

## STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require State agencies to report the final results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the State agency to post a summary of the most recent final administrative review results for each SFA on the State agency's publicly available website no later than 30 days after the SA provides the final results of the administrative review to the SFA. The SA must also make a copy of the final administrative review report available to the public upon request.

**School Food Authority Name:** Herreid School District

**Date of Administrative Review (Entrance Conference Date):** 03/30/2023

**Date review results were provided to the School Food Authority:** May 8, 2023

**Date review summary was publicly posted:** September 27 2024

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The review summary must cover access and reimbursement (including eligibility and certification review results), an SFA's compliance with the meal patterns and the nutritional quality of school meals, the results of the review of the school nutrition environment (including food safety, local school wellness policy, and competitive foods), compliance related to civil rights, and general program participation. At a minimum, this would include the written notification of review findings provided to the SFAs Superintendent or equivalent as required at 7 CFR 210.18(i)(3).

### General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)

- School Breakfast Program
- National School Lunch Program
- Fresh Fruit and Vegetable Program
- Afterschool Snack
- Special Milk Program
- Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)

- Community Eligibility Provision
- Special Provision 1
- Special Provision 2
- Special Provision 3

### Review Findings

3. Were any findings identified during the review of this School Food Authority?  
 Yes       No

This institution is an equal opportunity provider.

If yes, please indicate the areas and what issues were identified in the table below.

YES	NO	REVIEW FINDINGS		
X	<input type="checkbox"/>	<b>A. Program Access and Reimbursement</b>		
		<b>YES</b>	<b>NO</b>	
		X	<input type="checkbox"/>	Certification and Benefit Issuance
		X	<input type="checkbox"/>	Verification
		X	<input type="checkbox"/>	Meal Counting and Claiming
Finding(s) Details: 1) SFA was not sending DC letters to families, not all applications were approved correctly. 2) SFA was not conducting verification in accordance with guidelines and was not completed by November 15th. 3) SFA's POS was not working and edit check reports had errors that needed to be corrected therefore meal count totals were not accurate for claiming.				
<input type="checkbox"/>	<input type="checkbox"/>	<b>B. Meal Patterns and Nutritional Quality</b>		
		<b>YES</b>	<b>NO</b>	
		X	<input type="checkbox"/>	Meal Components and Quantities
		<input type="checkbox"/>	X	Offer versus Serve
<input type="checkbox"/>	<input type="checkbox"/>	Dietary Specifications and Nutrient Analysis		
Finding(s) Details: 1) Standardized recipes were not completed, minimum daily quantities were not met for grade groups, planned menu quantities do not meet the meal pattern. 2)				
X	<input type="checkbox"/>	<b>C. School Nutrition Environment</b>		
		<b>YES</b>	<b>NO</b>	
		X	<input type="checkbox"/>	Food Safety
		X	<input type="checkbox"/>	Local School Wellness Policy
		X	<input type="checkbox"/>	Competitive Foods
X	<input type="checkbox"/>	Other: Professional Standards, Buy American, Outreach		
Finding(s) Details: 1) There was not a food safety plan available the day of the on-site review. Nondomestic products were observed on site. 2) A Triennial assessment of the Local Wellness policy had not been completed 3) Items in the vending machine were not smart snack compliant 4) Annual training requirements were not being tracked and not all trainings had been completed				
<input type="checkbox"/>	<input type="checkbox"/>	<b>D. Civil Rights</b>		
		Finding(s) Details:		