

Principal Renewal Requirements

<p><i>Renewal Requirements for Principal Alternative Certification</i> <u>ARSD 24:28:17</u></p>	<ul style="list-style-type: none"> • All applicants renewing a Teacher Certificate must complete the following: <ul style="list-style-type: none"> ○ Requirement 1: An approved suicide awareness and prevention training ○ Requirement 2: : The employing district/school must submit the Alternative Certification Annual Progress Report Form AC6. ○ Requirement 3: Submit documented evidence of progress toward meeting the requirements of the Principal Alternative Certificate • This certificate is valid for one year. It may be renewed four times to give applicants time to meet the coursework requirements. • Course Requirements for a Principal Alternative Certificate Complete a minimum of 18 transcribed credits from a regionally-accredited institution of higher education with a grade of C or higher in the following areas: <ul style="list-style-type: none"> ○ Instructional leadership; ○ Ethical and inclusive leadership; ○ Cognitive coaching/facilitation skills; ○ Creating a safe and inclusive school environment; ○ Process management; ○ Systems management; ○ Educational policy and law; and ○ Three-hour approved South Dakota Indian studies course • State-Designated Test Requirement <ul style="list-style-type: none"> ○ 6990 School Leaders Licensure Assessment through ETS
<p><i>Invalid Certificate</i></p>	<ul style="list-style-type: none"> • Renewal Requirements for an Invalid Alternative Certificate If an applicant has an alternative certificate that is not renewed by October 1st and acting as the administrator of a district, the applicant must renew their certificate and the school year will be counted as one year, for the purpose, of meeting the course requirements. • <i>The alternative certification holder will be considered non-certified until the certificate is valid.</i>
<p><i>Transition to an Educator Certificate</i></p>	<ul style="list-style-type: none"> • Completion of Alternative Certification Requirements Once all Principal Alternative Certification requirements have been met applicants should apply for an Educator Certificate using the Transition from Alternative Certification application. • The district must complete the Recommendation to Transition to Professional form.

<p><i>Certificate Extension for Active Military Duty</i></p>	<ul style="list-style-type: none"> • A certified educator called to active military duty while the certificate is valid may have the certificate re-issued with extended dates with no additional fees. • A copy of military orders verifying the start and end dates of the active duty period is required to obtain the extension.
<p><i>Hardship Modification</i></p>	<ul style="list-style-type: none"> • For good cause, the expiration date of the certificate may be extended, without penalty, for a period of one year. The applicant must provide satisfactory evidence the educator made a good faith effort to meet the renewal requirements. Examples of good cause include the following: <ul style="list-style-type: none"> ○ Serious illness; ○ Loss of income; or ○ Death or serious illness of a family member.
<p><i>Transcribed Credit</i></p>	<p>Submission of OFFICIAL TRANSCRIPTS:</p> <ul style="list-style-type: none"> • <i>Applicant may:</i> <ul style="list-style-type: none"> ○ Mail official/original transcripts printed by the university. Transcripts may be removed from the sealed envelope. • <i>Transcripts may NOT be submitted as a pdf or attached to an email.</i> • <i>University may:</i> <ul style="list-style-type: none"> ○ Submit electronic transcript directly to SD DOE ○ Mail official/original paper transcripts