



**frontline**  
education™

**Your Frontline Team:  
Jolene McGregor**

# Agenda and Outcome

## Session Agenda:

- Report Quick tips
- System Reports
  - Rubric Scores 2016-2017
  - Admin Score Distribution Per Component/Type (U/B/P/D)
  - Element Submission History and Acknowledgement
  - Admin Evaluation Rights
  - Elements Not Completed
  - Percent Complete by Building
- Next Steps: Connecting Data to PD
  - February 7<sup>th</sup>: Exploring Mid-Year Calibration and Teacher PD
- Q & A

# Report Quick Tips (Detail View)

**Detail View Filters**

**Filters**

Classification(s): --Click to Select--  
Eval Type(s): --Click to Select--  
Component(s): --Click to Select--  
Form(s): --Click to Select--

Building(s): --Click to Select--

Apply

**Evaluation Administration - Detail View**

Save Current View Clear Filters Exclude Ad-Hoc Elements Actions

Element	Component	User	Admin	Start Date	Eval End Date	Schedule	Status	Date Completed	Building(s)	Depart	
<input type="checkbox"/>	** NYSUT Teac...	Phase Three: S...	<a href="#">Train1, Academy</a>	Not As	1/2012	06/30/2013	N/A	Incomplete	Elementary	None	
<input checked="" type="checkbox"/>	** NYSUT Teac...	Phase Three: S...	<a href="#">Train10, Academy</a>	Not As	1/2012	06/30/2013	N/A	Incomplete	Elementary	None	
<input type="checkbox"/>	** NYSUT Teac...	Phase Three: S...	<a href="#">Train11, Academy</a>	Not As	1/2012	06/30/2013	N/A	Incomplete	Elementary	None	
<input type="checkbox"/>	** NYSUT Teac...	Phase Three: S...	<a href="#">Train12, Academy</a>	Not As	1/2012	06/30/2013	N/A	Incomplete	Elementary	None	
<input type="checkbox"/>	** NYSUT Teac...	Phase Three: S...	<a href="#">Train13, Academy</a>	Not Assigned	Tenured Teacher	09/01/2012	06/30/2013	N/A	Incomplete	Elementary	None
<input type="checkbox"/>	** NYSUT Teac...	Phase Three: S...	<a href="#">Train14, Academy</a>	Not Assigned	Tenured Teacher	09/01/2012	06/30/2013	N/A	Incomplete	Elementary	None

**Actions:**

- Email Selected Users
- Email Selected Admins
- Assign Selected Elements
- Add Ad-Hoc Elements
- Set Start/End Dates
- Set Due Date
- Finalize Selected Elements

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<input type="checkbox"/>	** NYSUT Teac...	Phase Three: S...	<a href="#">Train1, Academy</a>	Not As	1/2012	06/30/2013	N/A	Incomplete	Elementary	None	
<input checked="" type="checkbox"/>	** NYSUT Teac...	Phase Three: S...	<a href="#">Train10, Academy</a>	Not As	1/2012	06/30/2013	N/A	Incomplete	Elementary	None	
<input type="checkbox"/>	** NYSUT Teac...	Phase Three: S...	<a href="#">Train11, Academy</a>	Not As	1/2012	06/30/2013	N/A	Incomplete	Elementary	None	
<input type="checkbox"/>	** NYSUT Teac...	Phase Three: S...	<a href="#">Train12, Academy</a>	Not As	1/2012	06/30/2013	N/A	Incomplete	Elementary	None	
<input type="checkbox"/>	** NYSUT Teac...	Phase Three: S...	<a href="#">Train13, Academy</a>	Not Assigned	Tenured Teacher	09/01/2012	06/30/2013	N/A	Incomplete	Elementary	None
<input type="checkbox"/>	** NYSUT Teac...	Phase Three: S...	<a href="#">Train14, Academy</a>	Not Assigned	Tenured Teacher	09/01/2012	06/30/2013	N/A	Incomplete	Elementary	None

- Email Selected Users
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- Set Due Date
- Finalize Selected Elements

# Report Quick Tips (Detail View)

- **Assigning in bulk**
  - **Select the Eval Type(s)**
  - **Select Component(s)**
  - **Select Form(s)**
  - **Select Building(s)**
  - **Apply**
  - **Select all > Assign!**
- **Check the status using the Status column and send email reminders!**

# System Reports



The screenshot shows the OASYS Administration interface. The left sidebar contains a menu with the following items: OASYS Administration (expanded), Super Admin View, Admin View, Process View, Past Cycle View, Detail View, Rollover Tool, Import Manager, OASYS Report 1 (expanded), Rubric Explorer, Growth Explorer, Composite Score Explorer, System Reports, and NY Extract. The 'System Reports' item is highlighted with a red oval. A red arrow points from the left towards the 'System Reports' item in the sidebar. The main content area displays a table of reports.

Name	Description
Admin - Evaluation Rights (Demo)	List of Evaluation Rights by admin, includes Dept and Type.
Admin Evaluation Rights	A list of evaluation rights by admin with Dept, Type
Admin Score Distribution Per Component (U/B/P/D)	Score Distribution broken out by component when rubric has levels U/B/P/D
Element Submission History and Acknowledgement Dates	
Elements not Completed	All list of elements in the current cycle that have not yet been Completed
NY Only: TEACH ID Report	Review all active users NY TEACH ID or Export for batch update to the data...
Percent Complete by Building	Percentage of evaluations completed by building
Rubric Scores 2016-2017	

# Rubric Scores 2016-2017

Rubric Scores 2016-2017										
User	Form	Employee ID	Evaluation Type	Building	Cycle Dates	Admin	Rubric	Criterion	Score	MaxScore
PD, Teacher02	FFT 2013 Ann...		FFT 2013 Sta...	PD Academy	08/01/2016 - ...	PD, Evaluator...	FFT 2013 - Co...	2a Creating an E	2	4
								Indicators: 1. Respectful talk 2. Acknowledgm 3. Body language 4. Physical proxim 5. Politeness and 6. Fairness		
PD, Teacher02	FFT 2013 Ann...		FFT 2013 Sta...	PD Academy	08/01/2016 - ...	PD, Evaluator...	FFT 2013 - Co...	1f Designing Stur	2	4
								Indicators: 1. Lesson pla... 2. Assessment ty 3. Variety of perf 4. Modified asses 5. Expectations c 6. Formative assi		
PD, Teacher02	FFT 2013 Ann...		FFT 2013 Sta...	PD Academy	08/01/2016 - ...	PD, Evaluator...	FFT 2013 - Co...	1d Demonstrating	3	4
								Indicators: 1. Materials p... 2. Materials provi 3. A range of text 4. Internet resour 5. Community re: 6. Ongoing partic 7. Guest speaker		
PD, Teacher02	FFT 2013 Ann...		FFT 2013 Sta...	PD Academy	08/01/2016 - ...	PD, Evaluator...	FFT 2013 - Co...	1b Demonstrating	3	4
								Indicators: 1. Formal and... 2. Student intere: 3. Teacher partici 4. Teacher-desigi 5. Database of st		
PD, Teacher06	FFT 2013 Ann...		FFT 2013 Sta...	PD Academy	08/01/2016 - ...	PD, Evaluator...	FFT 2013 - Co...	2b Establishing a	3	4
								Indicators: 1. Belief in th... 2. High expectati		

# Admin Score Distribution Per Component (U/B/P/D)

Admin Score Distribution Per Component (U/B/P/D)							
Name	Building	Rubric Name	Scoring Insta...	Unsatisfactory	Basic	Proficient	Distinguished
T-TESS, Prin...	Elementary	TESS Instruct...	3	0	0	66.66666666...	0
T-TESS, Prin...	Elementary	TESS Instruct...	3	0	0	0	0
T-TESS, Prin...	Elementary	TESS Instruct...	3	0	0	33.33333333...	0
T-TESS, Prin...	Elementary	TESS Instruct...	3	0	0	100	0
T-TESS, Prin...	Elementary	TESS Instruct...	3	0	0	33.33333333...	0
T-TESS, Prin...	Elementary	TESS Learnin...	3	0	0	33.33333333...	0
T-TESS, Prin...	Elementary	TESS Learnin...	3	0	0	33.33333333...	0
T-TESS, Prin...	Elementary	TESS Learnin...	3	0	0	33.33333333...	0
T-TESS, Prin...	Elementary	TESS Plannin...	3	0	0	0	33.33333333...
T-TESS, Prin...	Elementary	TESS Plannin...	3	0	0	33.33333333...	0
T-TESS, Prin...	Elementary	TESS Plannin...	3	0	0	0	0
T-TESS, Prin...	Elementary	TESS Plannin...	3	0	0	66.66666666...	0
T-TESS, Prin...	Elementary	TESS Profes...	3	0	0	66.66666666...	0
T-TESS, Prin...	Elementary	TESS Profes...	3	0	0	66.66666666...	0
T-TESS, Prin...	Elementary	TESS Profes...	3	0	0	33.33333333...	0
T-TESS, Prin...	Elementary	TESS Profes...	3	0	0	66.66666666...	0

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# Element Submission History and Acknowledgement

Element Submission History and Acknowledgement Dates								
User	Element	Component	Admin	Date Scheduled	Date Submitted	Date Acknowl...	Date Finalized	Building Name
fayetteteache...	Framework fo...	FfT Classroo...	fayetteadmin...		07/13/2016		07/13/2016	Fayette Traini...
fayetteteache...	Framework fo...	FfT Classroo...	fayetteadmin...		07/13/2016		07/13/2016	Fayette Traini...
fayetteteache...	Framework fo...	FfT Classroo...	fayetteadmin...		07/13/2016			Fayette Traini...
fayetteteache...	Framework fo...	FfT Classroo...	fayetteadmin...		07/13/2016		07/13/2016	Fayette Traini...
fayetteteache...	Framework fo...	FfT Classroo...	fayetteadmin...		07/14/2016		07/14/2016	Fayette Traini...
fayetteteache...	Framework fo...	FfT Classroo...	fayetteadmin...		07/14/2016		07/14/2016	Fayette Traini...
fayetteteache...	Framework fo...	FfT Classroo...	fayetteadmin...		07/14/2016		07/14/2016	Fayette Traini...
fayetteteache...	Framework fo...	FfT Classroo...	fayetteadmin...		07/13/2016		07/13/2016	Fayette Traini...
fayetteteache...	Framework fo...	FfT Classroo...	fayetteadmin...		07/13/2016		07/13/2016	Fayette Traini...
fayetteteache...	Framework fo...	FfT Classroo...	fayetteadmin...		07/13/2016			Fayette Traini...
fayetteteache...	Framework fo...	FfT Classroo...	fayetteadmin...		07/14/2016		07/14/2016	Fayette Traini...
fayetteteache...	Framework fo...	FfT Classroo...	fayetteadmin...		07/14/2016		07/14/2016	Fayette Traini...
fayetteteache...	Framework fo...	FfT Classroo...	fayetteadmin...		07/14/2016		07/14/2016	Fayette Traini...
fayetteteache...	Framework fo...	FfT Classroo...	fayetteadmin...		07/14/2016		07/14/2016	Fayette Traini...
fayetteteache...	Framework fo...	FfT Classroo...	fayetteadmin...		07/14/2016			Fayette Traini...
fayetteteache...	Framework fo...	FfT Classroo...	fayetteadmin...		07/13/2016		07/13/2016	Fayette Traini...
fayetteteache...	Framework fo...	FfT Classroo...	fayetteadmin...		07/13/2016			Fayette Traini...

# Admin Evaluation Rights

Admin Evaluation Rights										
Admin	Active	Admin Job Title	Admin Emplo...	User	User Employo...	User Job Title	Eval Type	Department	Building	Rights
Evaluator, PD...	true			Teacher01, P...			FFT 2013 Sta...		PD Academy	View, Comme...
Evaluator, PD...	true			Teacher02, P...			FFT 2013 Sta...		PD Academy	View, Comme...
Evaluator, PD...	true			Teacher03, P...			FFT 2013 Sta...		PD Academy	View, Comme...
Evaluator01, ...	true			Teacher Dem...			SD - Teacher		South Dakota...	View, Comme...
Evaluator01, ...	true			Teacher01, SD			SD - Teacher		South Dakota...	View, Comme...
Evaluator01, ...	true			Teacher02, SD			SD - Teacher		South Dakota...	View, Comme...
Evaluator01, ...	true			Teacher03, SD			SD - Teacher		South Dakota...	View, Comme...
Evaluator01, ...	true			Teacher04, SD			SD - Teacher		South Dakota...	View, Comme...
Evaluator01, ...	true			Teacher05, SD			SD - Teacher		South Dakota...	View, Comme...
Evaluator01, ...	true			Teacher06, SD			SD - Teacher		South Dakota...	View, Comme...
Evaluator01, ...	true			Teacher07, SD			SD - Teacher		South Dakota...	View, Comme...
Evaluator01, ...	true			Teacher08, SD			SD - Teacher		South Dakota...	View, Comme...
Evaluator01, ...	true			Teacher09, SD			SD - Teacher		South Dakota...	View, Comme...
Evaluator01, ...	true			Teacher10, SD			SD - Teacher		South Dakota...	View, Comme...
Evaluator01, ...	true			Teacher11, SD			SD - Teacher		South Dakota...	View, Comme...
Evaluator01, ...	true			Teacher12, SD			SD - Teacher		South Dakota...	View, Comme...
Evaluator02, ...	true			Teacher02, SD			SD - Teacher		South Dakota...	View, Comme...

# Elements Not Completed

Elements not Completed				
User	Element	Component	Assigned Admin	Buildings
fayetteteache...	Framework fo...	Fft Classroo...	Unassigned	Fayette Traini...
fayetteteache...	Framework fo...	Fft Classroo...	Unassigned	Fayette Traini...
fayetteteache...	Framework fo...	Fft Classroo...	Unassigned	Fayette Traini...
fayetteteache...	Framework fo...	Fft Classroo...	Unassigned	Fayette Traini...
fayetteteache...	Framework fo...	Fft Classroo...	Unassigned	Fayette Traini...
fayetteteache...	Framework fo...	Fft Classroo...	Unassigned	Fayette Traini...
fayetteteache...	Framework fo...	Fft Classroo...	Unassigned	Fayette Traini...
fayetteteache...	Framework fo...	Fft Classroo...	Unassigned	Fayette Traini...
fayetteteache...	Framework fo...	Fft Classroo...	Unassigned	Fayette Traini...
fayetteteache...	Framework fo...	Fft Classroo...	fayetteadmin...	Fayette Traini...
fayetteteache...	Framework fo...	Fft Classroo...	Unassigned	Fayette Traini...
fayetteteache...	Framework fo...	Fft Classroo...	Unassigned	Fayette Traini...
fayetteteache...	Framework fo...	Fft Classroo...	Unassigned	Fayette Traini...
fayetteteache...	Framework fo...	Fft Classroo...	Unassigned	Fayette Traini...
fayetteteache...	Framework fo...	Fft Classroo...	Unassigned	Fayette Traini...
fayetteteache...	Framework fo...	Fft Classroo...	Unassigned	Fayette Traini...

# Percent Complete by Building

## Percent Complete by Building

Building	UserCount	Completed	Pct
BIE Demo	2	0	0
Elementary	9	0	0
Fayette Traini...	90	0	0
High	3	0	0
Middle	14	0	0
PD Academy	17	0	0
Philadelphia ...	43	1	2.33
South Dakota...	55	0	0
Training School	32	0	0

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# What We've Learned

- **Detail View:**

- **Available data controlled by Evaluation Rights**

- **Tutorial:**

- <http://fast.wistia.net/embed/iframe/sznn3kfo39?popover=true>

- **System Reports:**

- **Available to those with permission to view**

- **Recommended reports include status/tracking reports and data reports**

# Next Steps: Connecting Data to PD

- **February 7<sup>th</sup>: Focus for Observers & Focus for Teachers**
  - **Mid-Year Calibration**
  - **Mid-Year Teacher PD**
- **System Report Requests: [mlpsupport@frontlineed.com](mailto:mlpsupport@frontlineed.com)**

# Extend or review your learning

- Upcoming Webinars
- Frontline Ed Help
  - Tutorials/Webinars
  - Questions? Contact MLP Support
    - [MLPSupport@FrontlineEd.com](mailto:MLPSupport@FrontlineEd.com)



### MyLearningPlan Help

#### Documents and Webinars

- Help Manual
  - MLP PDMS - District Config
  - MLP PDMS - District Admin
  - MLP PDMS - Teacher/End User
  - MLPOASYS - District Admin
  - MLPOASYS - Configuration

#### User Info

Jolene McGregor

Hidden Valley Schools

Browser:  
**Firefox V48**

**Have a procedural question? Contact:**  
Mario Ademo ()

#### My Help Request Tickets

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