

CONTINUING EDUCATION CONTACT HOURS DECISION TREE

Decision 1 ARSD 24:28:17:02	Are the renewal credits completed after the issue date of the current educator certificate? <ul style="list-style-type: none"> ○ If yes, they may count toward renewal ○ If no, they may not count toward renewal
Decision 2 ARSD 24:28:17:03	Do the renewal credits include multiple courses/trainings with identical content? <ul style="list-style-type: none"> ○ If yes, the contact hours may be counted only one time within a renewal cycle ○ If no, each contact hour may be counted
Decision 3 ARSD 24:28:17:05	Will the training be provided by a school district, educational service agency, education-related organization, or health care provider? <ul style="list-style-type: none"> ○ If yes, the trainer is eligible to issue contact hours ○ If no, the contact hours cannot be counted toward renewal
Decision 4 ARSD 24:28:17:05	Is the training education-related? <ul style="list-style-type: none"> ▪ Does the training focus on the pedagogy of teaching? ▪ Does the training focus on a content area that is endorsable in South Dakota? ▪ Does the training focus on school climate? ▪ Does the training focus on the health and safety of students? <ul style="list-style-type: none"> ○ If yes, the training may be counted as contact hours. ○ If no, the training cannot be counted as contact hours.
Decision 5 ARSD 24:28:17:07	Does the certificate include the following? <ul style="list-style-type: none"> ▪ Course title – Be specific on topics covered, include description. ▪ Name of agency or individual awarding contact hours ▪ Name of person receiving the contact hours ▪ Number of contact hours ▪ Date of training ▪ Location of training or website. <ul style="list-style-type: none"> ○ If yes, all information is included, the course may be counted as contact hours. ○ If no, the applicant must provide documentation, or it cannot be counted.
Decision 6 Executive Order 2022-02	For the purpose of Executive Order 2022-02, “inherently divisive concepts” means advancing any ideas in violation of the Civil Rights Act of 1964. To ensure that professional development does not promote, direct, or compel educators to personally affirm, adopt or adhere to inherently divisive concepts, the following statements must be considered true: <ol style="list-style-type: none"> 1. The professional development does not advance the concept that one race, color, religion, sex, ethnicity, or national origin. 2. The professional development does not promote individual discrimination against or adversely treated solely or partly on the basis of his or her race, color, religion, sex, ethnicity, or national origin. 3. The professional development does not promote that an individual’s moral character is inherently determined by his or her race, color, religion, sex, ethnicity, or national origin. 4. The professional development does not promote that an individual, by virtue of the individual’s race, color, religion, sex, ethnicity, or national origin, is inherently racist, sexist, or oppressive, whether consciously or subconsciously. 5. The professional development does not promote that an individual, by virtue of the individual’s race, color, religion, sex, ethnicity, or national origin, is responsible for actions committed in the past by other members of the same race, color, religion, sex, ethnicity, or national origin. 6. The professional development does not promote that meritocracy or traits, such as a strong work ethic, are racist or sexist, or were created by a particular race or sex to oppress members of another race or sex. <ul style="list-style-type: none"> ○ If any of the above statements are not considered true, then the associated contact hours cannot be counted. ○ If the associated statements are considered true, then the associated contact hours can be counted.

CONTINUING EDUCATION CONTACT HOURS (CECH)

This certifies that

Name: _____

Has completed _____ **contact (clock) hour(s) of training.**

Course Title: _____

Date(s) of training: _____

Location of training or website: _____

Instructor Signature/Date: _____

Sponsor/Agency: _____

Course title must be specific and not identified as Professional Development.

Final acceptance for educator certification renewal will be determined by the South Dakota Department of Education.

The information on this document is required to be completed to be considered for acceptance in accordance with ARSD 24:28:17:01 through 24:28:17:05, 24:28:17:07, and Executive Order 2022-02.

(All elements present in this sample certificate must be present on any certificate provided for renewal certification.)

Updated October 1, 2022