

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require State agencies to report the final results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the State agency to post a summary of the most recent final administrative review results for each SFA on the State agency's publicly available website no later than 30 days after the SA provides the final results of the administrative review to the SFA. The SA must also make a copy of the final administrative review report available to the public upon request.

School Food Authority Name: Porcupine Contract School

Date of Administrative Review (Entrance Conference Date): January 31, 2023

Date review results were provided to the School Food Authority: August 4, 2023

Date review summary was publicly posted: 8/4/23

The review summary must cover access and reimbursement (including eligibility and certification review results), an SFA's compliance with the meal patterns and the nutritional quality of school meals, the results of the review of the school nutrition environment (including food safety, local school wellness policy, and competitive foods), compliance related to civil rights, and general program participation. At a minimum, this would include the written notification of review findings provided to the SFAs Superintendent or equivalent as required at 7 CFR 210.18(i)(3).

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)

- School Breakfast Program
 National School Lunch Program
 Fresh Fruit and Vegetable Program
 Afterschool Snack
 Special Milk Program
 Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)

- Community Eligibility Provision
 Special Provision 1
 Special Provision 2
 Special Provision 3

Review Findings

3. Were any findings identified during the review of this School Food Authority?
 Yes No

This institution is an equal opportunity provider.

If yes, please indicate the areas and what issues were identified in the table below.

YES	NO	REVIEW FINDINGS		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	A. Program Access and Reimbursement		
		YES	NO	
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Certification and Benefit Issuance
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Verification
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Meal Counting and Claiming
Finding(s) Details: 1) 2)				
<input checked="" type="checkbox"/>	<input type="checkbox"/>	B. Meal Patterns and Nutritional Quality		
		YES	NO	
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Meal Components and Quantities
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Offer versus Serve
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Dietary Specifications and Nutrient Analysis
Finding(s) Details: 1) Breakfast: At least 80% of grains offered must be whole grain-rich to meet requirements. The menu met 75% whole grains for the week of review. 2) Signage is not posted near or at the beginning of the serving line identifying what constitutes a reimbursable meal for breakfast. 3) Lunch: minimum daily vegetable requirements not met during the week of review. Vegetable subgroups not met for the week of review. 4) Signage is not posted near or at the beginning of the serving line identifying what constitutes a reimbursable meal for breakfast.				
<input checked="" type="checkbox"/>	<input type="checkbox"/>	C. School Nutrition Environment		
		YES	NO	
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Food Safety
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Local School Wellness Policy
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Competitive Foods
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Other: Professional Standards, Buy American, Outreach
Finding(s) Details: 1) Free potable water is not available to students for lunch and/or breakfast 2) Reviewer observed: pineapple from Thailand. All foods served must be produced in the United States or have documentation demonstrating that the domestic product is not available, or that there is a substantial cost differential between foreign and domestic product. 3) Storage violations were observed on-site. The SFA had food that was not stored 6 inches off the floor. 4) The SFA does not have documentation to show that two required health inspections per program year were requested. 5) A copy of the food safety plan was not available at the site. 6) The school is not widely publicizing the Fresh Fruit and Vegetable Program. 7) The Local Wellness Policy has not been reviewed or updated. 8) The LEA does not have a Local School Wellness Policy. 9) The SFA does not track training hours annually. The SFA must track the hours of training completed by all School Nutrition staff on an annual basis. 10) The school nutrition staff, including part-time, full-time, and any staff				

		<p>hired after January 1, did not meet the training requirements, and did not have scheduled/planned trainings for the remainder of the school year to meet annual training requirements.</p> <p>10) The School Nutrition Program Manager did not meet the training requirements and did not have scheduled/planned training for the remainder of the school year to meet annual training requirements.</p> <p>11) Employees outside of the school nutrition program whose responsibilities include duties related to the operation of the school nutrition program did not receive training applicable to their duties related to the program.</p> <p>12) The SFA does not have a Food Safety Plan.</p> <p>13) The SFA has not performed SFSP outreach.</p> <p>14) The SFA did not resolve the negative fund balance in the nonprofit school food service account as of June 30, 2022.</p> <p>15) The SFA did not provide the requested documentation required to complete allowable cost testing.</p> <p>16) It could not be determined if the SFA accurately recorded all program revenue to the nonprofit school food service account. The SFA did not provide the requested detailed revenue report for SY 21-22.</p> <p>17) The SFA does not have a process to ensure that it is recovering the full cost of free nonprogram adult meals served.</p>
<input type="checkbox"/>	X	<p>D. Civil Rights</p> <p>Finding(s) Details:</p>