south dakota
DEPARTMENT OF EDUCATION
Learning. Leadership. Service.

Career Cluster	Foundational Course - All Clusters
Course Code	22101
Prerequisite(s)	None
Credit	.5
Program of Study and Sequence	Foundational Courses are introductory courses to all 16 Career Clusters
Student Organization	All
Coordinating Work-Based Learning	Field Trips, mentorships, community service
Industry Certifications	National Career Readiness Certificate
Dual Credit or Dual Enrollment	None
Teacher Certification	Certified CTE teachers
Resources	http://nylc.org/standards, ASCA National Standards

Course Description:

Students will be able to identify leadership characteristics, practice teamwork, and improve their use of soft skills while in the workplace and e community.

Program of Study Application

Leadership and Service is a foundation course that is intended to precede further studies at the career cluster and career pathway levels.

Course Standards

Indicator # LS 1   **Investigate skills for leadership in the workplace and community.**

Webb Level	Sub-indicator	Integrated Content
Two	LS 1.1 Examine characteristics, leadership styles, and habits of leaders	

Adopted March 2021

Skill/Concept	Examples: • Develop a list of characteristics of effective and ineffective leaders • Write a biographical sketch, describing leadership characteristics, style and habits of an admirable person • Analyze personal leadership characteristics, styles, and habits	
Two Skill/Concept	LS 1.2 Demonstrate understanding of organizational structure and meeting protocol Examples: • Conduct an effective business meeting • Produce appropriate meeting reports • Lead a virtual meeting • Investigate importance of meeting protocol	
Two Skill/Concept	LS 1.3 Compare and apply strategies for management of self and teams Examples: • Perform a personal goal setting exercise • Participate in team building activities • Define roles for effective teams	
Three Strategic Thinking	LS 1.4 Demonstrate understanding of student organizations and their roles in preparing future leaders Examples: • Prepare a presentation on a student organization. • Organize a class mini chapter for a student organization. • Develop a Program of Work appropriate for a career and technical student organization. • Plan, implement and evaluate activities from an organization's program of work	

Adopted March 2021