroups. Vegetable subgroups must be offered in minimum required amounts over the course of the week. 4) Offer versus Serve reimbursable meal signage does not include the requirement for students to select at least 1/2 cup fruit or vegetable.				
X	<input type="checkbox"/>	C. School Nutrition Environment		
		YES	NO	
		X	<input type="checkbox"/>	Food Safety
		X	<input type="checkbox"/>	Local School Wellness Policy
		<input type="checkbox"/>	X	Competitive Foods
X	<input type="checkbox"/>	Other: Professional Standards, Buy American, Outreach		
Finding(s) Details: 1) An assessment of the Local Wellness Policy has not been completed. The LEA is required to perform an assessment of the Local Wellness Policy at a minimum once every three years. The results of the assessment need to be made available to the public. The LEA should use the results of the assessment to determine any changes or updates that need to be made to the wellness policy.				

		<p>2) The new School Nutrition Program Director did not complete food safety training within 30 days of being hired, and no previous food safety certification was obtained in the last 5 years.</p> <p>3) The SFA has not performed SFSP outreach. The SFA must perform SFSP outreach before the end of the school year. Examples of outreach may include posting SFSP information on the SFA's website, parent newsletters and district-wide emails were discussed with the SFA.</p>
X	<input type="checkbox"/>	<p>D. Civil Rights</p> <p>Finding(s) Details:</p> <p>1) The SFA is not properly handling complaints alleging discrimination within the FNS School Meal Programs. Complaints of discrimination must be directed to the USDA Office of Civil Rights for further investigation.</p>