

Leadership and Service, Unpacked Standards

Indicator # LS 1: Investigate skills for leadership in the workplace and community.		
Level 2: Skill/Concept	LS 1.1 Examine characteristics, leadership styles, and habits of leaders	
Level 2: Skill/Concept	LS 1.2 Demonstrate understanding of organizational structure and meeting protocol	
Level 2: Skill/Concept	LS 1.3 Compare and apply strategies for management of self and teams	
Level 3: Strategic Thinking	LS 1.4 Demonstrate understanding of student organizations and their roles in preparing future leaders	
Knowledge	Understanding	Skills
<ul style="list-style-type: none"> Leadership styles Roles people play within workplace and community Elements of professionalism in the workplace Professional meeting components 	<ul style="list-style-type: none"> The characteristics of a good leader Student or professional organizations can foster leadership skills 	<ul style="list-style-type: none"> Practice proper in-person and virtual business meeting protocol Developing team-building activities Research available student or professional organizations Assess and analyze your personal leadership qualities Plan, implement and evaluate student organization activities
Industry Connections		
<ul style="list-style-type: none"> Identify your ability to be in leadership positions within the workplace. No matter what you do after high school, you need soft skills to be successful. Identify strengths and weaknesses to take on leadership role in any career. It is important to interact professionally in the workplace. Understand the difference between leadership roles and management positions. 		
Academic Standards Alignment		
6-8.RST.2 Determine the central ideas or conclusions of a text; provide an accurate summary of the text distinct from prior knowledge or opinions.		
6-8.WHST.9 Draw relevant evidence from informational texts and/or literary fiction or nonfiction texts to support written analysis, reflection, and research.		
9-10.WHST.9 Draw relevant evidence from informational and/or literary fiction or non-fiction texts to support analysis, reflection, and research.		

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Indicator # LS 2: Demonstrate professional communication.		
Level 2: Skill/Concept LS 2.1 Use effective communication techniques		
Knowledge	Understanding	Skills
<ul style="list-style-type: none"> ● Effective oral communication ● Effective written communication ● Standards for professional communication 	<ul style="list-style-type: none"> ● The importance of good communication ● How communication impacts professional relationships 	<ul style="list-style-type: none"> ● Practice writing and speaking professionally ● Develop and deliver an oral presentation on a topic of interest to a specific group. ● Compose a professional written document ● Leave a professional voicemail
Industry Connections		
<ul style="list-style-type: none"> ● No matter what you do after high school, you need soft skills to be successful. ● It is important to interact professionally in the workplace. 		
Academic Standards Alignment		
<p>9-10.WHST.4 Produce clear and coherent writing in which the development, organization, and style and tone are appropriate to task, purpose, and audience.</p> <p>9-10.WHST.5 Develop and strengthen writing as needed by planning, revising, editing, rewriting, or trying a new approach, focusing on addressing what is most significant for a specific purpose and audience.</p>		

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Indicator # LS 3: Summarize professional behaviors in leadership situations		
Level 2: Skill/Concept	LS 3.1 Demonstrate social skills in a professional setting	
Level 2: Skill/Concept	LS 3.2 Identify ethical behavior in leadership situations	
Level 2: Skill/Concept	LS 3.3 Categorize skills and behaviors that contribute to success	
Level 2: Skill/Concept	LS 3.4 Examine appropriate use of technology in personal and professional settings	
Knowledge	Understanding	Skills
<ul style="list-style-type: none"> ● Social and digital etiquette ● Business dress code ● Common workplace ethics 	<ul style="list-style-type: none"> ● The impact of social media activity on the workplace ● How appearance and behavior of employees affect business ● The impact of unethical behavior in the workplace ● How goal setting improves the chance of success ● How personality characteristics impact work relationships ● Risks of social media involvement ● The need to alter dress based on specific situations beyond the business' dress code 	<ul style="list-style-type: none"> ● Explore workplace ethics <ul style="list-style-type: none"> ○ Social media ○ Ethical relationships ○ Policies & laws ● Demonstrate proper social etiquette ● Use technology to demonstrate a professional image. ● Review personal digital footprint
Industry Connections		
<ul style="list-style-type: none"> ● Identify your ability to be in leadership positions within the workplace. ● No matter what you do after high school, you need soft skills to be successful. ● It is important to interact professionally in the workplace. ● Understand the difference between leadership roles and management positions. 		
Academic Standards Alignment		
9-10.WHST.9 Draw relevant evidence from informational and/or literary fiction or non-fiction texts to support analysis, reflection, and research. 9-10.RST.5 Analyze the structure of the relationships among concepts in a text, including relationships among key terms (e.g., force, friction, reaction force, energy).		

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Indicator # LS 4: Understand the importance of diversity and mutual respect.		
Level 1: Recall	LS 4.1 Identify different points of view to gain understanding of multiple perspectives	
Level 2: Skill/Concept	LS 4.2 Develop interpersonal skills in conflict resolution and group decision-making	
Level 2: Skill/Concept	LS 4.3 Recognize stereotypes and explain their possible effects	
Knowledge	Understanding	Skills
<ul style="list-style-type: none"> ● Effects of personal bias ● Interpersonal communication techniques ● Strategies to resolve conflict ● Benefits of resolving conflict 	<ul style="list-style-type: none"> ● The ways diversity impacts workplace ● Different points of view and stereotypes can affect group dynamics ● Conflict can be a conversation rather than an argument ● Personal bias can impact how you perceive people 	<ul style="list-style-type: none"> ● Demonstrate conflict resolution skills ● Exhibit group decision making ● Work in a team environment ● Explore personal bias ● Explore & research different points of view <ul style="list-style-type: none"> ○ Guest speakers from diverse backgrounds to share their perspectives
Industry Connections		
<ul style="list-style-type: none"> ● Identify your ability to be in leadership positions within the workplace. ● No matter what you do after high school, you need soft skills to be successful. ● It is important to interact professionally in the workplace. ● Understand the difference between leadership roles and management positions. 		
Academic Standards Alignment		
<p>6-8.RST.8 Distinguish among facts, reasoned judgment based on research findings, bias, and speculation in a text.</p> <p>9-10.WHST.8 Gather relevant information from multiple authoritative print and digital sources, using advanced searches effectively; assess the usefulness of each source in answering the research question; integrate information into the text selectively to maintain the flow of ideas, avoiding plagiarism and following a standard format for citation.</p>		